

**REGULAR MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER FEBRUARY 09, 2010 AT 7:10 P.M. (due to weather). THE SUPERVISOR LEAD THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.**

**THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.**

ROBERT BALDWIN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
NANCY STEPHAN	TRUSTEE
GARY TODD	TRUSTEE
JAMES T. PEEK	TRUSTEE
BARBARA WALDRON	TRUSTEE

### **MINUTES**

The clerk presented the minutes of the regular January 12, 2010 board meeting.

**MOTION** was made by J. Peek and supported by G. Todd to accept the minutes of the January 12, 2010. **MOTION CARRIED. 7 yes**

### **TREASURERS REPORT**

The treasurer presented the treasurers report:

2-04-10 General fund balance	\$632,470.69
2-04-10 Sewer fund balance	\$463,13.014

**MOTION** was made by G. Todd and supported by J. Peek to accept the treasurer's report as presented in both funds. **MOTION CARRIED. 7 yes**

### **BANK RESOLUTION DESIGNATION PUBLIC DEPOSITORY AND AUTHORIZING WITHDRAWAL OF MUNICIPAL PUBLIC MONEY**

**MOTION** was made by J. Peek and supported by G. Todd to approve the resolution designating public depository and authorizing withdrawal of municipal public money with Isabella Bank.

**MOTION CARRIED. 7 YES.** Waldron, Peek, Clark, Baldwin, MacFarlane, Stephan (complete signed resolution is on file and copy sent to Isabella Bank.

### **SEWER REPORT**

Dennis Vandawater was present to present the sewer report of Green Charter Township as follows:

1/2/10-1/30/10

Reading-----124655420

Total Flow-----795290

Average daily flow-----27424 all is working fine.

### **PUBLIC COMMENTS:**

Commissioner Kevin Courtney was present and reported the Mecosta County is upgrading the county surveillance system.

### **CEMETERY WINTER BURIALS**

Mr. Laramore was in attendance with concern on the township's policy on winter burials. There was a discussion and the supervisor reported the township is in the process of possibly erecting a cemetery winter storage building for Green Charter Township.

There was a discussion and the supervisor will be checking with other townships facilities.

### **OLD BUSINESS:**

### **SEWER USER CHARGE NEGOCIATIONS**

Supervisor B. Baldwin reported the sewer usage charge invoice for the fourth quarter (10/1/09-12/31/09) has now been corrected by the city and paid by the township.

He also reported discussion is going well on the User charge and a meeting with the city and townships is scheduled for Feb. 22, 2010.

### **TOWN HALL BUILDING:**

Town hall building improvements items were discussed.

A list of suggestions was presented. The following was discussed.

1. Sound control in banquet room
2. Steel roof verses shingle roof
3. Prepare an itemized list of proposed possible improvements
4. What is next step
5. Trustee Gary Todd and brother will provide any needed fill
6. Increase capacity of banquet room
7. Use local contractors
8. Contact local contractors for preliminary remodeling drawing suggestion and cost estimates
9. The supervisor and clerk will contact contractors.

### **PAYROLL ATTACHMENT FOR 2010-2011 BUDGET**

**MOTION** was made by J. Peek and supported by G. Todd to approve the payroll attachment for the 2010-2011 budget year.

**MOTION CARRIED** 7 yes. Stephan, Todd, MacFarlane, Baldwin, Clark, Waldron

### **TAX COLLECTION SUMMER AND WINTER ADMINISTRATION FEES**

## **Resolution to Impose Property Tax Administration Fee**

WHEREAS, The Charter Township of Green, Mecosta County, Michigan is responsible for assessing ad valorem property taxes, collecting property tax levies, and handling review and appeal matters arising there from, and

**WHEREAS**, PA 503 of 1982 provides for imposition of a property tax administration fee (PTAF) of not more than one (1%) percent and,

**WHEREAS**, it is the desire of this Township Board to approve and authorize the imposition of a property tax administration fee as a fee to offset the cost incurred in assessing property values, collecting tax levies and in the review and appeal process.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Township Board of the Charter Township of Green that: The Township Board does hereby approve and authorize the imposition of a property tax administration fee one half of one percent (0.5%) on all sums voluntarily paid for property taxes before February 15 of the succeeding year in which the same shall become due and payable.

This resolution shall apply to the property tax levy that shall become a lien in 2010, and shall continue in full force and effect until rescinded by the township board.

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Janet Clark, Clerk, Green Charter Township February 9, 2010 Date of Meeting

Moved by: J. Peek and supported by G. Todd

**MOTION CARRIED.** Roll Call Vote as follows: Aye: 7 Waldron, Peek, Clark, Baldwin, MacFarlane, Todd, Stephan

Nay: 0

### **BRIDGE OF PARIS CREEK**

**MOTION** was made by N. Stephan and supported by J. Peek to hire Nordlund and Assoc. Inc. to do the soil borings and Engineering Analysis of the foundation for the pedestrian bridge connecting the township hall property to the Stone Hatchery Park,

Mobilization –waived, 80’ soil borings @ \$12.50 per foot - \$1,000.00, Engineer report and recommendations - \$400.00, for the total amount of \$1,400.00.

**MOTION CARRIED.** 7 YES Waldron, Peek, Clark, Baldwin, MacFarlane, Todd, Stephan

### **BANKRUPTCY FORCLOSURE**

The supervisor reported the township has received notice of one bankruptcy foreclosure and the receipt of taxes on this property are uncertain.

### **REED CITY PUBLIC SCHOOL – SATALITE BUS STOP**

There was a discussion.

### **BOARD OF REVIEW**

**MOTION** was made by N. Stephan and supported by J. Clark to send Board of Review members to training, registration \$35.00 and the per diem rate with mileage.

**MOTION CARRIED 7 YES.** Stephan, Todd, MacFarlane, Baldwin, Clark, Peek, Waldron

**ELECTION – ELECTRONIC POLL BOOK TRAINING**

**MOTION** was made by Stephan and supported by Baldwin to approve compensation at the hourly rate and mileage for the four election inspector to attend the electronic poll book training.

**MOTION CARRIED 7 YES.** Waldron, Peek, Clark, Baldwin, MacFarlane, Todd, Stephan

**ROADS - 18 Mile Road –**

The supervisor reported he and trustees N. Stephan and J. Peek attended the Mecosta County Road Commission meeting. There was a discussion on 18 Mile road reconstruction from Northland Drive to 220<sup>th</sup> Avenue.

Items of discussion were:

1. Cost share with all the adjoining entities
2. What options are available on funding
3. Township needs a good cost estimate
4. Engineering
5. Projected project completion
6. Cost efficiency if project contracted locally

**BOARD OF REVIEW**

**MOTION** was made by B. Baldwin and supported by G. Todd to appoint Kyle Randall to the Board of Review to replace James Myers who just retired from the board.

**MOTION CARRIED 7 YES.**

**GRANTS**

N. Stephan reported she attended the grant writing seminar at MTA. If the township is going to apply for grants we must have a designated representative from the township for the grant application process.

**PAYMENT OF MONTHLY BILLS**

**AMENDMENTS**

**MOTION was** made by J. Peek and supported by N. Stephan to approve the following budget amendments in the General fund.

**MOTION CARRIED. 7 YES,** Baldwin, MacFarlane, Todd, Stephan, Waldron, Peek, Clark

2/9/2010						
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED	NEW	AMENDED
				AMOUNT	NEW	BALANCE
<b>GENERAL FUND</b>						\$ -
101-253-726	OFFICE SUPPLIES - TREASURER	\$ 832.36	\$ 800.00	\$ 100.00	\$ 900.00	\$ 67.64
from	FROM					
101-253-727	OFFICE SUPPLIES - SUMMER TAX COLL	\$ 928.84	\$ 1,500.00	\$ (100.00)	\$ 1,400.00	\$ 471.16
					\$ -	\$ -
<b>MAKE A LINE ITEM FOR PARK ELECTRIC</b>						
101-751-921	PARK ELECTRIC	\$ -	\$ -	\$ 300.00	\$ 300.00	\$ 300.00
from	FROM					
101-751-818	PARKS CONTRACTURAL SERVICES	\$ 2,006.33	\$ 5,000.00	\$ (300.00)	\$ 4,700.00	\$ 2,693.67
					\$ -	\$ -

**AUTHORIZE PAYMENT OF BILLS**

**MOTION** was made by G. Todd and supported by N. Stephan to approve payment of the following bills: **MOTION CARRIED. 7 YES, Stephan, Todd, MacFarlane, Baldwin, Clark, Peek, Waldron**

**GENERAL FUND** 1-02-10 - 2-09-10 CK # 94499 - 9478 \$12,771.53

**GREEN SEWER FUND** 2-2-10 -2-9-10 CK # 2591 - 26003 \$ 12,826.27

**ADJOURNED**

Supervisor Bob Baldwin closed out meeting at 9:10 PM.

Janet Clark, Clerk

