

*Unapproved*

**THE REGULAR MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:30 P.M. DECEMBER 09, 2008. THE SUPERVISOR OPENED THE MEETING AND LED THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.**

ROBERT BALDWIN,	SUPERVISOR
JANET CLARK,	CLERK
DENISE MACFARLANE	TREASURER
NANCY STEPHAN	TRUSTEE
GARY TODD	TRUSTEE
JAMES T. PEEK	TRUSTEE
BARBARA WALDRON	TRUSTEE

**PUBLIC COMMENTS**

**- NONE AT THIS TIME**

**MINUTES**

The clerk presented the minutes of the regular November 11, 2008 board meeting.

**MOTION** was made by J. Peek and supported by B. Waldron to accept the minutes of the November 11, 2008 meeting. **MOTION CARRIED. 7 yes**

The clerk presented the minutes of the Special Sewer meeting November 24, 2008 board meeting.

**MOTION** was made by J. Peek and supported by G. Todd to accept the minutes of the November 24, 2008 meeting. **MOTION CARRIED. 7 yes**

**SEWER USERCHARGE**

Supervisor Bob Baldwin, reported he has been reviewing the Waste Water Usercharge Agreement with the City Of Big Rapids.

There was a discussion and following issues need clarification:

Administrative salaries

Collection system allocation and rate

Treatment plant system revenue and expenses

**SEWER REPORT**

Dennis Vandawater submitted the sewer report of Green Charter Township as follows:

10/31/08-11/28/08

Reading-----112122160

Total Flow-----744610

Average daily flow-----26593

D. Vandawater reported November 16, 2008 at 11:30 p.m. there was a sewer backup at 18230 Northland Drive. The city was called in to pressure jet the obstruction, which cleared the line. He indicated this area is scheduled for line cleaning this summer and it might be prudent to video this particular area.

There was a discussion about sending all of Green Charter Township's sewer customers a card with emergency phone numbers to call in the event of a sewer backup or sewer emergency.

**MINUTES**

The clerk presented the minutes of the Park & Recreation Committee meeting of November 10, 2008 board meeting.

**MOTION** was made by J. Peek and supported by N. Stephan to accept the minutes of the November 10, 2008 meeting. **MOTION CARRIED. 7 yes**

The clerk presented the minutes of the December 08, 2008 Park & Recreation Committee meeting.

**MOTION** was made by G. Todd and supported by B. Waldron to accept the minutes of the December 08, 2008 meeting. **MOTION CARRIED. 7 yes**

### **PARK & RECREATION – TOPO MAP OF PARIS CREEK**

J. Clark reported that at the park meeting, Marlies Manning requested the township have a Topo map prepared of the Paris Creek area of the proposed bridge location.

This map is need for the grant application.

**MOTION** was made by J. Peek and supported by N. Stephan to contract with Tom Sage to prepare a Topo map of the Paris Creek area of the proposed bridge location proposed cost of \$1060.00.

### **TREASURERS REPORT**

The treasurer presented the treasurers report:

12/04/08 General fund balance	\$609,500.95
12/04/08 Sewer fund balance	\$440,988.53

**MOTION** was made by G. Todd and supported by J. Peek to accept the treasurer's report as presented in both funds. **MOTION CARRIED. 7 YES**

General fund CD will mature in February.

### **SEWER LIFT STATION DAMAGE INCIDENT**

The clerk reported the insurance company has paid the invoices for the damages on the sewer lift station.

Guardrail - the board recommended the supervisor send a letter to the Mecosta County Road Commission suggesting the guardrail be replaced with the length of rail as was previously there.

### **BOARD OF REVIEW**

The supervisor reported that as the way the law is currently written, the assessment value would increase 4.4%. There was a discussion and the board concurs with MTA recommends that the township send a letter to the township property owners explaining the assessment increase for this year and send out along with the assessment notices.

**MOTION** was made by G. Todd and supported by J. Peek to accept the 12-9-2008 minutes of the Board of Review. **MOTION CARRIED. 7 YES**

### **BUDGET MEETINGS**

Budget work session scheduled for Thursday, January 8<sup>th</sup>, 2009 at 9a.m.

Budget hearing scheduled for January 13, 2009 at 7:00 p.m. Adopt budget at regular meeting 7:30 p.m. January 13, 2009.

## **ROADS**

Several board members attended the Mecosta County Road Commission meeting 12-09-08, representatives from MDOT were in attendance.

Issues of discussion included:

Intersection of 18 Mile road and Northland Drive

18 Mile Road west

Intersection of Shamrock Blvd, 18 Mile and Northland Drive

210<sup>th</sup> north of 18 Mile road

Road closure process public hearing?

Possible proposal of left turn lane on to 18 Mile from Northland Drive

Federal grants for infrastructure

Direct letter to road commission expressing township's opinion concerning a four intersections and needing more information from public and costs.

## **2009 ROAD PROJECT DISCUSSIO LIST**

1. 230th Ave. north of 22 Mile to Meceola Road---needs ditching, gravel, and trees cut back (maintenance)
2. Newcosta ditches (maintenance)
3. 18 Mile road east (behind Carter Lumber)
4. Meceola Road west of 131 to 220th asphalt repair & recoating needed ( check w/Richmond Twp. and MDOT may be a detour in near future)
5. 190th south of Hoover road needs gravel (maintenance)
6. 22 mile road 3<sup>rd</sup> mile needs to be done yet (better edges) (maintenance)
7. 190<sup>th</sup> Avenue - north of Hoover Road (March 2007 petition received from residents on 190<sup>th</sup> & Indian Village Rd.)

The supervisor will send this list to the Road Commission.

## **HALL USE**

### **MECOSTA, OSCEOLA COUNTIES FRIEND OF THE COURT SMILE PROGRAM**

**MOTION** was made by J. Peek and supported by G. Todd to allow the use of the township hall IN 2009 for the Friend of The Court Smile Program, at no charge in exchange for permit fees the township might need for the parks.

**MOTION CARRIED. 7 YES**

### **MSU – EXTENSION PESTICIDE EXAM PROGRAM**

**MOTION** was made by G. Todd and supported by J. Peek to allow the MSU Extension use the township hall at no charge for the pesticide exam program. **MOTION CARRIED. 7 YES**

### **START NEW PROGRAM – HALL USE**

**MOTION** was made G. Todd and supported by J. Peek to allow the Start New Program to use the township hall for 12 days in January, February and March at the normal \$55.00 rate, with the stipulation that upon an emergency and the township needed the hall they would have to reschedule. **MOTION CARRIED. 7 yes**

## **APPOINTMENTS**

The supervisor asked for nominations for the open seat on the Township Planning Commission and possibly new appointments of members to the Board of Review.

## **PARK - PARKING CURBS**

It was determined that the parking curbs were not needed and were not installed.

#### **TAX BILLS AND ASSESSMENT NOTICES**

There was a discussion on the proposed rate increase (\$2.00) from the Equalization Department. The treasurer will research and get back with the board.

#### **SUMMER TAX – COLLECTION BIG RAPIDS PUBLIC SCHOOLS**

Correspondence has been received from the Big Rapids Public Schools requesting Green Charter Township to collect the district's summer school property taxes.

There was a discussion concerning the charges for doing so.

**MOTION** was made by N. Stephan and supported by J. Peek to consent to collect Big Rapids Public School district's summer school property at the rate of \$3.00 per parcel.

**MOTION CARRIED. 7 yes** Stephan, Todd, MacFarlane, Baldwin, Clark, Peek, Waldron

#### **SNOW PLOWING**

**MOTION** was made by G. Todd and supported by J. Peek to have Mike Knuth do the snow plowing for the township this remaining season and next year in October put it out for bids.

**MOTION CARRIED. 7 yes.**

#### **TIME OF TOWNSHIP REGULAR BOARD MEETINGS**

**MOTION** was made by J. Peek and supported by B. Waldron beginning April 1, 2009 (the new fiscal year) to start the board meetings at 7:00 p.m. **MOTION CARRIED. 7 YES**

#### **AUTHORIZE PAYMENT OF BILLS**

**MOTION** was made by G. Todd and supported by J. Peek to approve payment of the following bills: **MOTION CARRIED. 7 YES Waldron, Peek, Clark, Baldwin, MacFarlane, Todd, Stehpan**

**GENERAL FUND** 11/13/08-12/09/08 CK # 8887 - 8922 \$20,570.43

**GREEN SEWER FUND** 12/09/08-12/09/08 CK # 2442- 2452 \$1,629.11

#### **PUBLIC COMMENTS**

Our new supervisor Robert Baldwin explained to the board all information in the packets will be available online soon.

#### **HALL SECURITY LIGHTS**

There was a discussion that 3 hall outdoor security lights are out, J & C electric was in and will be giving the township a quote.

#### **ADJOURN**

**MOTION** was made by G. Todd and supported by J. Peek to adjourn.9:30 p.m.

**MOTION CARRIED. 7 yes**

Janet Clark, Township Clerk