

GREEN CHARTER TOWNSHIP
21431 Northland Drive Paris, MI 49338
TOWN HALL LEASE / PICNIC SHELTER RESERVATION

LEASE AGREEMENT, made this _____, 2011 by and between the Green Charter Township, a municipal corporation, hereinafter designated LESSOR and

NAME: _____

ADDRESS: _____

CITY: _____, STATE: _____ ZIP _____

PHONE: _____ - _____ E-MAIL: _____

hereinafter designated LESSEE and will use the Hall and/or Shelter for: _____

THEREFORE, in consideration of the covenants and conditions hereinafter contained, IT IS HEREBY AGREED by and between the parties hereto as follows:

1. The LESSOR hereby lets and leases out to the LESSEE, the Township Hall's Assembly Room, Bathrooms and Kitchen, (no admittance to Board or Supply rooms, Board offices or Basement) on the _____, 2011 between the hours of **9:00 AM and 10:00 PM.** (Option) Picnic Shelter between the hours 9:00AM - 10:00PM (Summer)
2. Said premises may be rented to LESSEE and for no other purposes, without written consent of the LESSOR for the sum of \$ 60.00 per day to be paid in advance. (Option) Picnic Shelter Non-Refundable Reservation Fee: \$25.00
3. The LESSEE shall also pay a Township Hall Security Deposit, in advance, the sum of \$ 100.00 (unless otherwise noted) on or before the _____, 2011 to be returned after the first Township Board meeting following the date contracted for and by approval of the board.
4. The LESSEE cannot gain access to the Township Hall prior to 9:00 AM on the day of the lease without prior approval of the LESSOR.
5. The LESSEE shall be a RESIDENT OR PROPERTY OWNER of GREEN CHARTER TOWNSHIP and shall not assign, transfer or sublet this lease on said premises, or any part thereof, without the written consent of the township.
6. Where not staff or labor is to be furnished by LESSOR, the LESSEE shall be liable and responsible for all janitorial, maintenance and cleaning personnel necessary to prepare the premises for the scheduled activity and necessary to restore the same to equal or better condition than prior thereto immediately following such activity, subject to inspection by the TOWNSHIP CLERK OR DESIGNATED PARTY.
7. THE LESSEE AGREES TO ASSUME ALL RESPONSIBILITY FOR INJURY TO PERSONS ON PROPERTY.
8. NO ALCOHOLIC BEVERAGES - NO SMOKING - NO DRUGS ARE ALLOWED ON PREMISES.
9. NO DANCING IN HALL.
10. The LESSEE shall not admit to said premises more than **111 PERSONS** keeping the passageways and emergency exits clear at all times.
11. The LESSOR shall have the right to terminate this contract in its entirety or in part at the option of the LESSOR immediately upon the happening of the failure by the LESSEE to perform, keep and observe any of the terms, covenants, and conditions herein contained on part of said party to be performed, kept and observed. The cancellation of this contract shall not relieve the LESSEE of any liabilities or obligations hereunder which shall not accrued prior to the effective date of cancellation.

(OVER)

12. IT IS AGREED THAT LESSEE SHALL NOT DAMAGE, NOR MAR, OR USE TAPE IN ANY MANNER DEFACE SAID PREMISES, AND SHALL NOT CAUSE ANYTHING TO BE DONE WHEREBY THE SAID PREMISES SHALL BE IN ANY MANNER MARRED, DEFACED OR DAMAGE; AND WILL NOT DRIVE NAILS, HOOKS, TACKS, OR SCREWS INTO ANY PART OF SAID BUILDING; AND WILL NOT MAKE ANY ALTERATIONS OF ANY KIND THEREIN, AND THAT LESSEE SHALL PAY FOR OR OTHERWISE MAKE GOOD, OR REPAIR, ALL DAMAGE TO THE BUILDING AND PROPERTY OF LESSOR CAUSED BY LESSEE GUESTS, AGENTS, AND/OR EMPLOYEES DURING THE TENURE OF THE CONTRACT. LESSEE WILL ALSO REMOVE ALL TRASH AND GARBAGE GENERATED DURING RENTAL OF HALL AND/OR PICNIC SHELTER USAGE AND PLACE REFUSE IN TOWNSHIP DUMPSTER BEFORE THE KEYS ARE RETURNED.

13. The LESSOR will be the sole judge of any damage and cost of repairs, where applicable, and may deduct these costs from said security deposit.

14. Function may be policed by the MECOSTA COUNTY SHERIFF DEPARTMENT OR THE MICHIGAN STATE POLICE.

15. Keys will be returned to the LESSOR the following business day.

16. LESSEE may cancel this agreement, by written notice directed to the LESSOR at least 10 days in advance of the date scheduled for use.

17. DAILY RENTAL FEE SCHEDULE:

Township Hall

- Funeral dinners----- -0- (with a \$50.00 deposit)
- ALL OTHERS ----- \$60.00 (with a \$100.00 deposit)

Picnic Shelter

- Reservation ----- \$25.00

- NO YARD SALES OR RUMMAGE SALES SHALL BE HELD IN THE TOWNSHIP HALL.

- NON-PROFIT CORPORATION/ASSOCIATION MUST PROVIDE A PUBLIC SERVICE FOR WAIVER OF RENTAL FEES

18. This Agreement shall be governed, construed and interpreted by, through and under the Laws of the State of Michigan. **IN WITNESS WHEREOF**, the parties have executed this Lease as of the day and year first written above.

LESSEE:

LESSOR:

Official Use Only

Rent - Hall \$ 60.00 ○ Cash ○ Check	Reserved - Picnic Shelter \$ 25.00 ○ Cash ○ Check	Deposit ○ \$50.00 ○ \$100.00 ○ Cash ○ Check	Keys Picked-Up Date:	Keys Returned Date:
Deposit: ○ Returned In Full ○ Damages Withheld ○ Other _____ \$ _____			Amt Received \$ _____ Less Damages _____ Amount Returned \$ _____	