

REGULAR MAY 15, 2018 MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:00 P.M., WAS HELD OUTDOORS IN THE PICNIC SHELTER ON THE TOWNSHIP HALL GROUNDS. THE SUPERVISOR LEAD THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG. THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.

JAMES CHAPMAN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
NANCY STEPHAN	TRUSTEE
GARY TODD	TRUSTEE
JAMES T. PEEK	TRUSTEE
KELLY CUSHWAY	TRUSTEE

MINUTES

The clerk presented the minutes of the 4-10-2018 regular board meeting.

There was a discussion.

MOTION was made by D. MacFarlane and supported by J. Peek to accept the minutes of the 4-10-2018 regular board meeting. **MOTION CARRIED. 6 yes, 1 no**

The clerk presented the minutes of the 5-1-2018 special board meeting.

There was a discussion.

MOTION was made by J. Peek and supported by D. MacFarlane to accept the minutes of the 5-1-2018 special board meeting. **MOTION CARRIED. 7 yes**

ADDITION TO THE AGENDA

Trustee J. Peek moved and N. Stephan supported to add the following to this night’s agenda. “Green Charter Township is requesting the Mecosta County Road Commission to patch pot holes on 18 Mile Road from 205th to Northland Drive the next time the pot hole patch crew is out.”

TREASURERS REPORT

The treasurer presented the treasurer’s report:

5-10-2018 General fund balance \$609,257.12
5-10-2018 Sewer fund balance \$527,176.13

MOTION was made by J. Peek and supported by G. Todd to accept the treasurer’s reports as presented in all funds. **MOTION CARRIED. 7 yes**

Treasurer reported a CD has been transferred from Isabella bank to Chemical for higher interest of 2.1%.

SEWER REPORT

Green Charter Township sewer report as follows: Troy McDonald presented the report earlier to the Supervisor. No noticeable increase in the times the pumps are cycling per day, even with the recent rain. He will continue to monitor.

4/2/2018 - 5/1/2018 29 days

Reading	205610190		
Total Flow	954120	Average daily flow	32,900

PUBLIC COMMENTS

Country Manor has been sold to a new owner.

OLD BUSINESS

The supervisor reported on the following.

WEBSITE – MTA suggested updates/improvements:

Make available an internal search engine, currently available free for the township website, it has now been loaded.

Analytic Program put on website.

Annual 2016-17 audit has been posted on website.

Public comment policy listed.

ELECTION MAY 8, 2018

The clerk reported went well, normal turnout and no issues with the new machines and programs.

CLEANUP DAY

Trustee reported:

1. Three garbage trucks were totally filled.
2. All the workers were very efficient and a thank you should be sent.
3. Five minutes to 11:00 ending time all trucks were full and couldn't take any more. Three more vehicles came in for unloading, however there was no room in the trucks.
4. It was suggested next year include in the notice that large loads should come early.

PARKS, GROUNDS AND FACILITIES

- Painting will be done at Charlie Brown Park
- Cemeteries will be done this week
- Bolder has been delivered at Stone Hatchery Park by Switzer Gravel.
- Spicer will install gravel
- Poles will be installed for signage.
- Inquiries will be made on creating the Stone Hatchery Park sign, with Mike Elliott or Ferris
- Midstate Security is aiming for May 31st for installing the security and cameras.

ROADS

SPRUCE BRIDGE update

The township had been working with the Youngs Consulting Company original bid. The project had been modified and approved by DEQ and the Mecosta County Road Commission. MCRC is re-bidding and the request was to be let out this day May 15, 2018. The bids are expected to be opened **June 19, 2018***.

There was a discussion.

Round Lake RD, contract in and waiting for scheduling.

Review Youngs Consulting invoice

The County chose to split off the construction phase from the design phase.

A modified permit approved by DEQ and the Road Commission was received permitting the project to move forward.

The design phase was completed by Youngs Consulting Company listed below:

- MDEQ permit application modification –new drawings for MDEQ
- 2 soil borings
- Hydraulic analysis for scour, engineering for GRS design vs deck plans
- Bridge plans with arch span structure for county to rebid for construction.

The bid request for construction has been sent out.

Mr. Youngs was present to explain and answer questions.

Originally several different bids and contracts that had been received by the road commission was discussed by the board.

The Road Commission decided to split the design from the construction bid because the bridge design had changed to a culvert.

MOTION was made by J. Peek and supported by D. MacFarlane to approve the invoice of \$11,700.00 of Youngs Consulting.

There was continued discussion.

It has been many years and problems in getting this Spruce road project done.

All the work listed on Youngs Consulting Company invoice has been completed.

A trustee reported consulting with another professional “who knows the value of this work completed and confirmed this cost is a good value of what was done.

MOTION CARRIED. 6 YES Stephan, Peek, Clark, Chapman, MacFarlane, Todd, 1 No- Cushway

The supervisor reported per Tim Nestle this project should be done by the end of June first of July.

MOTION WAS made by J. Peek and supported by G. Todd to send correspondence to the Mecosta County Commission as follows.

Green Charter Township is requesting the Mecosta County Road Commission patch pot holes on 18 Mile Road From 205th Ave. to Northland Drive the next time the pothole patch crew is out.

MOTION CARRIED. 7 YES

Letter of notification for matching grant from Consumers LED light upgrade for \$1020 has been received.

HOPE NETWORK WORKSITE AGREEMENT

MOTION was made by J. Peek and supported by D. MacFarlane to approve the Worksite agreement with Hope Network.

MOTION CARRIED. 7 YES Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway

SIGN/BANNER – VOTE TODAY – STAPLES

It was requested that the township purchase a vinyl two sided banner 5'X4' for election to display out front on election days. The township has reward coupons to use with this purchase. There was a discussion.

MOTION was made by K. Cushway and supported by J. Peek to purchase a new vinyl sign from Staples up to \$100.00. **MOTION CARRIED. 7 YES**, Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway

NEW BUSINESS

Trustee K. Cushway presented his list of questions regarding the management and maintenance agreement with ISI.

- General liability Insurance
- Broad Form coverage
- Workers Compensation
- Maintenance documentation

His handwritten list will be placed on file.

The supervisor explained the certificates are on his desk for review with the email from the insurance agent.

The supervisor also explained an email has been received from Dale Morris CPCU, CLU, CSA, Big Rapids Insurance Agency, Inc., explaining "Corporations can exclude corporate officers and directors from Workers Compensation in Michigan".

It was asked the copies be emailed to the entire board.

PUBLIC COMMENTS

The question was asked what the township is paying for internet service with Charter?

The township does not pay Charter for internet services. That is covered in the contract with ISI. Only the phone systems of the sewer lift station and the township hall phones are with Charter.

AUTHORIZE PAYMENT OF BILLS

MOTION was made by G. Todd supported by J. Peek to approve payment of the following bills:

MOTION CARRIED. 7 YES Stephan, Peek, Chapman, Clark, MacFarlane, Todd, Cushway

GENERAL FUND 4/17/2018- 5/15/2018 #13362 # 13405 \$37,872.90

SEWER FUND 4/17/2018- 5/15/2018 CK #3656 - # 3667 \$19,657.59

Janet Clark, Township Clerk 5/15/2018 - 8:04 P.M. meeting adjourned