

**REGULAR MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER APRIL 13, 2010 AT 7:00 P.M.  
THE SUPERVISOR LED THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.**

**THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.**

ROBERT BALDWIN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
NANCY STEPHAN	TRUSTEE
GARY TODD	TRUSTEE
JAMES T. PEEK	TRUSTEE
BARBARA WALDRON	TRUSTEE

### **MINUTES**

The clerk presented the minutes of the regular March 3, 2010 board meeting.

**MOTION** was made by G. Todd and supported by N. Stephan to accept the minutes of the March 03, 2010. **MOTION CARRIED. 7 yes**

Park and Recreation Committee minutes of the March 09, 2010 meeting were presented.

**MOTION** was made by G. Todd and supported by D. MacFarlane to accept the minutes of the March 09, 2010 Park & Recreation Committee meeting. **MOTION CARRIED. 7 yes**

### **TREASURERS REPORT**

The treasurer presented the treasurers report:

4-08-10 General fund balance \$695,899.35

4-08-10 Sewer fund balance \$466,469.64

**MOTION** was made by J. Peek and supported by G. Todd to accept the treasurer's report as presented in both funds. **MOTION CARRIED. 7 yes**

### **SEWER REPORT**

Dennis Vandawater was present to present the sewer report of Green Charter Township as follows:  
3/3/10-3/29/10

Reading-----126187770

Total Flow-----670550

Average daily flow-----25790

All is working fine.

Denny recommended the jetting of the Northland Drive sewer line, as indicated in the three year plan of maintenance scheduled for cleaning the lines. Brad's Sewer Service will be used.

FYI note Bill Stevens will be on call for Green Sewer while Denny is on vacation 250-7390

WWTP construction upgrade status report for February has been received from the City of Big Rapids D. Greiner, dated April 1, 2010. There was a discussion.

### **PUBLIC COMMENTS:**

#### **PROPOSED INDOOR SHOOTING RANGE**

Resident Dion Adams was present to present to the board his proposal for private indoor handgun shooting range. There was a discussion and recommendation to proceed with the county since the township's zoning is handled through them. No action was taken. The board asked to be kept informed.

### **OLD BUSINESS:**

#### **ROADS - 18 Mile Road –**

There was a discussion on joint reconstruction of 18 Mile road from Northland Drive to 220<sup>th</sup> Avenue and issues pertaining to this project. The supervisor explained the township is waiting on the contract from the Road Commission.

#### **WASTE MANAGEMENT CONTRACT**

No action taken.

## **LIBRARY**

The supervisor of the township distributed to the board for review a cost comparison report for Class IV public libraries. There was a discussion and the supervisor will confer with the other township supervisors on the library issue.

## **NEW BUSINESS**

### **ROADS**

#### **MECOSTA CO. ROAD COMMISSION ANNUAL REPORT**

The Mecosta County Road Commission Annual Report has been received. There was a discussion. The supervisor reported there was discussion with the Road Commission on road projects, to possibly include Round Lake Road (crushed limestone, and 205<sup>th</sup> (wedging) south of 19 Mile. To date no written estimates have been received. No action taken.

#### **ROAD BRINING**

**MOTION** was made by J. Peek and supported by G. Todd for the township to pay for a one time brining at the cost of \$3,200.00. **MOTION CARRIED.** 7 yes Waldron, Peek, Clark, Baldwin, MacFarlane, Todd, Stephan

#### **18 MILE RD.**

There was a discussion on possibly installing the crossover pipe under 18 mile road for sewer and water before the road construction is done. Supervisor B. Baldwin will get estimates for the board to review.

#### **MICHIGAN TOWNSHIPS ASSOCIATION – SPRING DISTRICT MEETING**

**MOTION** was made by G. Todd and supported by J. Peek to approve sending board members and deputies to the MTA Spring District meeting. **MOTION CARRIED.** 7 YES Stephan, Todd, MacFarlane, Baldwin, Clark, Peek, Waldron

#### **MECOSTA COUNTY DEVELOPMENT CORP.**

Letter of request for membership, no action was taken.

#### **KEN WALZ –PARIS SAWMILL COMPLAINT PACKET**

Packet was received, will be sent to plan committee and be placed on file.

#### **ELECTION COMMISSION – INSPECTOR APPOINTMENT**

**MOTION** was made by N. Stephan and supported by G. Todd to appoint the following as election inspectors for the May 4, 2010 election. Lisa Burch, Joan Pekrul, Doris Wells, Janet Clark and Bob Baldwin. **MOTION CARRIED. 7 YES**

#### **CEMETERY WORKERS AGREEMENT 2010**

Trustee N. Stephan and Clerk J. Clark prepared and presented the CEMETERY WORKERS AGREEMENT FOR 2010. There was discussion explaining that a job description needs to be done for all employee positions of the township.

The Cemetery Workers Agreement for 2010 is a document of understanding and job description for the cemetery workers.

**MOTION** was made by J. Peek and supported by N. Stephan to approve the “CEMETERY WORKERS AGREEMENT 2010”. **MOTION CARRIED. 7 YES.** Waldron, Peek, Clark, Baldwin, MacFarlane, Todd, Stephan

#### **AUDIT**

The Township has received and reviewed the bids from auditors for the annual audit.

**MOTION** was made by J. Peek and supported by N. Stephan to accept the audit bid and hire Baird, Cotter & Bishop to perform the audit of Green Charter Township for the fiscal year of 2009-2010.

**MOTION CARRIED. 7 YES.** Stephan, Todd, MacFarlane, Baldwin, Clark, Peek, Waldron

#### **PUBLIC COMMENTS**

Gordon Trute was present suggesting people run for delegates and discussed the Tea Party movement.

**TOWNHALL REVOVATION – WISH LIST**

Three contractors submitted a job estimate for the township proposed improvements. There was a discussion and the clerk will prepare a spread sheet for the board to review.

**ANNUAL CLEANUP DAY – MAY 15<sup>TH</sup> 7:30 A.M. – 11:00 A.M.**

Volunteers to work are – B. Baldwin, G. Todd, J. Peek, J. Clark, Rosie Boher  
The clerk will check on community service workers also.

**PARK & RECREATION**

**STONE HATCHERY - INTERIOR WALL & CEILING REMOVAL**

**MOTION** was made by G. Todd and supported by N. Stephan to contract with Ron Spicer and CDK Construction for \$2,500.00 to remove the interior walls and cement ceiling at the Stone Hatchery building. **MOTION CARRIED** 7 yes Stephan, Todd, MacFarlane, Baldwin, Clark, Peek, Waldron

It was reported the cement troughs are removed from the building and hauled away.

**REPAIRS AT STONE HATCHERY**

Roof and repair behind chimney and cupola repairs were discussed.

**MOTION** was made by J. Peek and supported by G. Todd to accept the bids CDK Construction for the roof repair behind chimney (\$1,350.00) and cupola (\$450.00) repairs at the Stone Hatchery **total \$1,800.00.**

**MOTION CARRIED. 7 YES.** Waldron, Peek, Clark, Baldwin, MacFarlane, Todd, Stephan

**BRIDGE OVER CREEK**

There was a discussion what type of a bridge to install over the creek connecting the hall park with the Stone Hatchery Park. Issues: engineering plan review, type of bridge

**BUDGET AMENDMENTS**

**MOTION** was made by J. Peek and supported by N. Stephan to approve the following amendment for printing & publishing. **MOTION CARRIED. 7 YES** Todd, Stephan, MacFarlane, Baldwin, Clark, Peek, Waldron

**MOTION** was made by N. Stephan and supported by J. Peek to approve the following amendment in the cemetery fund. **MOTION CARRIED. 7 YES.** Waldron, Peek, Clark, Baldwin, MacFarlane, Todd, Stephan

**MOTION** was made by J. Peek and supported by G. Todd to approve the following amendment in the payroll FICA account. **MOTION CARRIED. 7 YES.** MacFarlane, Baldwin, Clark, Peek, Waldron, Stephan, Todd

YEAR END 4/1/09 -3/31-10						
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED AMOUNT	NEW NEW	AMENDED BALANCE
<b>GENERAL FUND</b>						\$ -
101-101-900	PRINTING & PUBLISHING	\$ 6,067.32	\$ 5,500.00	\$ 600.00	\$ 6,100.00	\$ 32.68
from	FROM					
10-101-960	EDUCATION & TRAINING	\$ 1,411.86	\$ 3,000.00	\$ (600.00)	\$ 2,400.00	\$ 988.14
					\$ -	\$ -
101-276-818	CEMETERY CONTRACT SERV	\$ 3,875.00	\$ 3,500.00	\$ 375.00	\$ 3,875.00	\$ -
from	FROM					
101-276-727	CEMETERY OPERATING SUPPLISES	\$ -	\$ 1,000.00	\$ (375.00)	\$ 625.00	\$ 625.00
					\$ -	\$ -
PAYROLL	COMP FICA	\$ 7,033.64	\$ 7,030.00	\$ 3.64	\$ 7,033.64	\$ -
from	FROM					
PAYROLL	COMP MEDICARE	\$ 1,646.17	\$ 1,650.00	\$ (3.64)	\$ 1,646.36	\$ 0.19

**MOTION** was made by J. Peek and supported by G. Todd to approve the following amendment in the Public Safety Contracted Services (fire protection) account and the street lights account.  
**MOTION CARRIED. 7 YES.** Waldron, Peek, Clark, Baldwin, MacFarlane, Todd, Stephan

4/13/2010						
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED AMOUNT	NEW NEW	AMENDED BALANCE
<b>GENERAL FUND</b>						\$ -
101-301-818	PUBLIC SAFETY CONTRACTED SERVICES	\$ 83,275.14	\$ 81,000.00	\$ 2,276.00	\$ 83,276.00	\$ 0.86
from	FROM					
101--101-695	ADVANCE FROM FUND BALANCE	\$ -	\$ 110,288.01	\$ 2,276.00	\$ 112,564.01	\$ 112,564.01
					\$ -	\$ -
101-446-926	STREET LIGHTS	\$ 333.15	\$ 3,500.00	\$ (300.00)	\$ 3,200.00	\$ 2,866.85
from	TO					
101-751-921	PARK LIGHTS	\$ 22.01	\$ -	\$ 300.00	\$ 300.00	\$ 277.99
					\$ -	\$ -

**PAYMENT OF MONTHLY BILLS**

**AUTHORIZE PAYMENT OF BILLS**

**MOTION** was made by B. Waldron and supported by G. Todd to approve payment of the following bills: **MOTION CARRIED. 7 YES,** Stephan, Todd, MacFarlane, Baldwin, Clark, Peek, Waldron

**GENERAL FUND** 3/16/10 -3/31/10 CK # 9513 - 9526 \$3,397.80

**GREEN SEWER FUND** 3/24/10 CK # 2612 \$ 36.15

**GENERAL FUND** 4/13/10 CK # 9527 - 9556 \$96,030.67

**GREEN SEWER FUND** 4/13/10 CK # 2613-2622 \$ 11,259.29

**MOTION** was made by B. Baldwin and supported by D. MacFarlane to allow up to 20 hours for parks work. **MOTION CARRIED. 7 YES.** Stephan, Todd, MacFarlane, Baldwin, Clark, Peek, Waldron.

**ADJOURNED**

Supervisor Bob Baldwin closed out meeting at 9:25 PM.

Janet Clark, Clerk