

REGULAR MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:00 P.M. APRIL 12, 2011.

THE SUPERVISOR LED THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG. THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.

ROBERT BALDWIN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
NANCY STEPHAN	TRUSTEE
GARY TODD	TRUSTEE
JAMES T. PEEK	TRUSTEE
	TRUSTEE

MINUTES

The clerk presented the minutes of the March 08, 2011.

MOTION was made by G. Todd and supported by J. Peek to accept the minutes of the March 08, 2011 **MOTION CARRIED. 6 yes,**

The minutes of the **March** 14, 2011 Park & Recreation meeting were presented.

MOTION was made by J. Clark and supported by N. Stephan to accept the minutes of the March 14, 2011 Park & Recreation meeting. **MOTION CARRIED. 6 yes,**

TREASURERS REPORT

The treasurer presented the treasurers report:

4-07-11 General fund balance	\$532,287.41
4-07-11 Sewer fund balance	\$482,597.09

MOTION was made by J. Peek and supported by G. Todd to accept the treasurer's report as presented in both funds. **MOTION CARRIED. 6 yes,**

STALE CHECKS –

The treasurer brought to the attention of the board that there are several checks that were issued and have not been cashed. She has talked with the payee and the checks are over three months old and apparently lost. The treasurer recommended the board adopt the policy that all future purchased checks state township check payments will be honored for a period of 120 days.

MOTION was made by J. Peek and supported by G. Todd to cancel the lost checks and reissue new.

And further, adopt the policy that all future orders of checks will have a print message that states the check will be void after 120 days. **MOTION CARRIED. 6 YES**

SEWER REPORT

Dennis Vandawater was present to present the sewer report of Green Charter Township as follows:

3/1/11-3/31/11

Reading-----136185820

Total Flow-----818490

Average daily flow-----27283

Denny reported all is working well in the township sewer system.

PUBLIC COMMENTS

None

OLD BUSINESS

HIGH SPEED INTERNET

The supervisor presented a report on the status of the Communication Tower 2011 internet project is on time.

- Survey completed

- County Commission agreed to cut trees for Tower and Electric easements
- Logging contractor with chipper - \$2,000.
- Consumers Power assigned address location and work order is in process
- With address number now can get building permits
- Tower ordered with 50% down payment to be issued tonight
- Attorney has nearly completed lease contract with County Commission and County Administrator Paul Bullock

A complete report list is on file and posted on the township website.

ROADS

The Supervisor reported attending the Mecosta County Road Commission meeting April 12, 2011.

There was a discussion:

- Where does the road commission get their funding?
- The supervisor informed the Road Commissioners that the township will only do road projects with a 50% match by the County Road Commission and the township.
- Mecosta County Annual meeting April 28, 2011 Austin Township hall

COUNTRY MANOR

The supervisor reported he met with Mayor Mark Warba and discussed co-operation between the township and the city. Examples; Country Manor water service contract, internet, and fire protection.

FIRE PROTECTION CONTRACT

MOTION was made by J. Peek and supported by G. Todd to renew the Mutual Fire Contract with the City of Big Rapids for another 5 years. **MOTION CARRIED. 6 YES** Stephan, Todd, MacFarlane, Baldwin, Clark, Peek

NEW BUSINESS

MAINTENANCE OF CEMETERY , HALL AND PARK GROUNDS

Eight bids have been received and opened for the grounds maintenance.

Green Thumb Lawn & Turf	- \$ 7,835.00
JP Lawn Care	- \$ 1,555.00
M&M Lawn Care	- \$ 8,500.00
New Horizon	- \$ 825.00
Pro Turf	- \$ 7,800.00
Shady Tree Lawn Care	- \$20,200.00
Tinker Pete	- \$32,000.00

There was a discussion.

MOTION was made by J. Peek and supported by G. Todd to appoint a committee of three, (Baldwin, Todd & Stephan), to interview the following 3 bidders and award to the best applicant. This would allow for work to begin May 1st.

- Green Thumb Lawn & Turf ,
- M&M Lawn Care,
- Pro Turf

MOTION CARRIED. 6 YES MacFarlane, Todd, Stephan, Baldwin, Clark, Peek

TRUSTEE VACANCY APPLICATIONS

The following submitted applications for the vacant trustee position.

James Chapman, Ed Parway, Joan Pekrul, Thomas Sundquist, Richard Thomas

There was a discussion, all were present and introduced themselves to the board.

The board will review the applications and make the decision at the next township board meeting.

BIG RAPIDS LIBRARY COMMITTEE (TEAM)

MOTION was made by J. Peek and supported by J. Clark to appoint N. Stephan to the Big Rapids Library Renovation Team with per diem compensation. **MOTION CARRIED. 6 yes** - Peek, Clark, Baldwin, MacFarlane, Todd, Stephan

Stephan reported the intention of the Team is to move quickly and to meet every other Wednesday.

AUDIT

MOTION was made by N. Stephan and supported by J. Peek to approve the three year contract with auditors Baird, Cotter and Bishop, P.C. at the rate of \$3,800.00 per year. **MOTION CARRIED. 6 YES** – Todd, Stephan, Peek, MacFarlane, Clark, Baldwin

MAY 3, 2010 ELECTION INSPECTORS

MOTION was made by J. Clark and supported by N. Stephan to appoint B. Baldwin, J. Clark and L. Burch as election inspectors for the May 3, 2011 election. **MOTION CARRIED. 6 YES**

PORT- A JOHN

MOTION was made by G. Todd and supported by J. Peek to contract with Tri-County Portable Toilet & Septic Services, LLC for an ADA port

-a-john from May 1, 2011 to Sept. 30, 2011, full stock, pumped every other week \$105.00 if pumped weekly, \$125.00. **MOTION CARRIED. 6 YES** Peek, Clark, Baldwin, MacFarlane, Todd, Stephan

Notice will be sent out April 18th

- Township yard sale May 12 & 13 (spaces to rent available)
- Cleanup day May 14 (volunteers workers wanted)
- Park & Recreation Survey

FLAG POLE

MOTION was made by G. Todd and supported by J. Peek to purchase a new telescoping flag pole, not to exceed \$175.00 for the township hall. **MOTION CARRIED.** 6 yes – Peek, Clark, Baldwin, MacFarlane, Todd, Stephan

PUBLIC COMMENTS

PARIS MOTEL

There was a discussion on the situation at the Paris Motel. Volunteers offered to work with the supervisor to check on the status.

MICHIGAN TOWNSHIP ASSOCIATION - SPRING DISTRICT CONFERENCE

MOTION was made by J. Peek and supported by B. Baldwin to approve the township board and deputies attendance fee for the MTA spring district conference. **MOTION CARRIED 6 YES** – Stephan, Todd, MacFarlane, Baldwin, Clark, Peek

BUDGET LINE TRANSFER AMENDMENTS GENERAL FUND

MOTION was made by J. Peek and supported by G. Todd to approve the following budget amendments in the General Fund. **MOTION CARRIED. 6 YES,** Stephan, Todd, MacFarlane, Baldwin, Clark, Peek

3/31/2011	FROM YEAR END BILLS PAID					
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED AMOUNT	NEW NEW	AMENDED BALANCE
GENERAL FUND						\$ -
101-101-800	TWP. BD. CONTRACTUAL SERV	\$ 982.93	\$ 900.00	\$ 83.00	\$ 983.00	\$ 0.07
from	FROM					
101-101-958	MEMBERSHIP & DUES	\$ 1,868.52	\$ 2,500.00	\$ (83.00)	\$ 2,417.00	\$ 548.48
					\$ -	\$ -
101-101-900	PRINTING & PUBLISHING	\$ 6,527.16	\$ 6,500.00	\$ 30.00	\$ 6,530.00	\$ 2.84
from					\$ -	\$ -
101-101-956	TWP. BD. MISC.	\$ 10.27	\$ 250.00	\$ (30.00)	\$ 220.00	\$ 209.73
					\$ -	\$ -
101-265-727	TWP. HALL SUPPLIES	\$ 1,032.51	\$ 1,000.00	\$ 35.00	\$ 1,035.00	\$ 2.49
from					\$ -	\$ -
101-265-970	TWP. HALL SMALL FIXED ASSETS	\$ 2,289.44	\$ 2,765.00	\$ (35.00)	\$ 2,730.00	\$ 440.56
					\$ -	\$ -
101-265-800	TWP. HALL CONTRACT. SERVICES	\$ 2,856.80	\$ 2,700.00	\$ 157.00	\$ 2,857.00	\$ 0.20
FROM					\$ -	\$ -
101-265-930	TWP. HALL MAINT. & REPAIR	\$ 3,250.91	\$ 3,600.00	\$ (157.00)	\$ 3,443.00	\$ 192.09
101-265-953	TELEPHONE	\$ 1,753.93	\$ 1,700.00	\$ 55.00	\$ 1,755.00	\$ 1.07
FROM					\$ -	\$ -
101-265-923	TWP. HALL HEAT	\$ 1,177.95	\$ 1,675.00	\$ (55.00)	\$ 1,620.00	\$ 442.05

AMENDMENTS GENERAL FUND

MOTION was made by J. Peek and supported by G. Todd to approve the following budget amendments in the General Fund. **MOTION CARRIED. 6 - Peek, Clark, Baldwin, MacFarlane, Todd, Stephan**

4/12/2011						
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED AMOUNT	NEW NEW	AMENDED BALANCE
GENERAL FUND						\$ -
101-325-818	CONTRACTED SERVICES COMMUNICAT	\$ 850.00	\$ 1.00	\$10,000.00	\$ 10,001.00	\$ 9,151.00
101-325-971	LARGE FIXED ASSETS INTERNET COMM	\$ 4,093.50	\$ 1.00	\$29,000.00	\$ 29,001.00	\$ 24,907.50
	from FROM					
101-101-695	ADVANCE FROM FUND BALANCE	\$ -	\$ 77,723.72	\$39,000.00	\$ 116,723.72	\$ 116,723.72
						\$ -

AUTHORIZE PAYMENT OF BILLS

MOTION was made by J. Peek and supported by N. Stephan to approve payment of the following bills
MOTION CARRIED. 6 YES - Todd, MacFarlane, Baldwin, Stephan, Clark, Peek

GENERAL FUND 3-9-11 – 3-31-11 CK # 10004- 10026 \$3,250.02

GREEN SEWER FUND 3-09-11 - 3-17-11 CK # 2737 - 2740 \$ 371.47

GENERAL FUND 4-12-11 CK # 10026- 10055 \$104,947.63

GREEN SEWER FUND 4-12-11 -CK # 2741 - 2748 \$11,617.02

COUNTY COMMISSIONER KEVIN COURTNEY

Mr. Courtney reported on the hospital merger and the decline in the taxable value or Mecosta County.

PARK & RECREATION MASTER PLAN

The Park & Recreation committee will be doing the master plan update.

ADJOURNED

Supervisor Bob Baldwin closed out meeting at 9:05 p.m.

Janet Clark

Township Clerk