

**4-10-2018 UNAPPROVED**

REGULAR APRIL 10, 2018 MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:00 P.M.

THE SUPERVISOR LEAD THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.

THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.

JAMES CHAPMAN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
NANCY STEPHAN	TRUSTEE
GARY TODD	TRUSTEE
JAMES T. PEEK	TRUSTEE
KELLY CUSHWAY	TRUSTEE

**MINUTES**

The clerk presented the minutes of the 3-13-2018 regular board meeting.

**MOTION** was made by J. Peek and supported by D. MacFarlane to accept the minutes of the 3-13-2018 regular board meeting. **MOTION CARRIED. 7 yes**

**TREASURERS REPORT**

The treasurer presented the treasurer’s report:

4-05-2018 General fund balance \$658,068.70

4-05-2018 Sewer fund balance \$530,361.91

**MOTION** was made by J. Peek and supported by G. Todd to accept the treasurer’s reports as presented in all funds. **MOTION CARRIED. 7 yes**

**ASSESSING REPORT**

The township assessor Seth Lattimore was present. He distributed to the board the April 2018 Yearly report.

The report will be placed on file and on the township website. Mr. Lattimore thanked the board for the co-operation he has received from the board.

**SEWER REPORT**

Green Charter Township sewer report as follows: by Troy McDonald

3/1/2018 - 4/2/2018 32 days

k.w.h.d MTD 594

Reading 204656070

Total Flow 934820

Average daily flow 29213

T. McDonald reported and discussed the following:

1. Pump plugged with rags and has been torn apart and cleared.
2. Wet well has been cleaned out.
3. Will check depth measurements for raising specific manhole covers that are below ground level.
4. Will continue seeking cost estimates for televising the sewer, lines (anticipate having cost numbers by next month’s board meeting.)
5. Proposing possible jetting of certain areas of sewer lines.

## **2018 ANNUAL BOARD OF REVIEW**

The supervisor presented to the board the 2018 Board of Review minutes.

### **PUBLIC COMMENTS**

County Commissioner Marilyn Vargo was present and explained what the county is working on:

- renewal millage for EMS and Commission on Aging
- Grant writing for parks & Meals on Wheels

Gary Johnson reserved the right to speak later.

Resident Kyle Randall has glass for the Stone Hatchery Building as a gift from the estate of Bob Baldwin.

### **OLD BUSINESS**

#### **RESOLUTION: PUBLIC COMMENT SECTION OF BOARD MEETING**

**WHEREAS,** The Green Charter Township Board deems it necessary to adopt a procedure policy for the Public Comment Section of a Township Board meeting.

**WHEREAS,** To provide for reasonable time limit for public comments.

**NOW, THEREFORE, BE IT RESOLVED** that the Public Comments will be held to a total of 20 minutes, (unless extended by a vote of said board), **provided everyone has opportunity to speak.**

**AND** each speaker will be limited to 3 minutes to speak, unless extended by the chairperson.

**AND** after a particular point has been made, subsequent speakers may speak on any other matters but not restate the same point over and over.

**AND** this is to assure that the meeting will run in an orderly and timely manner.

**AND FURTHER,** each individual or organization wishing to be placed on the agenda will abide by the rules Outlined in this above, **PUBLIC COMMENT SECTION OF BOARD MEETING RESOLUTION.**

The foregoing resolution offered by Board member J. Peek and supported by N. Stephan.

Roll call vote 7 yes: Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway

April 10, 2018 regular board meeting

### **CAMERA BIDS**

Two quotes have been received for the township on Green Charter camera upgrade.

Midstate Security \$3,212.95, Internet Service, Inc. \$2,931.19

There was a discussion.

**1 camera in banquet room**

**1 camera main hall entry**

**1 S/W outside twp. hall**

**1 N/E outside front of hall**

**1 N/W dumpster area**

**MOTION WAS** made by N. Stephan and supported by K. Cushway to approve the bid from MidState Security for the additional cameras at the township hall in the amount of \$3,212.95.

**MOTION CARRIED 6 YES** Stephan, Peek, Clark, MacFarlane, Todd, Cushway – 1 no Chapman

### **SECURITY ALARM SYSTEM**

**There was a discussion:**

Full review done by Midstate .

The quote included Honeywell Intrusion system, 4g lte cellular communicator, English display keypad, Program, check, train

**MOTION WAS MADE** by N. Stephan and supported by D. MacFarlane to approve the Security upgrade with Midstate Security for \$1,070.23. **MOTION CARRIED. 7 YES** Stephan, Peek, Clark, Chapman, Macfarlane, Todd, Cushway

### **IT CONTRACTS AND EQUIPMENT INFORMATION**

The packet that was requested for the April board meeting by Trustee J. Peek was distributed to the board.

Internet Equipment belonging to Green Charter Township

1. Relating to township hall operations
2. Antenna & equipment in basement at township hall
3. Tower, building and equipment on Mecosta County property

Contract(s) at township hall & use of basement

Contract(s) at tower on Mecosta County Property

Both contracts to include all names & corporations having an interest in the contracts

\*Intent is to separate township hall internet functions & all other functions

Also presented was a report with pictures of the township IT equipment.

## **ROADS**

### **SPRUCE BRIDGE update**

The supervisor reported:

The Mecosta Co. Road Commission will be re-bidding the Spruce Road project and will split the contract by design to cover the work that has already been fulfilled and building/construction.

Holly Vickers from DEQ will modify the permit and she indicated it should be completed by April 17, 2018.

### **ROUND LAKE ROAD**

The supervisor reported there has been an increase in the Round Lake Road Project, due to increased cost of materials.

11/20/2017 ESTIMATE - \$142,799.60

03/22/2018 ESTIMATE - \$149,614.45

The road commission recommended the Round Lake Road project be done after Labor Day.

**MOTION WAS** made by J. Peek and supported by K. Cushway to proceed with the Round Lake Road project with the estimated cost of \$149,614.45.

**MOTION CARRIED. 7 YES** Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway

## **OLD BUSINESS**

### **STONE HATCHERY PARK - PORTABLE TOILETS/RESTROOM**

Trustee J. Peek brought to the board a proposal. Asked authorization to go out and get a cost for three portable toilets from Four Seasons at the Stone Hatchery Park for 2018 season. There was a discussion. Number of toilets needed.

Contractors interested and available for the area.

Distance for dumping.

**MOTION WAS** made by J. Peek and supported by N. Stephan to have three portable toilets, 2 regular and 1 ADA, at the Stone Hatchery Park from April, May, June, July, Aug. Sept. and October. Approximate cost \$300.00 per month

**MOTION CARRIED. 7 YES** Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway. The Trustee J. Peek will contact Four Seasons.

### **CEMETERY RATE REQUEST**

A request has been received for a purchase of the cemetery grave sites in West Dalziel Cemetery from a family who had lived in the township for many year and their grandparents are buried in West Cemetery.

**In the Green Charter Township Cemetery Ordinance Section 3. Sale of Lots or Burial Spaces**

1. The Township Clerk, however, is hereby granted the authority to vary the aforesaid restriction on sales where the purchaser discloses sufficient personal reason for burial within the Township through previous residence in the Township or relationship to persons interred therein. Any such decision by the Township Clerk either granting or denying such variance may be overturned by a vote of a majority of the members serving on the Township Board.

MOTION WAS made by K. Cushway and supported by D. MacFarlane to approve the sale of three cemetery grave site at the resident/property owner rate.

MOTION CARRIED. 7 YES Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway

**MECOSTA CO. SHERRIF DEPT. REPORTS for February and March have been received.**

**BRINING ROADS**

MOTION WAS made by G. Todd and supported by J. Peel to approve one application of brining for 2018, cost of \$3,200.00.

MOTION CARRIED. 7 YES Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway .

**CONSUMERS ENERGY STREET LIGHT CONTRACT**

**RESOLUTION CONSUMERS ENERGY STREET LIGHT CONTRACT 4-10-218**

**RESOLVED**, that it is hereby deemed advisable to enter into a contract with Consumers Energy Company of Jackson, Michigan, for furnishing lighting service within the Charter Township of Green for a period of 1 year(s) and thereafter from year to year, in accordance with the contract Heretofore submitted to and considered by this board; and

**RESOLVED**, further, that the Supervisor and the Clerk be and are authorized and directed to execute such contract on the behalf of the Charter Township.

I, Janet Clark, Clerk of the Charter Township of Green, do hereby certify that the foregoing resolution was duly adopted by the board of said municipality, at the meeting held on April 10, 2018.

**Dated:**

\_\_\_\_\_  
**Green Charter Township**

\_\_\_\_\_  
**Janet Clark, Clerk**

**N. Stephan moved supported by D. MacFarlane to approve the above Consumers Energy Street Light contract. RESOLUTION APPROVED. 7 YES** Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway .

**ESTABLISH TOWNSHIP PARK COMMITTEE**

There was a discussion on re-forming a Green Township Park Committee

- Maximum 7 volunteer members (no compensation), appointed by supervisor
- No expenditure authorization
- Purpose is to bring information to board for approval

- Post meetings/ comply with the Open Meeting and the Freedom of Information Act
- Open meetings to the public

**MOTION** was made by D. MacFarlane and supported by G. Todd to form a Park Committee with a maximum of 7 volunteers.

**MOTION CARRIED. 6 YES, 1 NO**

**DARK STORE LITIGATION**

Michigan Townships Association has sent an email asking for volunteer contribution of fund for the legal defense regarding "dark store". NO ACTION TAKEN

**OFFICE HOURS THE WEEK OF THE MTA EDUCATIONAL CONFERENCE**

Monday to Thursday APRIL 23-26 2018 9-NOON

**PUBLIC COMMENTS**

A lengthy discussion followed.  
 Maintenance & Management contract on tower  
 Used equipment sold to Skyweb  
 Ark Communications  
 Exhibit "A" invoice  
 Suggested subcommittee  
 Number of customers on tower  
 Does tower feed other communities?  
 Move forward, cannot change history

**Green Charter Township**

**BUDGET AMENDMENTS**

**MOTION WAS** made J. Peek and supported by N. Stephan to approve the following budget amendments. **MOTION CARRIED. 7 YES** Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway .

YEAR END 3/31/2018 BUDGET YEAR END 2017-2018 AMENDMENTS							
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED AMOUNT	NEW BUDGET	AMENDED BALANCE	
<b>GENERAL FUND</b>							
					\$ -		
101-101-800	CONTRACTURAL SERVICES	\$ 3,187.33	\$ 2,975.00	\$ 213.00	\$ 3,188.00	\$ 0.67	
1 from					\$ -	\$ -	
101-101-801	COPY MACHINE CONTRACTURAL SEI	\$ 685.82	\$ 2,475.00	\$ 213.00	\$ 2,262.00	\$ 1,576.18	
101-101-870	MILEAGE	\$ 2,657.79	\$ 2,602.99	\$ 54.80	\$ 2,657.79	\$ -	
2 from					\$ -	\$ -	
101-101-958	MEMBERSHIP & DUES	\$ 2,139.32	\$ 2,497.01	\$ 54.80	\$ 2,442.21	\$ 302.89	
3 101-101-900	PRINTING & PUBLISHING	\$ 6,803.35	\$ 6,000.00	\$ 803.35	\$ 6,803.35	\$ -	
from					\$ -	\$ -	
101-101-970	SMALL FIXED ASSETS	\$ 1,595.43	\$ 2,490.00	\$ 803.35	\$ 1,686.65	\$ 91.22	
					\$ -		
4 101-191-726	OFFICE SUPPLIES ELECTIONS	\$ 593.83	\$ 500.00	\$ 93.83	\$ 593.83	\$ -	
5 101-191-728	POSTAGE ELECTIONS	\$ 577.93	\$ 500.00	\$ 77.93	\$ 577.93	\$ -	
from					\$ -	\$ -	
101-191-818	CONTRACT SERVICES ELECTION	\$ -	\$ 465.00	\$ 171.76	\$ 293.24	\$ 293.24 *	
6 101-247-702	BOARD OF REVIEW WAGES	\$ 1,081.25	\$ 750.00	\$ 331.25	\$ 1,081.25	\$ -	
from					\$ -	\$ -	
101-209-874	PENSION ASSESSING	\$ 1,378.17	\$ 5,013.00	\$ 331.25	\$ 4,681.75	\$ 3,303.58	

**AUTHORIZE PAYMENT OF BILLS**

MOTION was made by G. Todd supported by J. Peek to approve payment of the following bills: MOTION CARRIED. 7 YES Stephan, Peek, Chapman, Clark, MacFarlane, Todd, Cushway

**GENERAL FUND** 3/21/2018- 3/29/2018 #13317 # 1332 \$ 3,429.37

**GENERAL FUND** 4/04/2018- 4/10/2018 #13334 # 13361 \$100,421.91

**SEWER FUND** 3/28/2018- 3/13/2018 CK #3644 - # 3647 \$1,376.48

**SEWER FUND** 4/10/2018- 4/10/2018 CK #3648 - # 3655 \$2,520.46

**Janet Clark, Township Clerk 4/10/2018 – 9:39 P.M. meeting adjourned**