

unapproved

REGULAR OCTOBER 8, 2019. MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:00 P.M. THE SUPERVISOR LED THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG. THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.

JAMES CHAPMAN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
NANCY STEPHAN	TRUSTEE - absent
GARY TODD	TRUSTEE
JAMES T. PEEK	TRUSTEE
KELLY CUSHWAY	TRUSTEE

MINUTES

The clerk presented the minutes of the 9-10-2019 regular board meeting.

MOTION was made by J. Peek and supported by D. MacFarlane to accept the minutes of the 9-10-2019 regular board meeting.

MOTION CARRIED. 6 Yes 1 absent

TREASURERS REPORT

The treasurer presented the treasurer's report:

10-3-2019 General fund balance \$ 481,948.06

10-3-2019 Sewer fund balance \$ 484,179.00

MOTION was made by J. Peek and supported by G. Todd to accept the treasurer's reports as presented in all funds.

MOTION CARRIED 6 Yes 1 absent

SEWER REPORT - TROY MCDONALD

Troy McDonald presented Green Charter Township sewer report as follows: Report is on file.

8/28/2019 – 10/01/2019 ----34 days

Reading 222255540 Flow M.T.D. 933,770

Total Flow 752070 Average daily flow 27464

KW – 393 KW Y.T.D. 4239

Reporting: All is working well, generator ran, caused by Consumer's fuse holder failed and was replaced.

PUBLIC COMMENTS

County Commissioner was present and reported on the Dragon Trail status.

Just had groundbreaking, half of the project will be in Mecosta County. There have been many donors and is expected to bring in many visitors and jobs to the areas.

There was a lengthy discussion on the township towers:

- Concerned citizens expressed concerns about the 22 Mile Twp. tower.
- Benefit of people using/needng internet and cell phone service.
- Requesting the township Remain under contract with ISI
- Breach of contract met.
- Concern about article in the Pioneer on the tower
- Violating the privacy act by going to the insurance agent regarding ISI
- ISI's list of services being provided for the township.

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- Skyweb rates and service
- Citizen commented the snow removal last year was a quality job considering there was more ice than usual.
- Trustee read his prepared statement regarding ISI's breach of contract with the township. His statement is on file in the township office.

OLD BUSINESS:

INTERNET TOWER – Breach of Contract Notice

There was a lengthy discussion:

“Written notice of Breach of the Agreement” was served on 9-16-2019

Section 12 of the management contract with ISI has been satisfied.

There was a lengthy discussion.

Closed issue – now have proof of insurance

Township as owner of tower must insure its own property the lessee can not

Per attorney no longer in breach of contract

State law, owners of business cannot carry workers comp on themselves

ISI now has employees and has workers comp coverage

Maintenance log is not required in contract

Picture of tower grounds was presented

Has the breach of contract been met?

ISI LEASE IN BASEMENT

There was a lengthy discussion on the commercial lease in the township hall basement under the barter system.

MOTION was made by J. Peek and supported by J. Clark to continue the commercial lease with ISI Inc. in the township hall basement

MOTION CARRIED. 5-YES, Peek, Clark, Chapman, MacFarlane, Todd,
1 NO Cushway, 1 ABSENT Stephan

SNOW REMOVAL BID REVIEW

Three bids have been received for the 2019-20 snow plowing.

	Plow per occurrence	salt per application	Season bid rate
Pro-Turf –	\$50.	\$40.	
M&M Lawn Care & Snowplowing	\$50.	\$45.	\$4,595.
Shades of Green Landscaping	\$55.	\$70.	\$1900.

There was a discussion.

Best value, not necessarily lowest bid.

MOTION was made by K. Cushway and supported by J. Chapman to contract with Shades of Green Landscaping for \$1,900. Seasonal bid snow & ice management Oct. 1st to April 30th.

MOTION TIED 3 YES Chapman, MacFarlane, Cushway - **3 NO** Peek, Clark, Todd, **1 ABSENT** - Stephan
MOTION FAIL FOR LACK OF MAJORITY.

There was continued lengthy discussion.

MOTION was made by D. MacFarlane and supported by J. Chapman to contract with Shades of Green Landscaping for the seasonal bid rate of \$1,900.

MOTION CARRIED. 6 YES Peek, Clark, Chapman, Todd, Cushway, **1 ABSENT** – Stephan

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ASH DRIVE PAVEMENT OPTIONS

There was a discussion on the following two estimates for Ash Dr. from 20 Mile to Oak

Options:

- 1. \$156,869.89 - HMA Pulverize
- 2. \$ 81,055.23 - Overlay existing pavement

The request has been sent to the road commission option #1 \$156,869.89.

MOTION was made by J. Clark and supported by D. MacFarlane to modify 2020 road project to option and request option #2 - \$81,055.23 estimate.

MOTION FAILED: 2 YES – Clark, MacFarlane, 3 No – Peek, Chapman, Todd, Cushway, 1 absent - Stephan

NEW CARPET has been installed in the township hall banquet room. Thank you to Sweet Tile & Carpet

SEPTIC TANK at the township hall have been pumped by Routley Septic Service.

STONE HATCHERY PARK restrooms have been pulled for season, by 4 Seasons.

PARKHILL CEMETRY drive has been done.

MOTION was made by J. Peek and supported by G. Todd to send letters of appreciation to D&J Asphalt & Switzer Sand & Gravel for the fine work done in Parkhill Cemetery & the Schroeder addition. **MOTION CARRIED.** 6 YES 1 ABSENT.

NEW BUSINESS

INFORMATION REQUEST POLICY 10-8-2019

WHEREAS: The township receives many requests for information, both public and private. While the township staff makes every effort to answer questions as quickly as possible, some requests are too cumbersome to fulfill immediately.

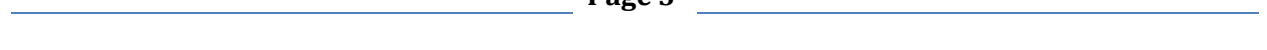
THEREFORE: Requests for information shall be submitted in writing using a form approved by the supervisor. Every attempt shall be made to fulfill the request within 5 business days from the date of the written request. Requests for information requiring a written application includes, but is not limited to:

- 1. Financial information beyond the current fiscal year.
- 2. Copies of documents, files, plans, emails, etc. where there is not a privacy or security issue.
- 3. Any information held within the Township’s archives

Any costs accrued in fulfilling information requests will be the responsibility of the party requesting such information. Residents requesting information regarding their own property will not be charged any costs. Requests made by governmental agencies and/or official acting in their official capacity will not be charged.

Information exempt from dissemination, such as attorney-client privilege, etc., shall not be disclosed despite a written request. Determinations of exempted information shall be made by the township supervisor. Appeal of those decisions may be brought before the Township Board.

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This policy is to cover information not requested under the Freedom of Information Act (MCL 15.231 *et. seq.* "FOIA"), which has its own regulations and forms. All information requested under the Freedom of Information Act (FOIA) will be processed according to that Act.

MOTION was made by J. Peek and supported by G. Todd to approve the above INFORMATION REQUEST POLICY 10-8-2019 **MOTION CARRIED. 5 yes** Peek, Clark, Chapman, MacFarlane, Todd, 1 no Cushway, 1 absent Stephan

DELINQUENT SEWER RESOLUTION 10-8-2019

WHEREAS, the Charter Township of Green is in receipt of a list from the Green Township Treasurer totaling the delinquent sewer accounts; and

WHEREAS, the total of the attached list of the delinquent sewer accounts to be transferred to the 2019 Tax Roll is \$8,181.47.

NOW THEREFORE, BE IT RESOLVED, that the Charter Township of Green Board of Trustees authorizes the Mecosta County Equalization Department to spread the above delinquent sewer accounts on the 2019 Tax Roll.

MOVED: James Peek

SECONDED: G. Todd

Ayes: 6 Peek, Clark, Chapman, MacFarlane, Todd, Cushway,

Nays: 0

Absent: 1

Adopted at a regular meeting of the Charter Township of Green Board of Trustees held on the 8th Day of October, 2019.

CAPITOL IMPROVEMENTS

The supervisor asked the board to inform him of any additional capitol improvement projects that would need to be put on the list. The cemetery drives of Crapo & West cemeteries were suggested.

MECOSTA OSCEOLA DOMESTIC VIOLENCE RESPONSE TEAM

MOTION was made by J. Peek and supported by D. MacFarlane to allow the Mecosta Osceola Domestic Violence Response Team to use quarterly the township hall on the second Wednesday at 1:00 pm in January, April, July and October. Typically, 4-8 people for one hour.

There was a discussion.

MOTION CARRIED. 6 YES Peek, Clark, Chapman, MacFarlane, Todd, Cushway, 1 absent Stephan

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PUBLIC COMMENTS

BUDGET AMENDMENTS

MOTION was made by J. Peek and supported by D. MacFarlane to approve the following budget amendments in the General Fund.

MOTION CARRIED. 6 - YES. Peek, Clark, Chapman, MacFarlane, Todd, Cushway, 1 absent – Stephan

10/8/2019		BUDGET YEAR 2019-20 AMENDMENTS					
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED AMOUNT	NEW BUDGET	AMENDED BALANCE	
GENERAL FUND							
#1	101-101-971	CAPITOL OUTLAY SOFTWARE	\$ 709.65	\$ 700.00	\$ 50.00	\$ 750.00	\$ 40.35
	from					\$ -	
	101-101-972	LARGE FIXED ASSETS	\$ -	\$ 1,500.00	\$ (50.00)	\$ 1,450.00	\$ 1,450.00
#2	101-265-724	TWP. HALL INTERNET SERVICES	\$ 1,357.50	\$ 1,300.00	\$ 700.00	\$ 2,000.00	\$ 642.50
	from					\$ -	\$ -
	101-265-930	TWP HALL REPAIRS & MAINT.	\$ 525.75	\$ 6,000.00	\$ (700.00)	\$ 5,300.00	\$ 4,774.25
#3	101-446-818	HIGHWAYS CONTRACTUAL SERVICES	\$ 96,547.27	\$ 50,000.00	\$ 46,547.27	\$ 96,547.27	\$ (0.00)
	from					\$ -	\$ -
	101-265-972	TWP HALL LARG. FIXED ASSETS	\$ 4,739.56	\$ 20,000.00	\$ (14,947.27)	\$ 5,052.73	\$ 313.17
	101-751-972	REC & PARKS LARGE ASSETS	\$ 7,549.17	\$ 35,000.00	\$ (25,000.00)	\$ 10,000.00	\$ 2,450.83
	101-265-976	TWPHALL ADDITION & IMPROVEMENT	\$ -	\$ 7,000.00	\$ (6,600.00)	\$ 400.00	\$ 400.00
				total	\$ (46,547.27)		

AUTHORIZE PAYMENT OF BILLS

MOTION was made by G. Todd and supported by J. Peek to approve payment of the following bills:

GENERAL FUND 9/19/2019- 10/08/2019 CK #14091 – 14131 \$141,250.80

SEWER FUND 8/20/2019 – 9/10/2019 CK #3843 – CK #3851 \$ 2,520.99

MOTION CARRIED 6 YES Peek, Clark, Chapman, MacFarlane, Todd, Cushway, 1 absent - Stephan

Janet Clark, Township Clerk 10/8/2019 – 9:12 P.M. meeting adjourned

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