



STATE OF MICHIGAN

JENNIFER M. GRANHOLM
GOVERNOR

DEPARTMENT OF NATURAL RESOURCES
LANSING

REBECCA A. HUMPHRIES
DIRECTOR

June 6, 2006

Ms. Janet Clark
Clerk
Green Charter Township
21536 Northland Drive, P.O. Box 233
Paris, MI 49338

Dear Ms. Clark:

SUBJECT: Green Charter Township Recreation Plan

Please find attached your copy of the recreation plan checklist recently submitted to our office for approval. Your recreation plan has been approved.

Your five-year recreation plan will expire **December 31, 2010**.

If you have any questions, please feel free to contact me. Our address is: **Grants Management, Department of Natural Resources, P.O. Box 30425, Lansing, MI 48909-7925.**

Sincerely,

Monica Day, Grant Coordinator
Grants Management
517-335-3039
517-335-6813 – FAX
daym1@michigan.gov

MD:lh
Attachment



COMMUNITY PARK, RECREATION, OPEN SPACE, AND GREENWAY PLAN CERTIFICATION CHECKLIST

By Authority of Parts 19, 703 and 716 of Act 451, P.A. 1994, as amended, submission of this information is required for eligibility to apply for grants

INSTRUCTIONS: Complete, obtain certification signatures and submit this checklist with a locally adopted recreation plan.

All recreation plans are required to meet the content and local approval standards listed in this checklist and as outlined in the *Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans* provided by the Michigan Department of Natural Resources (DNR). To be eligible for grant consideration, plans must be submitted to the DNR prior to the grant application deadline **with** a completed checklist that has been signed by an authorized official(s) of the local unit of government(s) submitting the plan.

PLAN INFORMATION		
Name of Plan: GREEN CHARTER TOWNSHIP RECREATION MASTER PLAN		
List the community names (including school districts) covered by the plan	County	Month and year plan adopted by the community's governing body
Green Charter Township	Mecosta	April, 2006

PLAN CONTENT
<p>INSTRUCTIONS: Please check <u>each</u> box to certify that the listed information is included in the <u>final</u> plan.</p> <p><input checked="" type="checkbox"/> 1. COMMUNITY DESCRIPTION</p> <p><input checked="" type="checkbox"/> 2. ADMINISTRATIVE STRUCTURE</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Roles of Commission(s) or Advisory Board(s) <input checked="" type="checkbox"/> Department, Authority and/or Staff Description and Organizational Chart <input checked="" type="checkbox"/> Annual and Projected Budgets for Operations, Maintenance, Capital Improvements and Recreation <input checked="" type="checkbox"/> Programming <input checked="" type="checkbox"/> Current Funding Sources <input checked="" type="checkbox"/> Role of Volunteers <input checked="" type="checkbox"/> Relationship(s) with School Districts, Other Public Agencies or Private Organizations <p style="margin-left: 40px;">Regional Authorities or Trailway Commissions Only</p> <ul style="list-style-type: none"> <input type="checkbox"/> Description of the Relationship between the Authority or Commission and the Recreation Departments of Participating Communities <input type="checkbox"/> Articles of Incorporation <p><input checked="" type="checkbox"/> 3. RECREATION INVENTORY</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Description of Methods Used to Conduct the Inventory <input checked="" type="checkbox"/> Inventory of all Community Owned Parks and Recreation Facilities <input checked="" type="checkbox"/> Location Maps (site development plans recommended but not required) <input checked="" type="checkbox"/> Accessibility Assessment <input checked="" type="checkbox"/> Status Report for all Grant-Assisted Parks and Recreation Facilities (NONE) <p><input checked="" type="checkbox"/> 4. RESOURCE INVENTORY (OPTIONAL)</p> <p><input checked="" type="checkbox"/> 5. DESCRIPTION OF THE PLANNING PROCESS</p>

6. DESCRIPTION OF THE PUBLIC INPUT PROCESS

- Description of the Method(s) Used to Solicit Public Input Before or During Preparation of the Plan, Including a Copy of the Survey or Meeting Agenda and a Summary of the Responses Received
- Copy of the Notice of the Availability of the Draft Plan for Public Review and Comment
 - Date of the Notice MARCH 4, 2006
 - Type of Notice NEWSPAPER
 - Plan Location Township hall and township website
 - Duration of Draft Plan Public Review Period (Must be at Least 30 Days) 39 days
- Copy of the Notice for the Public Meeting Held after the One Month Public Review Period and Before the Plan's Adoption by the Governing Body(ies)
 - Date of Notice April 4, 2006
 - Name of Newspaper PIONEER
 - Date of Meeting April 11, 2006
- Copy of the Minutes from the Public Meeting

7. GOALS AND OBJECTIVES

8. ACTION PROGRAM

PLAN ADOPTION DOCUMENTATION

Plans **must** be adopted by the highest level *governing body* (i.e., city council, county commission, township board). If planning is the responsibility of a Planning Commission, Park and Recreation Commission, Recreation Advisory Board or other local Board or Commission, the plan should **also** include a resolution from the Board or Commission recommending adoption of the plan by the governing body.

The local unit of government must submit the final plan to both the County and Regional Planning Agency for their information. Documentation that this was done must be submitted with the plan to the DNR.

Items 1, 3 and 4 below are **required** and must be included in the plan.

APPROVAL DOCUMENTATION: For multi-jurisdictional plans, **each** local unit of government must pass a resolution adopting the plan. Prepare and attach a separate page for each unit of government included in the plan.

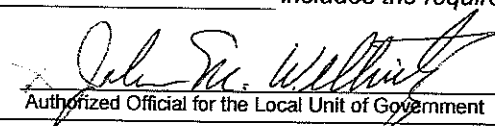
- 1. Official resolution of adoption by the governing body dated: APRIL 11, 2006
- 2. Official resolution of the GREEN CHARTER TOWNSHIP PLANNING Commission or Board, recommending adoption of the plan by the governing body, dated: _____
- 3. Copy of letter transmitting adopted plan to County Planning Agency dated: Feb 27, 2006
MAY 12, 2006
- 4. Copy of letter transmitting adopted plan to Regional Planning Agency dated: MAY 12, 2006
Feb 27, 2006

OVERALL CERTIFICATION

NOTE: For multi-jurisdictional plans, Overall Certification must include the signature of each local unit of government. Prepare and attach a separate signature page for each unit of government included in the plan.

I hereby certify that the recreation plan for

GREEN CHARTER TOWNSHIP includes the required content, as indicated
(Local Unit of Government)
above and as set forth by the DNR.


Authorized Official for the Local Unit of Government 5-12-2006
Date

This completed checklist must be signed and submitted with a locally adopted recreation plan to:

GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING, MI 48909-7925
RECEIVED
MAY 17 2006
MICHIGAN DNR
GRANTS MANAGEMENT

DNR USE ONLY - APPROVAL

The recreation plan is approved by the DNR and the community (ies) covered by the plan, as listed on page 1 of this checklist is/are eligible to apply for recreation grants through

December 31, 2010
Date
By: Monica Day
Grants Management 6-5-06
Date