

# Green Charter Township Assessor

21431 Northland Drive (PO Box 233) - Paris, Michigan 49338

PH: 231/796-6201

assessor@greentownship.org

## LAND DIVISION APPLICATION

Return completed application form to Green Township office by mail, in person or email.

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1. LOCATION of parent parcel to be split:

Address: \_\_\_\_\_ Road Name: \_\_\_\_\_

Parent Parcel Number: **54-01-** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Legal description of parent parcel (attach extra sheet if needed): \_\_\_\_\_

2. PROPERTY OWNER INFORMATION:

Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

3. APPLICANT INFORMATION: (if different than property owner):

Contact Person's Name: \_\_\_\_\_

Business Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

4. LAND DIVISION PROPOSAL: [Describe each division(s) being proposed]

**A.** Number of new parcels: \_\_\_\_\_ **B.** Intended use (Residential, Commercial, etc.) \_\_\_\_\_

**C.** Legal description of each proposed new parcel (attach extra sheets if needed): \_\_\_\_\_

5. DEVELOPMENT SITE LIMITS: [Check each of the following that represents a condition existing on any part of the parcel]

\_\_\_ is riparian or littoral (river or lake front property)? \_\_\_\_\_ includes a wetland?

\_\_\_ includes slopes more than 25% (1 to 4 pitch or steeper)? \_\_\_\_\_ is within a flood plain?

\_\_\_ is known or suspected to have an abandoned well, underground storage tank or contaminated soils?

6. ATTACHMENTS: [All attachments must be included] Letter each attachment as designated below.

A. **SURVEY**, sealed by a professional surveyor of proposed division(s) of parent parcel; **MUST SHOW:**

\_\_\_ boundaries as of March 31, 1997

\_\_\_ all divisions made after March 31, 1997

\_\_\_ proposed division(s) with accurate dimensions shown

\_\_\_ existing and proposed road/easement rights-of-way

\_\_\_ easements for public utilities from each parcel to existing public utilities.(include statement of ability to service from utility servicing property)

\_\_\_ any existing improvements (buildings, wells, septic systems, driveway, etc.)

\_\_\_ any of the features checked in question number 5 above.

- B. **ZONING APPROVAL**: Zoning Approval by Mecosta County Zoning Department.
- C. **HEALTH DEPARTMENT APPROVAL**: This is needed if the parcel is less than 1 AC (43,560 sq. ft) Signed Health Department approval for on site water supply and sewage disposal.
- D. **COUNTY TREASURER'S AFFIDAVIT** – Land Division Tax Payment Certification Form. This requires the certification of payment of property taxes prior to the division of land (HB 4055) form is available over the phone and in the County Building office. 231-592-0169

7. **AFFIDAVIT** and permission for municipal, county and state officials to enter the property for inspection:  
 I hereby certify that the information contained on this application is true, and understand that any application and subsequent approval based on false information will be void. Further, I agree to comply with the conditions and regulations provided with this parcel under all applicable State and Local regulations. Deed and other conveyance will include statements required by Public Act 591 of 1996 as to whether the right to make further divisions is proposed to be conveyed and the required statement regarding the Michigan right to farm act. Further, I agree to give permission for officials of the local municipality, county, and the State of Michigan to enter the property where this parcel division is proposed for the purposes of inspection to verify that the information on this application is correct.

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE

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Number of new parcels \_\_\_\_\_

REVIEWER'S ACTION

\_\_\_\_\_ **APPROVED:** (Conditions, if any)  
 Approval by Mecosta County Zoning is needed for this to be approved.  
 All attachments must be provided.  
 Division approval does not guarantee a buildable site.  
 Land Division Tax Payment Certification Form (Mecosta County Treasurer's Office)

\_\_\_\_\_  
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 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_ **DENIED:** (Reasons)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**'Land Division approval only'**

Assessor's signature: \_\_\_\_\_ Date: \_\_\_\_\_