

REGULAR MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:00 P.M. AUGUST 09, 2011.

THE SUPERVISOR LED THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.

THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.

ROBERT BALDWIN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
NANCY STEPHAN	TRUSTEE - ABSENT
GARY TODD	TRUSTEE
JAMES T. PEEK	TRUSTEE - ABSENT
JAMES CHAPMAN	TRUSTEE

MINUTES

The clerk presented the minutes of the July 12, 2011.

MOTION was made by G. Todd and supported by D. MacFarlane to accept the minutes of the July 12, 2011

MOTION CARRIED. 5 yes 2 absent

TREASURERS REPORT

The treasurer presented the treasurers report:

8-4-11 General fund balance \$433,180.84

8-4-11 Sewer fund balance \$518,675.14

General fund receipts- \$2,764.21

Sewer fund receipts - \$8,749.68

MOTION was made by G. Todd and supported by J. Chapman to accept the treasurer's report as presented

in both funds. **MOTION CARRIED. 5 yes 2 absent**

SEWER REPORT

Dennis Vandawater was present to present the sewer report of Green Charter Township as follows:

(He forgot paper work with readings and will send in tomorrow)

Reading-----

Total Flow-----

Average daily flow-----

Vandawater reported the generator was taken to Total Energy in G.R. for repair – parts are no longer available for this model.

Denny has since learned of Jim Straub Inc. who rebuilds generators, he gave some estimates for a new alternator with a new control panel, explaining Straub would like to take look at the generator to be able to give the township a good estimate to rebuild the generator. Denny will pick it up and take it out to Straub.

Remus Electric is working on an estimate for a new generator.

PUBLIC COMMENTS

WESTERN INSURANCE AGENCY – MELISSA SWIMS

M. Swims was present to review with the board the township's insurance coverage under the Michigan Township Participating Plan. There was a discussion and Ms Swims recommended the township call their office with any questions or concerns.

NEW BUSINESS

STONE HATCHERY PARK

Ron Spicer and Cliff Kilbourne were present to discuss with the board the Stone Hatchery Park concerns in getting the water to run away from the building properly and efficiently.

The following items were discussed:

1. United States Dept. of Agriculture - Jennifer Taylor, Dist. Conservationist – consultant
2. Removing sediment from drainage ditch?
3. Elevation level of drop from building to outlet
4. Amount of sediment in the trough that runs in the center of the building
5. Need to check with Dave Bash about previous cleaning out of ditch
6. Suggested the west outside wall needs to be seal coated when installing new tile
7. Possibly installing tile to drain to both the north and south ends on the west side of the building
8. Should consider installing eve troughs

OLD BUSINESS

COUNTRY MANOR

Letter from township attorney has been sent (July 29, 2011) to Mr. Smith. There are questions and concern for emergency vehicle entering Country Manor Park if gate is closed.

FARMERS MARKET

Trustee G. Todd reported the Farmers Market will be open as scheduled

Thursday - August 11, 2011 starting date, to be held weekly on Thursdays

Fee – resident/property owner - \$5.00, out of township - \$10.00 Gary thanked Trustee J. Chapman for the use of his sign in front of the township hall to advertise the Farmers Market.

TREE REMOVAL – CRAPO CEMETERY & STONE HATCHERY PARK

G. Todd submitted two bids for the tree removal in Crapo Cemetery and the Stone Hatchery Park.

Donley's Tree Service - \$1,995.00

Andy's Tree Service - \$5,060.00

MOTION was made by B. Baldwin and supported by G. Todd to contract with Donley's Tree Service for the tree removal in Crapo Cemetery and the Stone Hatchery Park, for \$1,995.00

MOTION CARRIED. 5 YES 2 ABSENT Stephan-absent, Todd, MacFarlane, Baldwin, Clark, Chapman, Peek-absent

INTERNET PROJECT

The supervisor reported on the internet tower project and there was a discussion on the following:

- August 1st tower was fired up.
- August 2nd the first electrical storm came through
- Backhaul issue has been solved
- Motorola did not calibrate radio receivers and new ones should be received this date.
- Installation should begin this Thursday or Friday, there will be several crews doing the installations.
- Fencing 6'high 20 x 30 and ground cover under tower - \$5,000.
- Grounding ring - \$2,020.
- Driveway to tower - \$2,000.

8:30 Trustee J. Peek arrives.

MOTION was made by J. Clark and supported by J. Chapman to add these items to the internet tower project fencing, grounding ring, driveway, totaling \$9,020.00. **MOTION CARRIED. 6 yes 1 absent**

Stephan-absent, Todd, MacFarlane, Baldwin, Clark, Chapman, Peek

TOWER CONTRACTOR

There were questions on the invoice received from the initial contractor on the tower installation
 There was a discussion and the board recommended the supervisor speak with the contractor to clarify the discrepancies.

SEWER FUND ORDINANCE AMENDMENT

The supervisor reported that the attorney suggested the township amend the Township Sewer Ordinance in Section 811 and & 812.

MOTION was made by B. Baldwin and supported by D. MacFarlane to change in the Green Charter Township Sewer Ordinance

Section 811 Billing ; the billing due date from the 15th to the 21st, to read, "Payment of the bill is due and payable on or before the 21st of the first month in the quarterly billing period."

Section 812 Lien. Change from September 1st to October 1st, to read, " The treasurer shall certify annually all delinquent Sewer Rates and Charges, penalties and interest thereon, together with an additional amount equal to six percent(6%) of the aggregate amount delinquent, on or before October 1st, of each year, to the tax-assessing officer of the Township, who shall enter the delinquent Sewer Rates and Charges, interest and penalties upon the next tax roll as a charge against the premises affected and such charge shall be collected and the lien thereon enforced in the same manner as ad valorem property taxes levied against such premises.

There was a discussion, the county does not have any issues with these date changes and the township attorney will finalize the amendment.

MOTION CARRIED. 6 YES 1 ABSENT Peek, Chapman, Clark, Baldwin, MacFarlane, Todd, Stephan-absent

BUDGET AMENDMENTS

MOTION was made by J. Peek and supported by J. Chapman to approve the following amendment in the General Fund. **MOTION CARRIED. 6 YES 1 ABSENT** Stephan, Todd, MacFarlane, Baldwin, Clark, Chapman, Peek

8/9/2011									
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED AMOUNT	NEW NEW	AMENDED BALANCE			
GENERAL FUND							\$ -		
101-101-703	GENERAL FUND PER DIEM	\$ 510.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 490.00			
from	FROM								
101-101-726	BOARD OFFICE SUPPLIES	\$ 218.65	\$ 1,000.00	\$ (500.00)	\$ 500.00	\$ 281.35			
					\$ -	\$ -			
101-276-704	CEMETERY HOURLY	\$ 1,641.32	\$ 1,150.00	\$ 1,000.00	\$ 2,150.00	\$ 508.68			
101-276-818	CEMETERY CONTRACTUAL SERVICES	\$ 3,620.00	\$ 5,500.00	\$ 8,000.00	\$ 13,500.00	\$ 9,880.00	\$5,900.00 for cmt contract & burials		
from					\$ -	\$ -			
101-276-702	CEMETERY MOWING WAGES	\$ -	\$ 13,000.00	\$ (9,000.00)	\$ 4,000.00	\$ 4,000.00			
					\$ -	\$ -			
					\$ -	\$ -			
101-325-702	WAGES COMMUNICATIONS	\$ -	\$ -	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	new payroll line item		
from					\$ -	\$ -			
101-276-702	CEMETERY MOWING WAGES	\$ -	\$ 4,000.00	\$ (2,300.00)	\$ 1,700.00	\$ 1,700.00			
					\$ -	\$ -			
101-325-971	LARGE FIXED ASSETS INTERNET	\$ 35,252.94	\$ 29,001.00	\$ 10,000.00	\$ 39,001.00	\$ 3,748.06	tonights bills & fence material		
from					\$ -	\$ -			
101-325-818	ADVANCE FROM FUND BALANCE	\$ -	\$ 116,723.72	\$ 10,000.00	\$ 126,723.72	\$ 126,723.72			

AUTHORIZE PAYMENT OF BILLS

MOTION was made by G. Todd and supported by J. Peek to approve payment of the following bills

MOTION CARRIED. 6 YES 1 absent – Todd, Stephan-absent , MacFarlane, Baldwin, Clark, Chapman, Peek

GENERAL FUND 7-1311 CK # 10181- 10231 \$39,842.75

GREEN SEWER FUND 8-9-11 -CK # 2783 - 2794 \$5,406.59

ADJOURNED

Supervisor Bob Baldwin closed out meeting at 9:15 p.m.

Janet Clark, Township Clerk