

**THE REGULAR MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:30 P.M. AUGUST 15, 2007. THE SUPERVISOR LEAD THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.**

**THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.**

JOHN M. WELLNITZ,	SUPERVISOR
JANET CLARK,	CLERK
DENISE MACFARLANE	TREASURER
A. DONALD GRANT	TRUSTEE - ABSENT
GARY TODD	TRUSTEE
JAMES T. PEEK	TRUSTEE
BARBARA WALDRON	TRUSTEE

**MINUTES**

The clerk presented the minutes of the regular July 10, 2007 board meeting.

**MOTION** was made by J. Peek and supported by G. Todd to accept the minutes of the July 10, 2007. **MOTION CARRIED. 6 yes 1 absent**

The clerk presented the minutes of the regular July 24, 2007 Park & Recreation meeting.

**MOTION** was made by G. Todd and supported by J. Peek to accept the minutes of the July 24, 2007 Park & Recreation meeting. **MOTION CARRIED. 6 yes 1 absent**

The clerk presented the minutes of the regular July 31, 2007 Planning Commission meeting.

**MOTION** was made by G. Todd and supported by Denise MacFarlane to accept the minutes of the July 31, 2007 Park & Recreation meeting. **MOTION CARRIED. 6 yes 1 absent**

**TREASURERS REPORT**

The treasurer presented the treasurers report:

8-09-07 General fund balance \$700,049.29

8-09-07 Sewer fund balance \$440,929.10

**MOTION** was made by P. Peek and supported by G. Todd to accept the treasurer's report as presented in both funds. **MOTION CARRIED. 6 yes, 1 absent**

**SEWER REPORT**

Dennis Vandawater was present to present the sewer report of Green Charter Township as follows:

6/29/07-8/01 /07

Reading-----97423290

Total Flow-----1001590

Average daily flow-----30351

All is working fine.

Sewer connection on Shamrock has been inspected and successfully connected.

**SEWER USERCHARGE**

Attorney James White letter of July 19, 2007 to Green and Big Rapids Townships requesting approval of the boards to send to Big Rapids City Manager, Steve Sobers stating, "that further negotiation of a restated agreement is not in the Townships' best interest at this time". In addition, the Townships will be engaging a rate consultant to compute user charges consistent with the methodology approved as part of the May 1, 1995 Wastewater Treatment Agreements.

**MOTION** was made by Gary Todd and supported by Barb Waldron to send the letter prepared by attorney James White to Big Rapids City Manager, Steve Sobers stating, "That further negotiation of a restated agreement is not in the Townships' best interest at this time". In addition, the Townships will be engaging a rate consultant to compute user charges consistent with the methodology approved as part of the May 1, 1995 Wastewater Treatment Agreements.

**MOTION CARRIED. 6 YES 1 ABSENT.**

**MOTION** was made by Gary Todd and supported by Denise MacFarlane to be engaging along

with Big Rapids Township a rate consultant Paul Stauder to compute user charges consistent with the methodology approved as part of the May 1, 1995 Wastewater Treatment Agreements.

**MOTION CARRIED. 6 yes 1 ABSENT** Waldron, Peek, Clark, Wellnitz, MacFarlane, Todd, Grant-absent

### **SEWER EXTENSION 19 MILE & 220<sup>TH</sup>**

The supervisor reported no information has come forth on the utility extension to this area.

J. Peek suggested the sewer committee meet to explore sewer extension up to 19 Mile east and west.

### **CHARLIE BROWN PARK**

Waiting for the Mecosta Road Commission to review document prepared by attorney to see there were any other issues to change other than the change from transfer to lease.

### **PUBLIC COMMENTS**

County Commissioner Kevin Courtney was present and discussed the following:

1. County wage classification study completed
2. Jail inmate worker program
3. Road commission members

### **NEW BUSINESS**

#### **TOWNSHIP MASTER PLAN**

James Chipman, chairman for the township's Planning Committee was present to discuss with the board a review and update of the township's master plan.

**MOTION** was made by G. Todd and supported by B. Waldron to begin a review and update of the township's Master Plan. **MOTION CARRIED. 6 YES 1 ABSENT.** They will try and get started in October.

J. Clark, clerk will contact MTA to invite a speaker from MTA to discuss planning with the township and the Mecosta County chapter association.

#### **SUPERVISOR'S TRAINING**

**MOTION** was made by G. Todd and supported by J. Peek to approve the registration fee for the supervisor to attend the Michigan Association of Township Supervisors Fall Education Conference.

**MOTION CARRIED. 6 YES 1 ABSENT** Grant-absent, Todd, MacFarlane, Wellnitz, Clark, Peek, Waldron

#### **HALL USE VFW LADIES AUXILIARY TO KOEHN-WEBSTER VFW POST #4102**

**MOTION** was made by J. Peek and supported by B. Waldron to allow the township hall for their meetings on the second Monday of each month at 6:00 p.m. at no charge and they will provide to the township each year two (2) 4 x 6 American Flags, at least two (2) gross 12x18 flags for the cemeteries and will help with luncheons for whatever reason or any other community projects as needed, if available. **MOTION CARRIED. 6 YES 1 ABSENT**

#### **HALL PARK**

#### **DEDICATION/OPENHOUSE FOR TOWNSHIP HALL PARK NEW PICNIC SHELTER**

**MOTION** was made by J. Peek and supported by B. Waldron to have a dedication and open house at the new Town hall Park August 27, 2007 5-8 p.m. with refreshments to be donated and the township would purchase what ever is not donated. And to invite the public to the open house.

**MOTION CARRIED. 6 YES 1 ABSENT**

#### **MESSAGE CENTER BOARD**

Nancy and Rick Stephans donated for the township new picnic shelter a message center board for posting information on picnic shelter use.

**PARK SHELTER INFORMATION NOTICE**

The clerk presented to the board a proposed Picnic Shelter Information notice sign to review and approve.

**MOTION** was made by J. Peek and supported by D. MacFarlane to approve the submitted Picnic Shelter Information notice to be place at the new shelter. **MOTION was carried. 6 yes 1 absent.**

**LEASE FORM FOR HALL AND SHELTER**

**MOTION** was made by J. Peek and supported by G. Todd to approve the revised lease form for the township hall and shelter lease. **MOTION was carried. 6 yes 1 absent.**

**GARDEN CLUB GRANT APPLICATION**

Karen Matowi of the Garden Club presented to the board a proposal for a matching grant available through the garden club for funds towards a civic development project “Let’s Go Native”. She explained they wish to apply for the grant on behalf of the township for natural planting between the new town hall park and the stream using wild native flowers. There was a discussion to have Architect Designer Marlies Manning help design the project for the cost not to exceed \$500.00 and any time over ten hours, she would donate to the project.

**MOTION** was made by J. Peek and supported by G. Todd to allow the Garden Club apply to the Principal Financial Group for a Civic Development Grant “Lets Go Native”, and have Marlies of Manning Design define the planting and space leading to the future bridge just south of the new town hall park area. Designing cost not to exceed \$500.00. **MOTION CARRIED. 6 YES 1 ABSENT.** Waldron, Peek, Clark, Wellnitz, MacFarlane, Todd, Grant-absent.

**SHELTER ELECTRIC**

**MOTION** was made by G. Todd and supported by J. Peek to have an electrician install 2 plugs at the new shelter, one on each side. **MOTION CARRIED. 6 YES 1 ABSENT.** Todd, MacFarlane, Wellnitz, Clark, Peek, Waldron, Grant-absent

**PARK PLAY GROUND EQUIPMENT**

The Park & Recreation Committee at their last meeting decided to recommend that the board re-address the uses at the township hall park. The Committee suggested putting in playground equipment instead of shuffle board court and horseshoe pit. There was a discussion and the board asked the committee research types of playground equipment and bring it back to the board.

**PARKING LOT CURBS**

**MOTION** was made by J. Peek and supported by G. Todd to purchase up to 12 parking lot curbs at \$40.00 each from the cement company LLD for the parking lot along the new park. **MOTION CARRIED. 6 YES 1 ABSENT.** Grant-absent, Todd, MacFarlane, Wellnitz, Clark, Peek, Waldron

**PICNIC TABLE – THANK YOU TO MECOSTA COUNTY PARKS**

**MOTION** was made by J. Peek and supported by G. Todd to send a thank you to the Mecosta County Parks for their assistance in making the picnic tables for the new township hall park shelter. **MOTION CARRIED. 6 YES 1 ABSENT**

**AIR CONDITIONER FOR BANQUET ROOM**

There was a discussion on the possibility of installing air conditioning in the large banquet room of the township hall. There was a discussion on whether it would be better to install now and it not be used much this season or wait until sprint. And if to preserve the price to purchase now.

**WINDOW SEAL MAINTENANCE**

**MOTION** was made by J. Peek and supported by G. Todd to have Reed City Glass replace the window seals in all the township hall windows. **MOTION CARRIED. 6 YES 1 ABSENT.** Grant-absent, Todd, MacFarlane, Wellnitz, Clark, Peek, Waldron

**CENSUS**

**MOTION** was made by G. Todd and supported by J. Clark to participate in the U.S. Census Bureau 2010 Decennial Census Local Update of Census Addresses (LUCA) Program.  
**MOTION CARRIED. 6 YES 1 ABSENT**

**CEMETERY LOT SALES WEST CEMETERY**

**MOTION** was made by G. Todd and supported by J. Peek to allow sell of lots needed in the new section of West Cemetery. **MOTION CARRIED. 6 YES S1 ABSENT.**

**CEMETERY PLOTTING & SURVEY**

The board recommended the clerk procure bids for the plotting of both new sections in West and Crapo cemeteries.

**ROADS**

There was a discussion on the need of stop ahead lights at the intersection of 19 Mile and Northland Drive.

**MOTION** was made by G. Todd and J. Peek to contact the road commission and MDOT on the need for stop lights at the intersection of 19 Mile and Northland Drive and the need to close of the section of 18 Mile at Northland Drive to the ease at the subdivision. **MOTION CARRIED. 6 YES 1 ABSENT.**

**BUDGET AMENDMENTS**

**MOTION** was made by J. Peek and supported by G. Todd to approve the following budget amendments. **MOTION CARRIED. 6 YES 1 ABSENT** Todd, MacFarlane, Wellnitz, Clark, Peek, Waldron, Grant-absent

	A	C	D	E	F	G	H
2	ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED	NEW	AMENDED
3					AMOUNT	NEW	BALANCE
4	GENERAL FUND						\$ -
5	<u>101-751-702</u>	REC & PARK - WAGES	\$ 765.00	\$ 700.00	\$ 500.00	\$ 1,200.00	\$ 435.00
6	from						
7	<u>101-751-818</u>	REC & PARK - CONTR. SERVICES	\$ 2,622.16	\$ 12,000.00	\$ (500.00)	\$ 11,500.00	\$ 8,877.84
8						\$ -	\$ -
9						\$ -	\$ -
10	<u>101-751-972</u>	REC & PARK - LARGE ASSETS	\$ 22,521.86	\$ 10,000.00	\$ 15,000.00	\$ 25,000.00	\$ 2,478.14
11	from					\$ -	\$ -
12	<u>101-101-695</u>	ADVANCE FROM FUND BALANCE	\$ -	\$ 114,785.00	\$ 15,000.00	\$ 129,785.00	\$ 129,785.00
13						\$ -	\$ -
14							
15						\$ -	\$ -
16	SEWER FUND					\$ -	\$ -
17	<u>590-000-808</u>	AUDIT	\$ 2,250.00	\$ 2,000.00	\$ 250.00	\$ 2,250.00	\$ -
18	from					\$ -	\$ -
19	<u>590-000-826</u>	PROFESSIONAL FEES	\$ 1,463.50	\$ 15,000.00	\$ (250.00)	\$ 14,750.00	\$ 13,286.50
20							
21							

**AUTHORIZE PAYMENT OF BILLS**

**MOTION** was made by G. Todd and supported by J. Peek to approve payment of the following bills: **MOTION CARRIED. 6 yes, 1 absent.** Todd, MacFarlane, Wellnitz, Clark, Peek, Waldron, Grant-absent

**GENERAL FUND** 7/16-07 - 8-14-07 CK # 8182 - 8139 \$52,917.75

**GREEN SEWER FUND** 8-14-07 - 8-14-07 CK # 2280 - 2291 \$ 7,737.69

OPEN HOUSE AND DEDICATION FOR THE NEW TOWNSHIP HALL PICNIC SHELTER WILL BE HELD AUGUST 27, 2007 FROM 5-8 P.M. WITH REFRESHMENTS, HOTDOGS, CAKE, and ICE CREAM & PUNCH

**ADJOURN**

**MOTION** was made by G. Todd and supported by J. Peek to adjourn. 9:25 p.m.

**MOTION CARRIED. 6 yes 1 ABSENT**

Janet Clark, Township Clerk