

9-12-2017

REGULAR MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:00. THE SUPERVISOR LED THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.

THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS SAID.

THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.

JAMES CHAPMAN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
NANCY STEPHAN	TRUSTEE
GARY TODD	TRUSTEE
JAMES T. PEEK	TRUSTEE
KELLY CUSHWAY	TRUSTEE

MINUTES

The clerk presented the minutes of the 8-8-2017 regular board meeting.

MOTION was made by J. Peek and supported by G. Todd to accept the minutes of the 8-8-2017 regular board meeting.

MOTION CARRIED. 7 yes

MINUTES

The clerk presented the minutes of the 8-25-2017 special board meeting

MOTION was made by J. Peek and supported by G. Todd to accept the minutes of the 8-25-2017 special board meeting.

MOTION CARRIED. 7 yes

TREASURERS REPORT

The treasurer presented the treasurers report:

9-6-2017 General fund balance \$531,494.83

9-6-2017 Sewer fund balance \$528,492.31

MOTION was made by J. Peek and supported by G. Todd to accept the treasurer's reports as presented in all funds. **MOTION CARRIED. 7 yes**

SEWER REPORT

Green Charter Township sewer report as follows: by Dennis Vandawater

8/2/2017 - 9/1/2017 30 days

Reading 197900370

Total Flow 791160

Average daily flow 26372

Lift station is working fine.

Denny also reported he spoke with Northend Rental regarding the possibility of having two separate sewer connections of his two building. No action was taken at this point.

PUBLIC COMMENTS

County Commissioner Marilyn Vargo was present

Roger Carrol a member of Mecosta County Board of appeals and township resident was present to discuss the zoning and setback in Riverhaven subdivision.

Roger explained and there was a discussion:

1. It's a subdivision with narrow lots,
2. Zoned R-3 which requires a 30 ft. setback.
3. Any building requires a variance application and fee of \$250.00 for to the zoning board.
4. The county already has many subdivisions on lakes with a LR Zoning with these same characteristics.
5. LR has an 8 ft. setback.
6. Septic and wells do come into play in LR
7. What township should do to get this changed
8. Riverhaven has river access for the back lots as do the lake backlots
9. When this area was plotted the setback should have been looked at closer.
10. Option 1 to have re-zoned would be if all property owners (100%) approve.
11. Option 2 the township request change

The board came to the consensus to schedule a special meeting September 27th 2017 at 7:00 p.m. and send all property owners in Riverhaven subdivision a notice of the meeting. Also request a representative from the Mecosta County Plan Commission to attend that meeting.

PUBLIC COMMENTS CONTINUED

Resident Joe Davison was present and requested the following:

- Center line painted on 205th south of 19 mile and 19 mile east of Northland Drive
- Intersection of Northland and 205th considered for re-design.
- Spruce Bridge plans being available for his review.

The supervisor reported he has talked with MDOT and will send an email.

OLD BUSINESS

ASSESSING POSITION SELECTION

The supervisor introduced the township's new assessor Seth Lattimore, who will serve as the assessor for one year.

Mr. Lattimore spoke and informed the board his hours will be Tuesday and Friday mornings from 9-noon.

SEWER

WASTEWATER TREATMENT CONTRACT AGREEMENT BETWEEN THE CITY OF BIG RAPIDS AND THE CHARTER TOWNSHIP OF GREEN DRAFT VERSION 2017 08 22 (16+) GT

There was a discussion:

Implement and enforcement IPP line (336)

DEQ mandates requirements of commercial facilities (IPP) managed by the city, with the city's ordinance. The townships must have the exact ordinance; both Green and Big Rapids Townships are in discussions on the IPP that will satisfy DEQ.

Plant capacity and expansion of all three entities line 390 was discussed.

ROADS

ROUND LAKE ROAD

Round Lake Road 190th – Fir Dr. (1-20-2017) Mecosta Co. Rd. Comm. 1 mile

Estimate 24 foot wide cost option total estimate \$136,819.60

HMA pulverize \$4489.10 estimate suggesting doing this fall, and possibly completing the job in the spring.

The following issues were discussed:

1. Mecosta Co. Rd Commission will not pulverize this fall unless the township committees to completing the project next year.
2. Concern Spruce Bridge project is not final, expressed by Stephan and Peek.
3. Round Lake Rd. has been on list for many years.
4. Should the township wait to commit until after Spruce Bridge is finished?
5. Or should the township go head based on the estimate and agree to pay the estimate dated 1/20/2017 of \$136,819.60 and get the pulverizing done this fall?

MOTION was made by J. Peek and supported by K. Cushway to advise the Mecosta County Road Commission the township would like Round Lake Road pulverized this fall and commit based on the estimate of 1/20/2017.

MOTION CARRIED. 1 no –Stephan, 6 yes Peek, Clark, Chapman, MacFarlane, Todd, Cushway

SPRUCE BRIDGE update

The plans are being completed in Traverse City, and the project should be starting the third week in October. The washouts at both ends of the culvert will be addressed.

The soil borings had a higher sand content and therefore the pilings will need to be deeper. Installing used guardrails should have a cost savings.

NEW BUSINESS

TRASH PICK AT TOWNSHIP HALL - CONTRACT RENEWAL

MOTION was made by G. Todd and supported by J. Peek to renew the contact with Republic Services. **MOTION CARRIED 7 YES** Cushway, Todd, MacFarlane, Chapman, Clark, Peek, Stephan

HALL RENTAL CONTRACT VARIANCE REQUEST

Nadine Sarabia owner of Children in Motion was present asking the board for a variance in the rental fee for the use of the township hall for 9 weeks, proposing the hourly rate of \$10.00 and would carry her own liability.

There was a discussion. There have been previous requests and all renter request have to be treated the same. Ms. Sarabia indicated she will get back with the township on using the facility at the normal rental rate reserving Mondays from Sept. 18th – Oct. 15th.

AUDITOR CONTRACT

MOTION was made by N. Stephan and supported by J. Peek to renew the contract with Baird, Cotter & Bishop. P.C. for three years.

MOTION CARRIED. 7 yes Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway

MTA ON THE ROAD 2017 REGIONAL CONFERENCES

MOTION was made by J. Clark and supported by J. Peek to approve registration fee for any of the board members.

MOTION CARRIED. 7 YES Cushway, Todd, MacFarlane, Chapman, Clark, Peek, Stephan

COMPUTER EQUIPMENT

LAPTOP COMPUTER 17.3" EPB

MOTION was made by J. Peek and supported by G. Todd to purchase a new laptop for the Elections EPB (Electronic Poll Book), up to \$400.00

MOTION CARRIED. 7 YES Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway.

OFFICE 365

MOTION was made by D. MacFarlane and supported by J. Peek to purchase Microsoft Office 365 Home Subscription software for up to 5 users for \$99.00 per year renewable each year.

MOTION CARRIED. 7 YES Cushway, MacFarlane, Todd, Chapman, Clark, Peek, Stephan

PRINTER PURCHASE ASSESSING OFFICE

MOTION was made by J. Peek and supported by D. MacFarlane to purchase an Epson WorkForce Pro WF-4730 All-in-One Inkjet Printer

MOTION CARRIED. 7 YES Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway

OFFICE CHAIR –

One board member chair is broken. There was a discussion on purchase of a new one. No action taken

PUBLIC COMMENTS

NONE

BUDGET AMENDMENT

MOTION was made by J. Peek and supported by G. Todd to approve the following budget amendment in the General fund.

MOTION CARRIED. 1 no Cushway, 6 yes Todd, MacCarlane, Chapman, Clark, Peek, Stephan

9/12/2017 ACCOUNT	GENERAL FUND DESCRIPTION	ACTUAL	BUDGET	AMENDED AMOUNT	NEW BUDGET	AMENDED BALANCE
<u>GENERAL FUND</u>						
101-101-800 from	CONTRACT SERVICES	\$ 1,265.00	\$ 750.00	\$ 1,000.00	\$ 1,750.00	\$ 485.00
101-101-900	PRINTING & PUBLISHING	\$ 1,289.00	\$ 6,000.00	\$ (1,000.00)	\$ 5,000.00	\$ 3,711.00
101-276-704 from	CEMETERY HOURLY	\$ 1,721.20	\$ 1,500.00	\$ 400.00	\$ 1,900.00	\$ 178.80
101-276-972	CEMETERY LARGE ASSETS	\$ -	\$ 500.00	\$ (400.00)	\$ 100.00	\$ 100.00

AUTHORIZE PAYMENT OF BILLS

Correction on General Fund payment to cancel check number 13052 and a corrected check will be issued for the \$500.00 as invoiced.

There also was a discussion on the invoice and service from ISI (Internet Services Inc.) It was asked we look up the contract with ISI.

MOTION was made by G. Todd supported by J. Peek to approve payment of the following bills: **MOTION CARRIED. 7 YES** Stephan, Peek, Chapman, Clark, MacFarlane, Todd, Cushway

GENERAL FUND 8/10/2017-9/12/2017 #13042- # 13088 \$ 20,777.41

SEWER FUND 8/10/2017- 9/12/2017 CK #3566 - # 3575 \$2,331.46

Janet Clark, Township Clerk 9/12/2017 – 9:10 P.M. meeting adjourned

