

**REGULAR MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER JUNE 08, 2010 AT 7:00 P.M.  
THE SUPERVISOR LED THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.**

**THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.**

ROBERT BALDWIN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
NANCY STEPHAN	TRUSTEE
GARY TODD	TRUSTEE
JAMES T. PEEK	TRUSTEE
BARBARA WALDRON	TRUSTEE

**MINUTES**

The clerk presented the minutes of the regular May 11, 2010 board meeting.

**MOTION** was made by J. Peek and supported by G. Todd to accept the minutes of the May 11, 2010. **MOTION CARRIED. 7 yes**

The clerk presented the minutes of the May 19, 2010 special board meeting.

**MOTION** was made by J. Peek and supported by G. Todd to accept the minutes of the May 19, 2010. **MOTION CARRIED. 7 yes**

**TREASURERS REPORT**

The treasurer presented the treasurers report:

6-03-10 General fund balance \$635,416.71

5-06-10 Sewer fund balance \$483,952.48

**MOTION** was made by J. Peek and supported by G. Todd to accept the treasurer's report as presented in both funds. **MOTION CARRIED. 7 yes**

CD maturing in Aug. & Sept. that may be used for the capitol improvements.

**SEWER REPORT**

Dennis Vandawater was present to present the sewer report of Green Charter Township as follows:  
4/30/10-6/2/10

Reading-----127906040

Total Flow-----902420

Average daily flow-----28201

All is working fine.

Rooter Rooter (Brad's) cleaned the main sewer line from Michael Oil down Northland to the 18 Mile to the lift station. They also added root killer near the USDA in the manhole, where seems to be a problem with roots.

**PUBLIC COMMENTS:**

**Blight issues**

Resident Curtis McDermid on 190<sup>th</sup> Avenue Hersey was present expressing concerns about an abandoned home on 190<sup>th</sup> Avenue where trash is being dumped. He submitted information to the supervisor for tracking down the individuals. The supervisor reported notice had been delivered to this residence on the township annual cleanup day, with no response.

There was a discussion and the supervisor will contact the Mecosta County junk enforcement officer, Marilyn Vargo. The township will follow up with correspondence to Mr. McDermid.

Resident Jim Coburn on 23 Mile Road Hersey was present expressing concern about four occupied trailers on a two acre parcel. His question was this allowable with the current zoning? There was also concern about the open burning of old furniture and rubbish during high fire danger times. There was a discussion and the board will contact Mecosta County Zoning enforcement officer, Marilyn Vargo. The township will also follow up with correspondence to Mr. Coburn. The board also suggested any time there is a fire issue to call dispatch (911) and report it.

**18 MILE ROAD CONSTRUCTION**

Supervisor B. Baldwin reported work has begun on the 18 Mile Road project. Mecosta County has been cutting trees, working on the ditches and culverts. No information has been received on the funding from the City of Big Rapids for this project.

## **OLD BUSINESS:**

### **TOWNSHIP HALL RENOVATION**

Jerry Wensloff, Engineer/ Architectural Design and Bill Schriver were present to discuss with the board the proposed renovation of the township hall. The following is a list of issues discussed:

1. Vault room, type of material, fire rating, size, heat source, free standing shelves
2. Exhaust fan - banquet room presently has one, but is rarely used – remove old and do not replace
3. Need for vented kitchen range hood fan – yes
4. Size of utility room
5. Township purchase sinks, faucets, ceiling fan
6. Addendum on bulkhead
7. Vestibule baseboard heating element
8. Vestibule ceramic tile
9. Mr. Schriver will put all the issues discussed into the Plans Scope of Work addendum and forward PDF to the township.
10. 8 copies of the prints initially be distributed, 2 to the Mecosta County Building Department inspector and 6 copies for potential bidders. More will be made if needed.

### **STONE HATCHERY**

Contractor Cliff Kilbourne was present to discuss the process in which the board bid the roof removal on the Stone Hatchery building. His concern was that both contractors may not have been with the same understanding.

Mr. Kilbourne explained in order to have an equitable bid the township needs a good process. Trustee J. Peek recommended on the Stone Hatchery roof, we get bids for time a material of what needs to be replaced. There could be more boards needing replacing than what it initially looked like.

No decision was made to bid the roof replacement for on the Stone Hatchery until the township finds a place to purchase the lumber.

### **CEMETERY STORAGE BUILDING- PARKHILL CEMETERY**

Bids were opened for the cemetery storage building at Parkhill Cemetery:

Wells Construction - \$7,390.47

Iltis Construction - \$8,265.34

CDK Construction - \$8,350.00

**MOTION** was made by G. Todd and supported by B. Waldron to accept the low bid from Wells Construction \$7390.47 with the stipulation of 90 days completion. The building should have white siding, and green roof.

**MOTION CARRIED. 7 YES** Waldron, Peek, Clark, Baldwin, MacFarlane, Todd, Stephan.  
The supervisor will review the site with contractor.

**SOIL BORINGS AT PARIS CREEK** – have been completed, no report has been received yet.

**ANNA HOWARD SHAW** – historical marker is installed and the dedication is June 19, 2010 at 1:00 p.m. at the marker site on 22 Mile Road.

### **MICHIGAN TOWNSHIP ASSOCIATION ANNUAL DUES**

**MOTION** was made by J. Peek and supported by B. Waldron to approve the MTA annual dues.

**MOTION CARRIED. 7 YES** Stephan, Todd, MacFarlane, Baldwin, Clark, Peek, Waldron

**PAYMENT OF MONTHLY BILLS**

**Stone Hatchery Roof Removal**

MOTION was made by N. Stephan and supported by G. Todd to pay the submitted invoice (\$852.80) from Wells Construction on the removal of the roof on the Stone Hatchery.

**MOTION CARRIED. 7 YES** Stephan, Todd, MacFarlane, Baldwin, Clark, Peek, Waldron.

**STAINLESS STEEL SINKS – HALL RENOVATION**

The supervisor located a new 3 compartment sink and faucets, and hand sink, delivered for \$796.83.

MOTION was made by J. Peek and supported by N. Stephan to purchase a new 3 compartment sink, faucet, and hand sink at the price of \$796.83 delivered. **MOTION CARRIED. 7 YES** Todd, Stephan, MacFarlane, Peek, Baldwin, Clark, Waldron

**HOUSEHOLD HAZARDOUS WASTE CONTRACT AGREEMENT**

MOTION was made by N. Stephan and supported by Denise MacFarlane to approve the service agreement with Mecosta and Osceola –Lake Conservation District for \$1,000 for disposal of household hazardous waste. **MOTION CARRIED. 7 YES** Waldron, Peek, Clark, Baldwin, MacFarlane, Stephan

**MTA POLICY & PROCEEDURE SEMINAR**

MOTION WAS MADE by G. Todd and supported by D. MacFarlane to approve registration fee for any of the board. **MOTION CARRIED. 7 YES** Waldron, Peek, Clark, Baldwin , MacFarlane, Todd, Stephan

**BUDGET AMENDMENTS**

MOTION was made by J. Peek and supported by G. Todd to approve the budget amendments in the sewer and general funds. **MOTION CARRIED. 7 YES** Waldron, Peek, Clark, Baldwin, MacFarlane, Todd, Stephan

6/8/2010						
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED AMOUNT	NEW NEW	AMENDED BALANCE
<b>GENERAL FUND</b>						\$ -
101-191-725	POSTAGE ELECTIONS	\$ 210.52	\$ 200.00	\$ 700.00	\$ 900.00	\$ 689.48
from	FROM					
101-191-726	OFFICE SUPPLIES ELECTION	\$ 562.99	\$ 1,500.00	\$ (700.00)	\$ 800.00	\$ 237.01
					\$ -	\$ -
<b>SEWER FUND</b>						\$ -
590-000-930	REPAIRS - SEWER	\$ 2,623.89	\$ 2,000.00	\$ 1,700.00	\$ 3,700.00	\$ 1,076.11
from						\$ -
590-000-695	ADVANCE FROM FUND BALANCE	\$ -	\$ -	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00

**AUTHORIZE PAYMENT OF BILLS**

MOTION was made by G. Todd and supported by J. Peek to approve payment of the following bills: **MOTION CARRIED. 7 YES,** Stephan, Todd, MacFarlane, Baldwin, Clark, Peek, Waldron

**GENERAL FUND** 5/18/10-6/08/10 CK # 9590 - 9626 \$24,103.63

**GREEN SEWER FUND** 6/08/10 CK # 2634-2645 \$ 4,437.98

There was a discussion on the posts at Charlie Brown Park and J. Peek reported he has located someone who would remove and haul away.

**ADJOURNED**

Supervisor Bob Baldwin closed out meeting at 10:15 PM.

Janet Clark, Clerk