

Unapproved

THE SPECIAL MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WITH THE CITY OF BIG RAPIDS WAS CALLED TO ORDER AT 6:30 P.M. BOARD MEMBERS

PRESENT WERE JOHN M. WELLNITZ, SUPERVISOR
JANET CLARK, CLERK-ABSENT ARRIVED 7:40
DENISE MACFARLANE TREASURER
A. DONALD GRANT TRUSTEE
GARY TODD TRUSTEE
JAMES T. PEEK TRUSTEE
BARBARA WALDRON TRUSTEE

The purpose of the special meeting was to discuss with the City of Big Rapids the Sewer User Charge System agreement between Big Rapids City, Green Charter Township and Big Rapids Township.

Trustee J. Peek explained purpose of meeting/items for discussion:

1. 1995 contract attorney review
2. Cost for Green in treating the effluent
4. Control of entry points not an issue
5. Current cost per Green Township customer/resident \$74.00 per quarter business at REU equitant
6. Green Charter Township situation is not really as complicated as Big Rapids Township
7. User charge needs to be resolved and back to the nuts and bolts
8. Must move forward and get resolved

Mark Warba appreciates Green inviting the City to get this done, and agrees a timetable needs to be set to get resolved. We are asking the right question, and hope they can provide the answers.

City Manager Steve Sobers addressed the board with the following points of comment:

1. User Charge study in process about 2 years
2. Joint meetings with attorney, townships and city
3. Original contract written in 1995 and there have been a lot of changes since then
4. A lot of questions and concerns over the User Charge study
5. Rates were frozen when the townships hired attorney J. White to study the User Charge
6. Review of contract and conditions
7. Environmental laws have greatly changed
8. Agencies expanded their scope looking at every treatment element of the plant system of operations
9. Now have 2 full time employees in the distribution system, issues include cleaning sewers, manholes, and maintenance items
10. Industrial pretreatment program – not effecting Green, however Green does participate in the expense cost allocated from the City - currently employs 1 full time person
11. Environmental agencies look at every component of the plant operations
12. Concern that complexity applies a little more to Big Rapids Township than Green Charter Township the user charge will remain the same, be prorated by percentage of use
13. Items not addressed in the 1995 agreement
14. Desire to stay with contract as existed and hire accountant to analyze agreement
15. City committee to meet with Mayor Warba to review 1995 contract.
16. Evident User Charge needed reviewing/writing
17. Not changing the concept
18. Updating using waste water budget document as basis of report
19. Cross tied tables to financial reports (paper trail) i.e. account properly
20. 75% finished with the process, will review with attorney
21. City will include only background information of city charges that will be used for the townships. Individual township data will not be in the report but can be included in and addendum if the township wishes to have it as an additional document.
22. May be ready in 30 days
23. The document should be clearly readable and understandable to follow all city charges will on a pro rata basis based on flow for each entity.
24. Will be able to point to data flow of information with easy to understand new format
25. D. Greiner – Will have a way to increase the accuracy prepared by accountants, everything will be tagged with a reference

26. Peek – Re-address rates and what changes have been made?
27. No major financial difference from the current contract
28. Suggests there are changes that need to be addressed.
29. Peek – Green’s report should be rather simple
30. 2008 total customers - 258 per MacFarlane
31. When completed have a meeting with two townships
32. Timeline - Oct. 13 rate book review, Oct. 27 to townships, Nov 27 City Commission
33. Take action by end of the year
34. Will send document to township to review as in process and or invited Denise to attend the meeting

Other items of discussion.

Big Rapids Township airport right-of-way agreement

Vibrate Cities improvements program to downtown area

SRF did not make it for funding

Aerial ladder needs replacement FSU may have some monies; old ladder truck is beyond useful life

J. Peek - airport comments out of community people like the area, need to market the entire area.

Need to partner with City and Townships.

Special meeting closed at 7:17 p.m.

THE REGULAR MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:30 P.M. SEPTEMBER 09, 2008. THE SUPERVISOR JOHN M. WELLNITZ OPENED THE MEETING AND LED THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.

JOHN M. WELLNITZ,	SUPERVISOR
JANET CLARK,	CLERK-ABSENT ARRIVED 7:40
DENISE MACFARLANE	TREASURER
A. DONALD GRANT	TRUSTEE
GARY TODD	TRUSTEE
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MINUTES

The clerk presented the minutes of the regular August 12, 2008 board meeting.

MOTION was made by J. Peek and supported by G. Todd to accept the minutes of the August 12, 2008 meeting. **MOTION CARRIED. 6 YES 1 absent**

TREASURERS REPORT

The treasurer presented the treasurers report:

9-04-08 General fund balance \$613,067.00

9-04-08 Sewer fund balance \$448,938.81

MOTION was made by G. Todd and supported by J. Peek to accept the treasurer’s report as presented in both funds. **MOTION CARRIED. 6 YES 1 absent**

PLANNING COMMISSION REPORT

G. Todd reported no quorum.

SEWER REPORT

Dennis Vandawater submitted the sewer report of Green Charter Township as follows:

7/31/08-9/1/08

Reading-----109744810

Total Flow-----847090

Average daily flow-----26472 all is working fine.

Unapproved

PUBLIC COMMENTS –

County Commissioner Kevin Courtney was present and reported there is a software problem with assessing/equalization program and should be corrected.

OLD BUSINESS

1% TAX COLLECTION FEE

There was a discussion on the 1% collection fee levied on the summer tax collection and to equalize the 1% administration fee for both Reed City and Big Rapids Public Schools, the following resolution was approved.

GREEN CHARTER TOWNSHIP

Resolution to Impose Property Tax Administration Fee

WHEREAS, The Township of Green Charter Township, Mecosta County, Michigan is responsible for assessing ad valorem property taxes, collecting property tax levies, and handling review and appeal matters arising therefrom, and

WHEREAS, PA 503 of 1982 provides for imposition of a property tax administration fee (PTAF) of not more than one (1%) percent and,

WHEREAS, it is the desire of this Township Board to approve and authorize the imposition of a property tax administration fee as a fee to offset the cost incurred in assessing property values, collecting tax levies and in the review and appeal process.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Township Board of Green Charter Township that: The Township Board does hereby approve and authorize the imposition of a property tax administration fee of 1% (no more than 1%) percent on all sums voluntarily paid for property taxes before February 15 of the succeeding year in which the same shall become due and payable.

This resolution shall apply to the property tax levy that shall become a lien in 2008 and shall continue in full force and effect for the year of 2008.

Clerk: Janet Clark

Township: Green Charter

Date of Meeting: September 9, 2008

Moved by: G. Todd

Seconded by: D. MacFarlane

Roll Call Vote as follows:

Ay: Waldron, Grant, Todd, Peek, Wellnitz, MacFarlane, Clark

Nay: - none

HALL USE 211

No action taken

LOT SPLIT - LOT #14 TIMBER POINTE SUBDIVISION

OWNER – DAVID ZIELINSKI, 7269 220TH AVE., Reed City MI 49677

MOVED by J. Peek and supported by G. Todd

To approve the split of Lot #14 (**parcel no. 54-01-056-014-000**) Green Charter Township of Mecosta Co. by splitting Lot #14 and added to lot 15 where the water well for lot 15 is on lot 14. Survey of this lot line change shall be recorded at the Mecosta County Register of Deeds.

Subject to all easements, restrictions and rights of way of record.

MOTION CARRIED. YES-7

NO- 0

Janet Clark, Clerk

ROADS

Resident Ralph Wallace was present to explain to the board the road problem on Newcosta Avenue between 19 Mile and 20 Mile Road where the culvert seems to not be long enough and heavy rains wash out the shoulder of the road. There was a discussion.

MOTION was made by J. Peek and supported by G. Todd to direct a letter to the Mecosta County Road Commission about the problem and concern of the washout problem near the culvert at Ralph Wallace's property on Newcosta Avenue between 19 Mile and 20 Mile Road. Suggesting the road commission take a look at the problem this yet year. Explaining this is the responsibility of the road commission for repairs.

MOTION CARRIED. 7 YES.

Further discussion was that the culvert needs cleaning out and or replaced.
Mr. Wallace remarked this problem has been "repaired" three other times.

MECOSTA COUNTY CHAMBER OF COMMERCE

MOTION was made by J. Peek and supported by D. Grant to approve the annual dues for the Mecosta County Chamber of Commerce, (\$95.00) **MOTION CARRIED. 7 YES**

PARK & RECREATION

J. Peek reported the back stop for the Charlie Browns Park should be installed next week.

BURNING PERMITS

The clerk informed the burning permits are available on line now.
www.michigandnr.com/burnpermits

Library

No addition information at this time.

CENTRAL DISPATCH

A resident initiated a complaint on response on a call to Central Dispatch. The board suggests he contact Lori Smalla at Central Dispatch.

CEMETERY

G. Todd reported the stone replacement has not been completed yet because of a problem with the stone that was received from the company.

AUTHORIZE PAYMENT OF BILLS

MOTION was made by J. Peed and supported G.Todd by to approve payment of the following bills: **MOTION CARRIED. 7 YES** Waldron, Grant, Todd, Peek, Wellnitz, MacFarlane, Clark.

GENERAL FUND 8/15/08-9/9/08 CK # 8745 - 8780 \$14,436.49

GREEN SEWER FUND 8/12/08-8/12/08 CK # 2411- 2417 \$1,479.38

ADJOURN

MOTION was made by G. Todd and supported by J. Peek to adjourn. 8:20 p.m.

MOTION CARRIED. 7 YES

Janet Clark, Township Clerk