

unapproved

**REGULAR SEPTEMBER 10, 2019. MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:00 P.M. THE SUPERVISOR LED THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.**

**THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.**

<b>JAMES CHAPMAN</b>	<b>SUPERVISOR</b>
<b>JANET CLARK</b>	<b>CLERK</b>
<b>DENISE MACFARLANE</b>	<b>TREASURER</b>
<b>NANCY STEPHAN</b>	<b>TRUSTEE</b>
<b>GARY TODD</b>	<b>TRUSTEE</b>
<b>JAMES T. PEEK</b>	<b>TRUSTEE</b>
<b>KELLY CUSHWAY</b>	<b>TRUSTEE</b>

## **MINUTES**

The clerk presented the minutes of the 8-13-2019 regular board meeting.

**MOTION** was made by J. Peek and supported by N. Stephan to accept the minutes of the 8-13-2019 regular board meeting.

**MOTION CARRIED. 7 Yes**

## **TREASURERS REPORT**

The treasurer presented the treasurer's report:

9-9-2019 General fund balance \$ 495,831.25

9-9-2019 Sewer fund balance \$ 484,170.40

**MOTION** was made by J. Peek and supported by G. Todd to accept the treasurer's reports as presented in all funds.

**MOTION CARRIED. 7 yes**

## **SEWER REPORT** - TROY MCDONALD

Troy McDonald presented Green Charter Township sewer report as follows: Report is on file.

8/1/2019 – 8/28/2019 ----27 days

Reading 221321770                      Flow M.T.D. 752,070

Total Flow 752070                      Average daily flow 27854

KW – 288                                      KW Y.T.D. 3846

Reporting Country Manor is currently being worked on and waiting for contractor to haul the dirt.

## **PUBLIC COMMENTS**

None

## **OLD BUSINESS:**

## **COMMUNITY BREAKFAST**

The supervisor reported the community breakfast financed by the supervisor, J. Chapman, clerk J. Clark, deputy clerk P. Maguire, treasurer D. MacFarlane, deputy treasurer K. Hanna, trustees J. Peek and G. Todd plus J. Pekrul at the Stone Hatchery Park, went very well.

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A display with names of contractors, families and contributors through the years of renovation was made and displayed by the supervisor at the event. It was well received and suggested to have again next year. Approximately 200 people attended, and a goodwill collection was received of \$306 to be used for Stone Hatchery improvements. Pictures of the event were presented to the board and are available on the township website.

**220<sup>th</sup> ROAD PROJECT 22 MILE RD – MECEOLA RD.**

The supervisor reported the 220<sup>th</sup> road project (Bituminous Wedging) has been completed and under the proposed estimated budget amount.

**SPRUCE ROAD CULVERT/BRIDGE**

The supervisor reported the Spruce Road culvert/bridge project is completed. Noting the county is aware of the need of a patch in the old pavement just before the bridge.

**ELECTION TRAINING**

The Clerk and Deputy will be attending additional required training on elections QVF Refresh new updated system.

**CENSUS**

The 2020 Census Local Update of Census Addressed Operation (LUCA) Feedback and Appeals has been completed and submitted by the clerk and deputy clerk and confirmed received by the Census Bureau.

**CHARLIE BROWN PARK CONTRACT**

The supervisor reported the township was not billed the \$1.00 per year for the Charlie Brown Property. August 13, 2019 the township paid for 2015-2019 \$5.00 and 2020-2024 \$5.00. The Road Commission offered a 20-year contract 2020 – 2039 contract for the \$5.00 that has already been paid August 13, 2019.

**MOTION** was made by J. Peek and supported by D. MacFarlane to accept the Mecosta County Road Commission’s proposal.

**MOTION CARRIED. 7 YES** Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway

**PARK SWINGS – STONE HATCHERY PARK**

There was a lengthy discussion on playground swings for the Stone Hatchery Park. Federal standards for ADA, landscape cushion, continued research on type of equipment, grant, Insurance liability, safety, exact location, assembly, adult swing, Game-Time and other companies, Pickup and/or delivery. No action taken waiting until late winter or early spring.

**MUNICIPALITY PREPARED FOR RANSOMWARE CYBERATTACK**

Attorney Mika & Meyers sent information informing township on the increasing number of governmental units being targeted with ransomware cyber-attacks. The supervisor commented that the township is protected.

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**INSURANCE VERIFICATION – IT SUPPLIER**

Township trustee K. Cushway distributed to the board the following, ISI Management and Maintenance Agreement and ISI Certificates of Liability Insurance. He reported he had gone to ISI’s insurance agent requesting information

There was a lengthy discussion about Internet Services Inc.

Insurance coverage, workers comp insurance, 25 years on tower lease and renewal information, breach of contract, inspections and reports/records – industry standards, waiting for report just completed, property maintenance & service agreement, township’s liability exposure.

Consequence if tower is sold/removed?

Township liability coverage on tower climbers?

Could property lease be transferred?

Legal options to terminate contract & user?

Waiting for underwriter’s final paperwork on insurance.

**MOTION** was made by K. Cushway and supported by N. Stephan

Send a 30-day written notice of breach of this Agreement to ISI identifying the nature of any such breach. Cause – failure to supply proper insurance coverage

**MOTION CARRIED. 7 YES** Cushway, Todd, MacFarlane, Chapman, Clark, Peek, Stephan

The supervisor read the following from the contract. “If the alleged breaching party does not cure such breach within 30 days, the other party shall provide a 30-day written notice of termination.” (section15)

There was a discussion on the ownership of the tower on the townhall property. If abandoned it becomes township property.

Ramifications if the lease on the basement was terminated.

Presently ISI is providing – WIFI hot spot, running well over the minimum bandwidths, firewall software, anti-virus in place,

A trustee questioned, should the agreement be terminated or re-negotiated.

The supervisor commented that legal council may be necessary for this matter.

The treasurer stated ISI works well with the township on both computer and internet issues.

Board was “Blindsided”, why was the tower & the equipment in the basement not asked to be put on the agenda.

**NEW BUSINESS**

**OCTOBER MTA EDUCATIONAL CONFERENCE - APPROVAL TO ATTEND**

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**MOTION** was made by J. Clark and supported by D. MacFarlane to approve registration cost for the township board to attend the MTA conference in October in Big Rapids.

**MOTION CARRIED. 7 YES-** Cushway, Todd, MacFarlane, Chapman, Clark, Peek, Stephan

**RE-VISIT ASH DRIVE RESURFACING**

The supervisor reported the Mecosta Co. Road Commission indicated they are not interested in changing Ash Drive to a county primary road.

There was a discussion. An estimate for an overlay from 20 Mile to Oak on Ash Drive was \$65,000-75,000. The supervisor will ask for an official estimate for next month's meeting. No action taken. Per Mecosta Co. Road Commission, 220<sup>th</sup> Bridge south of 22 Mile they are in the process of applying for a grant.

**RESTROOM YARD LIGHT**

The supervisor reported the security/yard light at the Stone Hatchery near the toilets will be re-addressed in the spring.

**SNOWPLOWING 2019-20**

There was a lengthy discussion on the township hall snowplowing and salting for the 2019-20 season. No action taken

Directed the supervisor to publish a request for bids for the township hall snowplowing and salting for the 2019-20 season.

**CHARLIE BROWN PARK**

It was asked that the township check on the spraying for weeds in the ballfield at Charlie Brown Park.

It was commented that it didn't look like it had been done.

Swings at Charlie Brown Park needs sand fill and safety bark.

**STONE HATCHERY PARK TREE LIMB REMOVAL**

Questioned how many large limbs were removed.

The bucket truck was needed to reach them.

**PUBLIC COMMENTS**

A township resident asked what the township's position on recreational cannabis is. The supervisor replied the township opted out for Green township.

A trustee reported he has received many good comments on what the township has done at the Stone Hatchery Park, especially the new sign by Mike Elliott, poles from Hydaker, rock donated by the Grevels Family, clean/sealing rock by Fred Pekrul, rock moved in by Switzer Sand & Gravel, mulch donated & delivered by Dale Jernstadt, and mum plants and mulch landscaped by community service clients.

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Township resident & the sewer operation & maintenance person said he has plowed a lot of snow and suggests the township may be tripping over a dollar to save a penny.

**BUDGET AMENDMENTS**

**MOTION** was made by J. Peek and supported by G. Todd to approve the following budget amendments in the General Fund.

**MOTION CARRIED. 7 - YES.** Cushway, Todd, MacFarlane, Clark, Peek, Stephan

<b>9/10/2019 BUDGET YEAR 2019-2020 AMENDMENTS</b>							
<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>AMENDED AMOUNT</b>	<b>NEW BUDGET</b>	<b>AMENDED BALANCE</b>	
<b>SEWER FUND</b>							
<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>AMENDED</b>	<b>NEW</b>	<b>AMENDED</b>	
590-000-726	OFFICE SUPPLIES	\$ 779.44	\$ 700.00	\$ 150.00	\$ 850.00	\$ 70.56	
from							
590-000-808	AUDIT	\$ 1,600.00	\$ 2,000.00	\$ (150.00)	\$ 1,850.00	\$ 250.00	

**AUTHORIZE PAYMENT OF BILLS**

**MOTION** was made by N. Stephan and supported by J. Peek to approve payment of the following bills:

**GENERAL FUND** 8/20/2019- 9/10/2019 CK #14053 – 14089 \$20,605.79

**SEWER FUND** 8/20/2019 – 9/10/2019 CK #3832 – CK #3842 \$ 3,322.66

**MOTION CARRIED** 7 YES Cushway, Todd, MacFarlane, Peek, Chapman, Clark, Stephan

Janet Clark, Township Clerk 09/10/2019 – 9:02 P.M. meeting adjourned

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