

3-14-2017

REGULAR MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:00 P.M.

THE SUPERVISOR LED THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.

THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.

ROBERT BALDWIN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
NANCY STEPHAN	TRUSTEE
GARY TODD	TRUSTEE
JAMES T. PEEK	TRUSTEE
KELLY CUSHWAY	TRUSTEE

MINUTES

The clerk presented the minutes of the 2-14-2017 regular board meeting.

MOTION was made by G. Todd and supported by N. Stephan to accept the minutes of the 2-14-2017 regular board meeting with the correction page three lot split #62 & 63.

MOTION CARRIED. 7 yes

TREASURERS REPORT

The treasurer presented the treasurers report:

3-9 -2017 General fund balance \$561,194.01

3-9-2017 Sewer fund balance \$513,128.16

3-9-2017 Cherry Meadows Special Assessment Cash Checking \$4,530.04

MOTION was made by J. Peek and supported by G. Todd to accept the treasurer's reports as presented in all funds. **MOTION CARRIED. 7 yes**

ASSESSING REPORT

The assessing report for January and February 2017 from assessor E. Spalo was received.

SEWER REPORT

Green Charter Township sewer report as follows:

1/31/2017 - 3/2/2017 30 days

Reading 192801060

Total Flow 811680

Average daily flow 27056

D. Vandawater called and is ill and submitted the report the written report by phone and will be sent later.

The sewer operation checklist prepared by D. Vandawater has been received and placed on file. N. Stephan expressed her appreciation.

PUBLIC COMMENTS

BIG RAPIDS DEPARTMENT OF PUBLIC SAFETY

Steve Schroeder, Deputy Director was present and reviewed with the township board the 2016 Annual Report from Big Rapids Department of Public Safety.

There was a discussion and Mr. Schroeder mentioned the following points:

1. 165 incident calls
2. Two water supply points up and running now in Green Township can pump 500 gal. per minute.
3. Looking at an additional dry well source at 190th Avenue south of 23 Mile at the Muskegon River.
4. Training on the AED and CPR.

A thank you was expressed for the AED received from the Big Rapids Department Of Public Safety Dept.

OLD BUSINESS

RED CROSS EMERGENCY CENTER

The Red Cross has been in and the initial supply has been received at the township.

SMILE PROGRAM - NEW TV

The new tv with cart for the Smile Program has been installed at the township.

GROUNDS SUPERVISOR

Gary Todd has submitted the duties for the grounds supervisor.

PENSION

Attorney response to the township answering the pension plan question has been received and placed on file.

NEW BUSINESS

BIDS FOR 2017 LAWN CARE SEASON

Four bids for the 2017 lawn care season have been received.

The supervisor opened the bid document received and the following are the amounts.

Lawn Care 2017 Bids

- | | |
|--|-------------|
| 1. Lazy Flamingo Lawn Care | \$12,000.00 |
| Minimum? | |
| Bid info did not indicate Spring & Fall cleanups within cemeteries | |
| 2. M&M Lawn Care | \$9,800.00 |
| 3. New Horizon Landscape | \$13,945.00 |
| 4. Pro Turf Outdoor Services | \$5,200.00 |

There was a discussion

MOTION was made by J. Peek and supported by B. Baldwin to table any action until the next board meeting. **MOTION CARRIED. 6 YES, 1 NO**

ROADS

BRINING ROADS 2017 SUMMER SEASON

MOTION was made by J. Peek and supported by G. Todd to approve one additional brining for Green Township's roads at the cost of \$100.00 per mile. Total cost of \$3,200.

MOTION CARRIES. 7 YES Stephan, Todd, Todd, Clark, Baldwin, MacFarlane, Cushway

Round Lake Rd 190th – Fir Drive estimates 1-20-2017

22 Foot wide cost option - \$ 131,671.60

24 Foot wide cost option - \$136,819.60

Per the Mecosta Co. Road Commission, unit pricing based on best available data and subject to change.

HALL RENTAL

There has been a scheduling conflict with township hall reservation. There was a discussion.

MOTION was made by N. Stephan and supported by J. Peek to table the reservation and booking on the calendar for hall rentals. **MOTION CARRIED. 7 YES.**

2017 BOARD OF REVIEW REPORT

1 - Petitioner in person and one by drop off (mail back inquiry for further info/phone communication for the Board of Review

1 - Inquiring about Poverty Exemption

9 - Veteran applications

2016-2017 FISCAL YEAR END BILLS

MOTION was made by J. Peek and supported by G. Todd to authorize payment of all fiscal year end 2016-2017 bills and budget amendments that may be needed.

MOTION CARRIED. 7 YES

Stephan, Peek, Clark, Baldwin, MacFarlane, Todd, Cushway

PUBLIC COMMENTS

Resident Gary Scramling was present and asked how many times the 180th river access launch would be mowed. It was mention that twice per year just before July 4th and Labor Day weekend. He also asked about used electric poles left by Consumers Energy.

TREES IN WEST CEMETERY

G. Todd brought it to the attention of the board that there are two trees in West Cemetery that may need removal or trimming. He will evaluate.

Resident and deputy clerk Joan Pekar was present and mention that in the offices of the township a calendar is always used for reservations.

BUDGET AMENDMENT

MOTION was made by J. Peek and supported by D. MacFarlane to approve the following budget amendment in the General Fund and Sewer Fund

MOTION CARRIED. 7 YES Stephan, Peek, Clark, Baldwin, MacFarlane, Todd, Cushway, Stephan

3/14/2017 BUDGET YEAR 2016-2017 AMENDMENTS						
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED AMOUNT	NEW BUDGET	AMENDED BALANCE
GENERAL FUND						
101-101-702	TWP. BD WAGES	\$ 9,095.42	\$ 9,095.41	\$ 0.01	\$ 9,095.42	\$ -
from					\$ -	\$ -
101-101-703	TWP. BD PER DIEM	\$ 280.00	\$ 600.00	\$ (0.01)	\$ 599.99	\$ 319.99
101-101-874	TWP. BD. PENSION	\$ 16,170.38	\$ 16,000.00	\$ 170.38	\$ 16,170.38	\$ -
from					\$ -	\$ -
101-101-800	TWP. BD. CONTRACT SERVICES	\$ 215.00	\$ 750.00	\$ (170.38)	\$ 579.62	\$ 364.62
101-101-874	PRINTING & PUBLISHING	\$ 6,668.04	\$ 6,000.00	\$ 669.00	\$ 6,669.00	\$ 0.96
from					\$ -	\$ -
101-101-970	TWP. BD SMALL FIXED ASSETS	\$ -	\$ 2,500.00	\$ (669.00)	\$ 1,831.00	\$ 1,831.00
					\$ -	\$ -
101-209-874	PENSION ASSESSING	\$ 5,404.56	\$ 5,300.00	\$ 104.56	\$ 5,404.56	\$ -
from					\$ -	\$ -
101-209-726	OFFICE SUPPLIES ASSESSING	\$ 182.33	\$ 312.00	\$ (104.56)	\$ 207.44	\$ 25.11
					\$ -	\$ -
101-247-702	BOARD OF REVIEW WAGES	\$ 830.00	\$ 750.00	\$ 80.00	\$ 830.00	\$ -
from					\$ -	\$ -
101-101-972	TWP. BD LARGE FIXED ASSETS	\$ -	\$ 5,500.00	\$ (80.00)	\$ 5,420.00	\$ 5,420.00
SEWER FUND						
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED AMOUNT	NEW BUDGET	AMENDED BALANCE
590-000-171	SUPERVISOR SALARY	\$ 4,925.16	\$ 4,925.07	\$ 0.09	\$ 4,925.16	\$ -
from						
590-000-704	SALARY NON ADMIN HOURLY	\$ 75.00	\$ 600.00	\$ (0.09)	\$ 599.91	\$ 524.91
590-000-727	POST/IPP QUARTERLY	\$ 634.66	\$ 349.00	\$ 286.00	\$ 635.00	\$ 0.34
from						
590-800-826	ATTORNEY	\$ 1,161.75	\$ 6,000.00	\$ (286.00)	\$ 5,714.00	\$ 4,552.25

STONE HATCHERY PARK

Trustee N. Stephan brought the following projects for the 2017 season

1. Cement pad for the portable toilets
2. Number of toilets needed
3. Cement pad where park sign would be out front by entrance
4. Possibly getting cement done in May

5. Four Seasons Sanitation portable restrooms Rental and Storage representative was present.

AUTHORIZE PAYMENT OF BILLS

MOTION was made by G. Todd supported by J. Peek to approve payment of the following bills: **MOTION CARRIED. 7 YES** Stephan, Peek, Clark, Baldwin, MacFarlane, Todd, Cushway,

GENERAL FUND 2/21/2017–3/14/2017 12813- # 12851 \$ 18,560.57

CHERRY MEADOWS GCTSARF CK # 06 \$250.00

SEWER FUND 3/14/2017- 3/14/2017 CK # 3502 void, #3503 - # 3514 \$2,947.26

Janet Clark, Township Clerk 3/14/2017 – 8:27 P.M. meeting adjourned