

**REGULAR MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:00 P.M. FEBRUARY 08, 2011.**

**THE SUPERVISOR LEAD THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG. THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.**

ROBERT BALDWIN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
NANCY STEPHAN	TRUSTEE
GARY TODD	TRUSTEE
JAMES T. PEEK	TRUSTEE
BARBARA WALDRON	TRUSTEE

**MINUTES**

The clerk presented the minutes of the January 11, 20011.

**MOTION** was made by J. Peek and supported by G. Todd to accept the minutes of the January 11, 2011 **MOTION CARRIED. 7 yes,**

The minutes of the January 13, 2011 Park & Recreation meeting were presented.

**MOTION** was made by G. Todd and supported by N. Stephan to accept the minutes of the January 13, 2011 Park & Recreation meeting. **MOTION CARRIED. 7 yes,**

The minutes of the **February 1**, 2011 special board meeting for high speed internet were presented.

**MOTION** was made by J. Peek and supported by D. MacFarlane to accept the minutes of the February1, 2011. **MOTION CARRIED. 7 yes,**

**TREASURERS REPORT**

The treasurer presented the treasurers report:

2-03-11 General fund balance	\$477,061.57
2-03-11 Sewer fund balance	\$483,366.60

**MOTION** was made by J. Peek and supported by G. Todd to accept the treasurer's report as presented in both funds. **MOTION CARRIED. 7 yes,**

**SEWER REPORT**

Dennis Vandawater was present to present the sewer report of Green Charter Township as follows:

1/1/11-2/1/11

Reading-----134571640

Total Flow-----812210

Average daily flow-----26200 all is working fine.

Denny reported all is working well in the township sewer system.

**OLD BUSINESS**

The Big Rapids City Mayor Mark Warba, City Manager Steve Sobers were present to discuss with the township board the fire contract and the water and sewer issue at Country Manor.

**FIRE CONTRACT**

The City reported they have no material provisions in contract for implementing.

**COUNTRY MANOR**

Items of discussion presented by City Manager Steve Sobers were:

1. Park has employed Jack Fraiser as private individual operations and maintenance of the park's water system.
2. Suggested share/partner water and wastewater utility to 19 Mile Road.
3. Decline in volume of usage in both water & sewage.

4. Need to split the water utility from the sewer?
5. Discussed the “Proposal for Purchaser of Water System at Country Manor Mobile Home Park”, 1-5-11
6. Current rate for sewer \$83.00 per quarter.

Request to review 12 point list of concerns on master meter verses individual meters.  
Who would be responsible for individual meter installation, homeowner or Mr. Smith, park owner?  
Lot rent calculations includes utilities of water & sewer.

Mayor Warba explained that Mr. Smith owns the system and wants to disassociate himself from the water and sewer systems. For Green Township and the City of Big Rapids, is this the opportunity to grow the system at this location or not?

Township concerns:

Shared services.

Higher rates to residents.

Study future long term expansion plans in other areas of township.

Proper evaluation.

Insurance rates.

3 year evaluation window.

Would they be connected to City system?

Rates ?

Need letter of from residents with questions and opinions.

Notify residents when meetings are scheduled.

### **NOISE ORDINANCE**

There was a public comment on status of a township noise ordinance. They are still concerned with the noise issue. There was a discussion and the supervisor will continue to work on the ordinance.

It was suggested the Planning Committee meet to discuss the noise ordinance issue and Mecosta County updating the County Master Plan.

### **HIGH SPEED INTERNET**

The supervisor reported Wetheral has been contacted for an estimate on surveying the proposed property for the tower installation. He will also contact Attorney Eric Williams for estimates to prepare the easements and contracts for the tower agreements.

### **ROADS**

G. Todd reported he had attended the Mecosta County Road Commission meeting and the Road Commission brought it to our attention that the “No thru Commercial Traffic” signs no longer meet current regulatory standards and are in need of updating. Per the township’s request last month, already agreed to purchase the four signs for 205<sup>th</sup> for \$200.00. There was a discussion on the Road Commission’s request for another six additional signs on 230<sup>th</sup> Avenue.

**MOTION** was made by J. Peek and supported by G. Todd to purchase the additional 6 “No thru Commercial Traffic” signs on 230<sup>th</sup> Avenue for \$300.00. There was a discussion and concern on the cost sharing issue.

**MOTION CARRIED. 4 YES** Peek, Waldron, Baldwin, Todd. 3 NO Clark, MacFarlane, Stephan

G. Todd also reported Mike Maneke of the Road Commission has retired and was also the weigh master. They will be looking to fill that position and mentioned at the Road Commission meeting that funding for that position may be sought from the township. There was a discussion.

### **220 BRIDGE REPLACEMENT**

An estimate from the Road Commission has been received via G. Todd, the estimate for only the bridge is \$63,483.75. Installation would be additional.

## **SNOW PLOWING**

There was a discussion on this year's snow plowing. A letter will be sent to the contractor explaining the township satisfaction.

## **PARK & RECREATION MASTER PLAN**

Notice has been received from the MDNRE of the REVISED EXPIRATION DATE for the "Green Charter Township Recreation Plan". The township recreation plan will now expire on December 31, 2011.

A proposal has been received from Manning Design to update the township Park & Recreation Master Plan, the Park Committee will review the proposal and return recommendation to the board.

## **MECOSTA COUNTY COMMUNITY CORRECTIONS**

The form for members of the board who may supervise the worksite for the Mecosta County Community Corrections service program for 2011 season, was distributed for signatures.

## **NATIONAL INCIDENT MANAGEMENT SYSTEM**

James Buttleman Mecosta County Emergency Director was present at last month's board meeting discuss and recommend to the board adoption the proposed resolution.

"Designation of the National Incident Management System (NIMS) As the Basis For All Incident Management in the Charter Township of Green.

**MOTION** was made by J. Clark and supported by N. Stephan to participate in the NIMS PROGRAM.

**MOTION CARRIED. 7 YES** Peek, Waldron, Clark, Baldwin, MacFarlane, Todd, Stehpan

## **NEW BUSINESS**

### **NEW CHAIRS FOR BANQUET ROOM**

The new tables, chairs and stacker are on order.

### **HALL RENT**

There recently been some issues with cleanup by the renters of the hall. There was a discussion and if not cleaned to specifications, it was recommended to call in the janitorial service and bill it to the renter.

## **PUBLIC COMMENTS**

### **INTERNET**

There was a discussion from the public on the internet tower project with the following questions:

What would be the makeup of ownership of the project?

Tower and Radio - township

Land - lease agreement with the county

Installation - Tucker Communications

Technical service - Tucker Communications

Licenses - Tucker Communications

Insurance - Tucker and Township

The supervisor referred to the project as infrastructure of the township.

### **FLAG POLE**

G. Todd recommenced to the board look into purchasing a new telescopic flag pole for the township hall. He will get prices and bring to the board next month.

## **CEMETERY, HALL AND PARK MOWING & MAINTENANCE**

There was a discussion that the township maybe should take bids for the grounds work of the township. Issues of concern were cost control, season, right to reject, adequate care/mowing.

G. Todd, J. Clark and D. MacFarlane volunteered to work on a committee for the cemetery O & M bid process.

**PUBLIC COMMENT**

J. Peek commented that the board should keep an open mind on the sharing of water and sewer rates.

**PAYMENT OF MONTHLY BILLS**

**AMENDMENTS**

**MOTION** was made by J. Peek and supported by D. MacFarlane to approve the following budget amendments in the General and Sewer funds. **MOTION CARRIED. 7 YES,** Stephan, Todd, MacFarlane, Baldwin, Clark, Waldron, Peek

<b>2/8/2011</b>						
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED AMOUNT	NEW NEW	AMENDED BALANCE
<b>GENERAL FUND</b>						\$ -
101-101-703	TWP. BD. PER DIEM	\$ 660.00	\$ 500.00	\$ 160.00	\$ 660.00	\$ -
from	FROM					
101-101-960	EDUCATION & TRAINING	\$ 1,493.56	\$ 3,000.00	\$ (160.00)	\$ 2,840.00	\$ 1,346.44
						\$ -
					\$ -	\$ -
101-265-922	TRASH REMOVAL	\$ 960.66	\$ 900.00	\$ 200.00	\$ 1,100.00	\$ 139.34
from	FROM				\$ -	\$ -
101-265-930	HALL REPAIR & MAINT.	\$ 3,250.91	\$ 3,800.00	\$ (200.00)	\$ 3,600.00	\$ 349.09
					\$ -	\$ -
101-265-970	SMALL FIXED ASSETS	\$ 1,721.78	\$ 1,365.00	\$ 2,100.00	\$ 3,465.00	\$ 1,743.22
FROM	FROM				\$ -	\$ -
101-289-808	PROF. SERV. AUDIT	\$ 2,100.00	\$ 7,000.00	\$ (2,100.00)	\$ 4,900.00	\$ 2,800.00
PAYROLL COMP	COMP FICA	\$ 6,935.96	\$ 6,600.00	\$ 900.00	\$ 7,500.00	\$ 564.04
PAYROLL COMP	COMP MCARE	\$ 1,621.69	\$ 1,600.00	\$ 150.00	\$ 1,750.00	\$ 128.31
FROM	FROM				\$ -	\$ -
101-900-911	GENERAL INSURANCE	\$ 5,971.00	\$ 7,500.00	\$ (1,050.00)	\$ 6,450.00	\$ 479.00
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
<b>SEWER FUND</b>						\$ -
					\$ -	\$ -
590-000-726	SEWER OFFICE SUPPLIES	\$ 566.21	\$ 550.00	\$ 20.00	\$ 570.00	\$ 3.79
FROM	FROM				\$ -	\$ -
590-000-727	SEWER POSTAGE	\$ -	\$ 50.00	\$ (20.00)	\$ 30.00	\$ 30.00

**AUTHORIZE PAYMENT OF BILLS**

**MOTION** was made by J. Peek and supported by N. Stephan to approve payment of the following bills and to include the payment to New Horizon for snow plowing \$450.00 and void check # 9966.

**MOTION CARRIED. 7 YES,** Stephan, Todd, MacFarlane, Baldwin, Clark, Waldron, Peek

**GENERAL FUND** 1-14-11 - 2-09-11 CK # 9932- 9967 \$20455.73

**GREEN SEWER FUND** 2-08-11 - 2-08-11 CK # 2718 - 2728 \$ 4,332.15

**ADJOURNED**

Supervisor Bob Baldwin closed out meeting at 9:30 PM.

Janet Clark  
Township Clerk