

Unapproved

REGULAR JANUARY 10, 2023, MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:00 P. M.

THE SUPERVISOR LEAD THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.

THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.

JAMES CHAPMAN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
ROGER CARROLL	TRUSTEE
DALE JERNSTADT	TRUSTEE
JAMES T. PEEK	TRUSTEE
GARY TODD	TRUSTEE

MINUTES

The clerk presented the minutes of the December 13, 2022 regular board meeting.

MOTION was made by J. Peek and supported by D. MacFarlane to accept the minutes of the December 13, 2022 board meeting.

MOTION CARRIED. 7 YES

TREASURERS REPORT

The treasurer presented the treasurer's report:

1-5-2023 General fund balance \$449,330.16

1-5-2023 Sewer fund balance \$594,700.43

MOTION was made by J. Peek and supported by D. Jernstadt to accept the treasurer's reports as presented in all funds. **MOTION CARRIED 7 YES**

SEWER REPORT

Troy McDonald 11/30/2022 – 1/01/2023 the sewer report- 32 days

Reading Total flow 258101740, Total flow 1002740 Average daily flow 31057

KW 556, KW Y.T.D. 4394

McDonald met with APCOM on site to discuss generator current repairs and discuss any needed repairs to be scheduled in the future.

PUBLIC COMMENTS

Newly elected County Commissioner Randy Vetter was present and reported on labor contracts, Mecosta County building inspector resignation and the county searching for a new building inspector.

OLD BUSINESS**BIG RAPIDS LIBRARY**

Lauren Perkins, Big Rapids Library was present to discuss additional funding for their library. There was a lengthy discussion.

MOTION was made by J. Peek and supported by G. Todd to table the library funding.

MOTION CARRIED. 7 YES

January 10, 2023

4/1/2023 – 3/31/2024 BOARD MEETING DATES SCHEDULE

MOTION was made by D. MacFarlane and supported by G. Todd to approve the meeting dates for the 4/1/2023-3/31/2024 budget year.

Monthly meeting dates schedule of regular monthly board meetings

Second Tuesday of each month 7:00 P.M. for 4/1/2023 – 3/31/2024 budget year.

April 11, 2023, May 9, 2023, June 13, 2023, July 11, 2023, August 8, 2023

September 12, 2023, October 10, 2023, November 14, 2023, December 12, 2023

January 9, 2024, February 13, 2024, March 12, 2024

ROAD IMPROVEMENT DISCUSSION

Information has been received from the Mecosta Co. Road Commission requesting a road project list for 2023.

There was discussion on possible roads projects. The following were suggested for submitting to Tim Nestle for cost estimates.

1. 205th Ave. north of Hoover Rd. to Indian Dr.
2. 230th Ave. north from 22 Mile to 23 Mile
3. 20 Mile west of Northland Dr. to freeway

NEW BUSINESS

BSA AMERICA TROOP 114 EAGLE PROJECT

Isaac Hughes from BSA Troop 114 was present requesting he be allowed to do the project of Green Charter Township's cleanup of the newly purchased cemetery land next to Parkhill Cemetery. There was a discussion identifying the plan for the cleanup.

1. Remove brush, downed trees, limbs, trash and parts of old buildings.
2. Dumpster will be provided by the township
3. Install poles donated by Mr. Hughes,
4. Install two entry gates purchased by township
5. The Boy Scout organization carries the liability insurance

James T. Peek supports the clean-up process and offered to donate \$100 to the project.

MOTION was made by J. Peek and supported by D. MacFarlane to approve the BSA America Troop 114 Eagle Project with Isaac Hughes, including a dumpster rental, safety equipment and two gates, not to exceed \$1,500.

MOTION CARRIED. 7 YES D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

MTA SPRING CONFERENCE

MOTION was made by J. Peek and supported by G. Todd to approve board attendance of the Annual MTA CONFERENCE.

MOTION CARRIED. 7 YES D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

January 10, 2023

MECOSTA CO. DEVELOPMENT CORP. FUNDING

Pat Theade and Kelly Wawsczyk were present to enlighten the board on the consultation services provided for positive projects of the Mecosta Co. Development Corporation.

MOTION was made by J. Peek and supported by R. Carroll to approve the membership dues to the Mecosta Co. Development Corporation, \$3,000.00.

MOTION CARRIED. 7 YES D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

VACUUM - PURCHASE

MOTION was made by J. Peek and support by D. MacFarlane to purchase a new vacuum \$699.99.

MOTION CARRIED. 7 YES D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

BOARD OF REVIEW TRAINING

MOTION was made by D. MacFarlane and supported by G. Todd to approve \$50.00 training for all the Board of Review members.

MOTION CARRIED. 7 YES D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

USER CHARGE REPORT

The 2023 Sewer User Charge with Big Rapids City, Big Rapids Charter Township and Green Charter report has been received. The supervisor reported it has been reviewed and errors have been corrected.

MOTION was made by J. Clark and supported by D. MacFarlane to approve the 2023 Sewer User Charge with Big Rapids City, Big Rapids Charter Township and Green Charter.

MOTION CARRIED. 7 YES D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

PUBLIC COMMENTS

The supervisor updated on the following:

- Paris Creek property transfer from MDOT
- North Tower up and running
- South Tower electric right of way solved and electric connection should be soon.
- Positive meeting held with Gotion on the proposed battery plant.
- EGLE is working on wetlands for the plant property
- “What’s Up Paris” site on Facebook has been started, asking for interested people to join.

PUBLIC COMMENTS

Resident on gravel road 190th Ave. north of Hoover Rd. commented the county needs to do a better job on gravel roads.

Library concern with home schooler children may have to pay \$75.00.

January 10, 2023

Resident expressed concerns of the Northgate Drain along the west side of Northland Dr. The board recommended he speak with the Mecosta Co. Drain Commissioner.

BUDGET ADOPTION & SUPPORTING RESOLUTIONS 2023-2024

General Fund

GREEN CHARTER TWP. PROPOSED PAYROLL ATTACHMENT 2023-2024

1. **MOTION** was made by Denise MacFarlane and supported by Gary Todd to approve the proposed line item #101-101-702 salary for the 4 trustees \$ **11,055.68, each trustee \$2,763.92**

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

2. **MOTION** was made by Jim Peek and supported by Roger Carroll to approve the proposed line item # 101-171-702 salary for the supervisor \$ **22,257.02**

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

3. **MOTION** was made by Denise MacFarlane and supported by Gary Todd to approve the proposed line item #01-215-702 salary for the clerk \$ **35,685.70**

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll 0 no 0 absent

4. **MOTION** was made by Jim Peek and supported by Dale Jernstadt to approve the proposed line item # 101-191-704 Election wages clerk salary **\$1,000.00 per year (\$500.00 per election, if there are elections).**

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

5. **MOTION** was made by Denise MacFarlane and supported by Gary Todd to approve the proposed line item # 101-215-706 deputy clerk salary up to **\$15,600.00** for up to 20 hrs. per week @ **\$15.00 per hour**

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

6. **MOTION** was made by Jim Peek and supported by Denise MacFarlane to approve the proposed line item # 101-215-706 clerk admin. asst. salary up to **\$15,600.00** for up to 20 hrs. per week @ **\$15.00 per hour**

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

7. **MOTION** was made by Janet Clark and supported by Gary Todd to approve the proposed line item # 101-253-702 salary for the treasurer \$ **21,020.58** and salary for item # 101-253-705 treasurer summer tax collection \$ **9,584.14**

MOTION CARRIED. 7 yes 0 no 0 absent

January 10, 2023

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

8. **MOTION** was made by Denise MacFarlane and supported by Janet Clark to approve the proposed line-item salary for the deputy treasurer **up to \$3,000.00** item # 101-253-706 @ **\$15.00** per hour

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

9. **MOTION** was made by Roger Carroll and supported by Gary Todd to approve the proposed line-item salary for per diem rate of **\$40.00**,

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

10. **MOTION** was made by Gary Todd and supported by Roger Carroll to approve the standard mileage rate of **\$.655**

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

11. **MOTION** was made by Denise MacFarlane and supported by Jim Peek to approve the proposed line-item salary for the item # 101-171-706 deputy supervisor up to **\$ 1,000.00 @ \$ 15.00 per hour**

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

12. **MOTION** was made by Denise MacFarlane and supported by Roger Carroll to approve the proposed line item #101-247-702 salary for board of review **per diem rate of \$40.00. If over 2.5 hours \$15.00 per hour**

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

13. **MOTION** was made by Gary Todd supported by Jim Peek to approve the proposed line-item salary for cemetery item # 101-276-818 charges

<u>Vault grave opening</u>	<u>\$500.00</u>
<u>Vault grave opening weekend & holidays</u>	<u>\$595.00</u>
<u>Cremation burial</u>	<u>\$120.00</u>
<u>Cremation burial weekend & holidays</u>	<u>\$175.00</u>
<u>Winter additional charge</u>	<u>\$220.00</u>
<u>Infant burial</u>	<u>\$110.00</u>
<u>Infant weekend</u>	<u>\$165.00</u>
<u>Winter additional charge</u>	<u>\$220.00</u>
<u>Snow plowing</u>	<u>\$135.00</u>
<u>Additional repairs in winter</u>	<u>\$135.00</u>
<u>Additional hourly</u>	<u>\$ 15.00 per hr.</u>
<u>Mileage</u>	<u>\$.655</u>

Foundation installation item # 101-276-704 .35 per sq. inch. Discussion: Township sets the rates.

January 10, 2023

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

14. **MOTION** was made by Roger Carroll and supported by Jim Peek to approve the proposed line-item salary for item # 101-265-702 the twp. grounds labor **\$ 15.00 per hour,**

\$23.55 per hour heavy maintenance.

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

15. **MOTION** was made by Denise MacFarlane and supported by Jim Peek to approve the proposed line-item salary for item # 101-265-702 the grounds supervisor **\$ 399.88 annual**

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

16. **MOTION** was made by Jim Peek and supported by Dale Jernstadt to approve the proposed line item # 101-191-702 election salary **\$ 15.00 per hour, \$16.00 per hour chair**

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

17. **MOTION** was made by Denise MacFarlane and supported by Gary Todd to approve the proposed line-item salary for the assessor contract **\$15.00 per parcel (current # of parcels 2218) \$ 33,270.00**

Final count based on parcel count on March 31st, 2023

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

April 1, 2023-March 31, 2024 General Fund budget.

18. **MOTION** was made by Roger Carroll and supported by Denise MacFarlane to approve the

Green Charter Township General Fund Budget 4/1/2023 - 3/31/2024 Budget

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

Sewer Fund

GREEN CHARTER TWP. PROPOSED PAYROLL ATTACHMENT 2023-2024

1. **MOTION** was made by Denise MacFarlane and supported by Janet Clark to approve the proposed line-item salary for the supervisor item # 590-171-702 in the sewer fund \$6,559.23

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

January 10, 2023

2. **MOTION** was made by Denise MacFarlane and supported by Gary Todd to approve the proposed line-item salary for the clerk item #590-215-702 in the sewer fund \$5,257.71

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

3. **MOTION** was made by Janet Clark and supported by Jim Peek to approve the proposed line item #590-265-702 salary for the treasurer in the sewer fund \$ 9,714.41

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

4. **MOTION** was made by Roger Carroll and supported by Jim Peek to approve the proposed line-item salary in the item # 590-000-705 administration sewer fund per diem rate of

\$ 40.00 for 1st 2.5 hrs. then \$15.00 per hour

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

5. **MOTION** was made by Denise MacFarlane and supported by Jim Peek to approve the proposed line-item salary Item # 590-000-703 sewer operation & maintenance non administration in the sewer fund \$7,490.00 annual per diem 590-000-704 rate of \$40.00, and/or \$17.15 per hour and \$23.55 PER HOUR HEAVY LABOR

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

April 1, 2023 - March 31, 2024 Sewer Fund budget

6. **MOTION** was made by Denise MacFarlane and supported by Jim Peek to approve the **Green Charter Township Sewer Fund 4/1/2023 - 3/31/2024 Budget**

MOTION CARRIED. 7 yes 0 no 0 absent

D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

BUDGET AMENDMENTS

MOTION was made by J. Peek and supported by D. MacFarlane to approve the following budget amendments in the General Fund.

MOTION CARRIED 7 YES Jernstadt, Peek, Clark, Chapman, MacFarlane, Todd, Carroll

January 10, 2023

1/10/2023 BUDGET AMENDMENTS							
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED	NEW	AMENDED BUDGET BALANCE	
GENERAL FUND							
#1	101-101-726 TWP BD OFFICE SUPPLIES	\$ 1,785.13	\$ 1,600.00	\$ 185.13	\$ 1,785.13	\$ -	
	FROM						
	101-101-972 TWP BD LARGE FIXES ASSETS	\$ 1,222.83	\$ 1,500.00	\$ (185.13)	\$ 1,314.87	\$ 92.04	
#2	101-101-958 MEMBERSHIP & DUES	\$ 5,523.45	\$ 2,500.00	\$ 3,023.45	\$ 5,523.45	\$ -	
	FROM				\$ -	\$ -	
	101-101-800 CONTRACTUAL SERVICES	\$ -	\$ 2,900.00	\$ (2,899.00)	\$ 1.00	\$ 1.00	
	101-11-703 TWP BD PER DIEM	\$ 120.00	\$ 1,100.00	\$ (124.45)	\$ 975.55	\$ 855.55	
#3	101-191-818 ELECTIONS CONTRACT SERVICES	\$ 4,803.67	\$ 3,513.50	\$ 1,290.17	\$ 4,803.67	\$ -	
	FROM						
	101-265-972 TWP HALL LARGE FIXED ASSETS	\$ 5,218.00	\$ 10,646.00	\$ (1,290.17)	\$ 9,355.83	\$ 4,137.83	
#4	101-253-726 TREAS. OFFICE SUPPLIES	\$ 668.12	\$ 328.43	\$ 339.69	\$ 668.12	\$ -	
	FROM				\$ -	\$ -	
	11-253-809 TREAS SOFTWARE SUPPORT	\$ 724.00	\$ 1,300.00	\$ (339.69)	\$ 960.31	\$ 236.31	
#5	101-289-826 ATTORNEY	\$ 16,217.25	\$ 15,725.00	\$ 1,000.00	\$ 16,725.00	\$ 507.75	
	FROM						
	101-289-808 AUDIT	\$ 3,400.00	\$ 5,175.00	\$ (1,000.00)	\$ 4,175.00	\$ 775.00	
#6	101-900-914 LIFE INS	\$ 1,155.60	\$ 1,000.00	\$ 156.00	\$ 1,156.00	\$ 0.40	
	FROM				\$ -	\$ -	
	101-900-910 WORKERS COMP	\$ 355.00	\$ 1,200.00	\$ (156.00)	\$ 1,044.00	\$ 689.00	

AUTHORIZE PAYMENT OF BILLS

MOTION was made by G. Todd and supported by J. Peek to approve payment of the bills:

GENERAL FUND

12/15/2022 – 1/10/2023 CK# 15694- #15733 - \$33,683.78

SEWER FUND

12/15/2022 – 1/10/2023 CK #4302- #4309 - \$2,926.14

MOTION CARRIED 7 YES Jernstadt, Peek, Clark, Chapman, MacFarlane, Todd, Carroll

Janet Clark, Township Clerk

1/10/2023 8:55 P.M. meeting adjourned

January 10, 2023