

Unapproved

REGULAR APRIL 9, 2019 MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:00 P.M. THE SUPERVISOR LED THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG. THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.

JAMES CHAPMAN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
NANCY STEPHAN	TRUSTEE
GARY TODD	TRUSTEE
JAMES T. PEEK	TRUSTEE
KELLY CUSHWAY	TRUSTEE (ABSENT)

MINUTES

The clerk presented the minutes of the 3-12-2019 regular board meeting. There was a discussion.

MOTION was made by J. Peek and supported by D. MacFarlane to accept the minutes of the 3-12-2019 regular board meeting.

MOTION CARRIED. 6 yes K. Cushway - absent

TREASURERS REPORT

The treasurer presented the treasurer’s report:

4-5-2019 General fund balance \$ 517,893.80

4-5-2019 Sewer fund balance \$ 501,038.63

MOTION was made by J. Peek and supported by G. Todd to accept the treasurer’s reports as presented in all funds.

MOTION CARRIED. 6 yes

Yes – Stephan, Peek, Clark, Chapman, MacFarlane, Todd K. Cushway - absent

SEWER REPORT - TROY MCDONALD

Troy McDonald presented Green Charter Township sewer report as follows: There was a discussion on meter readings with the recent event of extreme rainfall. Report is on file.

3/1/2019 – 4/2/2019 33 days

Reading 216715870

Total Flow 1277170 Average daily flow 38,702

KW – 645 KW Y.T.D. 1852

ASSESSORS REPORT/BOARD OF REVIEW –SETH LATTIMORE

Seth Lattimore presented his Assessor’s Annual report. There was a lengthy discussion.

- Green Charter Township assessed value for 2019 is \$105,852,450
- Green Charter Township taxable value for 2019 is \$85,588,888
- The State implemented a new cost manual for valuing all properties.
- The State produces these manuals every 10 – 15 years to adjust for construction costs.
- The transition went very smoothly for Green Township; Seth gave the late Earl Spalo, past assessor, credit for Green Township’s transition running smoothly, because of Earls efforts in entering information correctly.
- Board of Review reports and minutes were presented to be placed on file in the township office.

APRIL 9, 2019

PUBLIC COMMENTS

There was a lengthy discussion. A township citizen voiced his concern about the road condition of 220th. The Supervisor explained that the main concern of County Road Commission was the recovery of flooded roads and the evaluation of roads.

NEW BUSINESS

ROADS

Tim Nestle, Mecosta County Road Commission Superintendent gave a report on 220th and 22 Mile Road Bridge. A lengthy discussion followed.

- All bridges are inspected every other year
- Old metal decking was used and is failing-previously been patched
- Recommended to close bridge as of April 9th, 2019 until further notice
- Waiting cost estimates.

Further discussion on roads, brining, wedging, Rieth Riley plant opens the end of April

OLD BUSINESS:

SEWER SMOKE TESTING BIDS

There was a discussion. Smoke testing would come out of Sewer Fund. There were three bids that were provided and are as follows:

- | | |
|------------------------|---|
| 1. Fleis & VandenBrink | \$7,000.00 |
| 2. Northern A-1 | \$20,544.00 |
| 3. Prelein Newhof | \$7,900.00 with additional hourly rate and expenses |

MOTION was made by J. Peek and supported by N. Stephen to accept the bid from Fleis & VanderBrink for the bid of \$7,000.00. as presented.

MOTION CARRIED. 6 yes

Yes – Stephan, Peek, Clark, Chapman, MacFarlane, Todd K. Cushway - absent

MOWING BIDS – M & M LAWN CARE

There was a discussion.

MOTION was made by J. Peek and supported by G. Todd to accept the bid from M & M Lawn Care, the seasonal lawn care service for April 1, 2019 through October 31, 2019 in the amount of \$10,500.00 for the calendar year 2019. The price is the same as last year and will include the following:

Crapo Cemetery
Parkhill West Cemetery
Charlie Brown Park
Stone Hatchery Park
Township Hall
180th River Access Park

MOTION CARRIED. 6 yes

Yes – Stephan, Peek, Clark, Chapman, MacFarlane, Todd K. Cushway - absent

APRIL 9, 2019

COMMUNITY SERVICE

There are 3 days scheduled for community service this spring.

BURNHAM & FLOWERS

Scheduled to visit in office in May to discuss board members pension investments.

The Proposed RECREATIONAL MARIHUANA ORDINANCE

2ND READING was read by the supervisor

CHARTER TOWNSHIP OF GREEN

COUNTY OF MECOSTA, MICHIGAN

At a regular meeting of the Township Board of the Charter Township of Green, County of Mecosta, Michigan, held at the Green Charter Township Hall, 21431 Northland Drive, Paris, Michigan, on the 9 day of April 2019, at 7 p.m. Local Time.

PRESENT: Members: **N. Stephan, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd**

ABSENT: **Members: K. Cushway**

The following ordinance was offered by Member N. Stephan and seconded by Member J. Peek.

ORDINANCE NO. 20-32019

AN ORDINANCE TO COMPLETELY PROHIBIT THE ESTABLISHMENT OR OPERATION OF RECREATIONAL MARIHUANA ESTABLISHMENTS IN THE TOWNSHIP

THE CHARTER TOWNSHIP OF GREEN ORDAINS:

Section 1. Marihuana Facilities/Establishments Prohibited. The establishment and/or operation of any and all types of a “marihuana establishment,” as that term is defined and used in Michigan Initiated Law 1 of 2018, commonly known as the Michigan Regulation and Taxation of Marihuana Act, is prohibited throughout the jurisdictional boundaries of Green Township. This prohibition includes, but is not limited to, the following types of marihuana establishments:

- A. Marihuana grower.
- B. Marihuana safety compliance facility.
- C. Marihuana processor.
- D. Marihuana microbusiness.

APRIL 9, 2019



- E. Marihuana retailer.
- F. Marihuana secure transporter.
- G. Any other type of marihuana-related business that is subject to licensing by the state department of licensing and regulatory affairs (“LARA”) under Michigan Initiated Law 1 of 2018 or the rules promulgated thereunder.

Section 2. Rights Under MMMA Not Impaired. This Ordinance does not limit any privileges, rights, immunities or defenses of a person as provided in the Michigan Medical Marihuana Act, Michigan Initiated Law 1 of 2008, MCL 333.26421, *et seq.*

Section 3. Transportation of Marihuana. This Ordinance does not restrict or prohibit the transportation of marihuana through the Township by (a) a marihuana secure transporter who is licensed to operate in another municipality, or (b) a means otherwise authorized by state law.

Section 4. Violations; Injunctive Relief.

A. A violation of this Ordinance is hereby declared to be a nuisance per se. The Township may seek injunctive relief against a violator, in order to abate the violation or to seek such other relief provided by law. In a proceeding for injunctive relief, the violator shall be responsible for all costs, damages, expenses and attorney fees incurred by the Township and shall be subject to all other remedies provided to the Township by law.

B. A violation of this ordinance is a municipal civil infraction, for which the fines shall not be less than \$100 nor more than \$500, in the discretion of the Court. The foregoing sanctions shall be in addition to the rights of the Township to proceed at law or equity with other appropriate and proper remedies. Additionally, the violator shall pay costs which may include all expenses, direct and indirect, which the Township incurs in connection with the municipal civil infraction.

C. This ordinance shall be administered and enforced by the Ordinance Enforcement Officer of the Township or by such other person (s) as designated by the Township Board from time to time.

Section 4. Severability. Each portion of this Ordinance shall be deemed to be severable. Should any provision of this Ordinance be declared by a court of competent jurisdiction to be unconstitutional, invalid, or unenforceable, such holding shall not affect the validity or enforceability of this Ordinance as a whole, or of any other part hereof.

Section 5. Publication and Effective Date. This Ordinance shall become effective upon the publication of a summary of its provisions in a local newspaper of general circulation.

AYES: N. Stephan, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd

NAYS: none

ABSENT: K. Cushway

APRIL 9, 2019

ORDINANCE DECLARED ADOPTED.

Passed and adopted by the Township Board of the Charter Township of Green, County of Mecosta, Michigan, on April 9, 2019, and approved by me on April 9, 2019.

Jim Chapman, Supervisor
Charter Township of Green

NEW BUSINESS

STONE HATCHERY PARK RESTROOM CONTRACT

Four Seasons Rental will continue to provide service for Stone Hatchery Park. The cost will be the same as last year, providing 1 handicap and 2 regular Porta Johns at a price of \$285.00 per month.

FARM MARKET will begin the first Thursday of each month starting May 2nd, 2019.

MOTION was made by J. Peek and supported by G. Todd to accept the monthly rental cost from Four Seasons Rental in the amount of \$285.00.

MOTION CARRIED. 6 yes

Yes – Stephan, Peek, Clark, Chapman, MacFarlane, Todd K. Cushway - absent

MEETING ROOM FLOORING OPTIONS

There was a lengthy discussion. The clerk stated that carpet in meeting room has recently been cleaned. A representative from Sweet’s Tile & Carpet discussed pros and cons of carpet and tile options for township hall meeting room floor. The consensus of the board was to look at options and bids from local contractors for carpet tile, waiting until late summer or early fall when hall is not rented as much. The supervisor will procure bid options.

CYBER BREACH

About 2 weeks ago there was a cyber breach on certain computers at townhall. Steve Wright from ISI was called in. It was determined it was caught in time before any damage was done. No personal data was compromised. There was a lengthy discussion. Three options were discussed for upgrades.

Options:

– Security Solutions, Security Software Mgt
Federal Enterprise Grade Software

- i. Updates antivirus
- ii. Alerts for attacks
- iii. Monitors what is trying to get in
- iv. Upgradeable
- v. \$5 / month per device [5]
 - 1. In combination with Maintenance Contract -\$4 per machine
- vi. F.Y.I. - Office 365 is currently offered at \$8.77 per month per user
- b. Option two – Antivirus Firewall
 - i. Inspects each packet going in and out
 - ii. \$50 / month for the hall
- c. Both are upgradeable to blend with future hardware upgrades
- 2. Upgrade all computers to Windows 10

APRIL 9, 2019

- a. Approx. \$100 per unit
 - b. 2 computers will handle upgrade with minor internal upgrades
 - c. 2 computers should be replaced
 - i. Can get factory refurb units \$1200-\$1400, or a couple years old for \$300-400 per unit
3. Bid out a Maintenance Contract
- a. Set hourly rate
 - b. Option - Scheduled reviews for updates and patches
 - c. 3 to 5 years

MOTION was made by D. MacFarlane and supported by J. Peek to shop for upgrades for 4 computers with Windows 10 for a total not to exceed \$1200.00.

MOTION CARRIED. 6 yes

Yes – Stephan, Peek, Clark, Chapman, MacFarlane, Todd K. Cushway - absent

SECURITY SOLUTIONS, SECURITY SOFTWARE MGT.

Federal Enterprise Grade Software/Antivirus Firewall

Both are upgradeable to blend with future Hardware upgrades. There was a lengthy discussion. ISI representative discussed further the benefits of Security Solutions, Security Software Mgt. The supervisor spoke with these types of contractors at MTA Conference and their rate is \$150.00 per hr. compared to ISI is \$50.00 per hr.

MOTION was made by J. Peek and supported by D. MacFarlane to approve Item 1 A & B the \$960.00 per year for security on computers and to contract with ISI.

MOTION CARRIED. 5 yes - Peek, Clark, Chapman, MacFarlane, Todd

1 no - N. Stephan K. Cushway – absent

SMOKE DETECTOR PROGRAM

There was a discussion. The supervisor has talked with Big Rapids City Fire, Mr. Schroder about coming into our community this summer to offer a smoke detector program. City Fire Fighters on duty will be going door-to-door, providing smoke detectors free of charge and free installation to residents of township.

CEMETERY BRUIAL PAYMENTS

There has been five winter storage burials this year. The clerk asked that grave opener be paid as he completes burials, eliminating the wait time for payment. The funeral homes pay as the burials are completed.

MOTION was made by J. Peek and supported by G. Todd to approve a payment for spring burials as they are completed during this year's winter storage.

MOTION CARRIED. 6 yes

Yes – Stephan, Peek, Clark, Chapman, MacFarlane, Todd K. Cushway - absent

PUBLIC COMMENT

There was a discussion.

- Sweet Tile & Carpet informed the board of the Summer Bananza Sale in July/August.
- An employee of Great Lakes Energy discussed the phishing attempts on their computers at her place of employment explaining the policies that are in place.

APRIL 9, 2019

- A township resident reiterated the need for computer security.
- A military veteran voiced his concerned about marihuana ordinance prohibiting the establishment or operations of Recreational Marihuana establishments in the township.

BUDGET AMENDMENTS

2018-2019 FISCAL YEAR END BILLS (approved in March meeting minutes)

MOTION was made by J. Peek and supported by N. Stephan authorizing to payment of all fiscal year end 2018-2019 bills and budget amendments that may be needed.

MOTION CARRIED. 7 YES Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway

3/18/2019 BUDGET YEAR 2018-2019 AMENDMENTS							
	ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED AMOUNT	NEW BUDGET	AMENDED BALANCE
	GENERAL FUND						
#1	101-191-726	ELECTIONS OFFICE SUPPLIES	\$ 1,379.88	\$ 1,355.00	\$ 25.00	\$ 1,380.00	\$ 0.12
	from					\$ -	
	101-191-728	POSTAGE	\$ 757.10	\$ 885.00	\$ (25.00)	\$ 860.00	\$ 102.90
#2	101-209-702	ASSESSING WAGES	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	\$ -
	from					\$ -	\$ -
	101-209-726	ASSESSING OFFICE SUPPLIES	\$ 33.47	\$ 355.00	\$ (100.00)	\$ 255.00	\$ 221.53
#3	101-247-702	BOARD OF REVIEW WAGES	\$ 1,115.00	\$ 1,000.00	\$ 115.00	\$ 1,115.00	\$ -
	101-247-969	BOARD OF REVIEW MEALS	\$ 42.23	\$ 1.00	\$ 42.00	\$ 43.00	\$ 0.77
	from						
	101-171-706	DEPUTY SUPERVISOR WAGES	89.25	\$ 999.99	\$ (157.00)	\$ 842.99	\$ 753.74
#4	101-289-826	ATTORNEY PROF. SERVICES	\$ 5,886.50	\$ 5,650.00	\$ 236.50	\$ 5,886.50	\$ -
	from					\$ -	\$ -
	11-289-956	MISC. PROF SERVICES	\$ -	\$ 270.00	\$ (236.50)	\$ 33.50	\$ 33.50
#5	101-101-800	TWP BD CONTRACTUAL SERVICE S	\$ 1,842.50	\$ 1,600.00	\$ 242.50	\$ 1,842.50	\$ -
	from						
	101-101-703	TWP. BOARD PER DIEM	\$ 684.50	\$ 1,015.39	\$ (242.50)	\$ 772.89	\$ 88.39
	3/18/2019						
#6	SEWER FUND						
	590-000-726	OFFICE SUPPLIES	\$ 605.36	\$ 600.00	\$ 5.36	\$ 605.36	\$ -
	from					\$ -	\$ -
	590-000-705	SALARIES ADM. PER DIEM	\$ -	\$ 200.00	\$ (5.36)	\$ 194.64	\$ 194.64

MOTION was made by J. Peek and supported by D. MacFarlane for 4-9-2019 amendments.

MOTION CARRIED. 6 yes

Yes – Stephan, Peek, Clark, Chapman, MacFarlane, Todd

K. Cushway – Absent

APRIL 9, 2019

4/9/2019 BUDGET YEAR 2019-20AMENDMENTS							
	ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED AMOUNT	NEW BUDGET	AMENDED BALANCE
	GENERAL FUND						
#1	101-301-818	FIRE PROTECTION	\$ 87,578.77	\$ 83,313.00	\$ 4,265.77	\$ 87,578.77	\$ -
	from					\$ -	
	101-101-695	ADVANCE FROM FUND BALANCE	\$ -	\$ 97,159.25	\$ 4,265.77	\$ 101,425.02	\$ 101,425.02
#2	101-528-726	CLEANUP DAY OF OFFICE SUPPLIES	\$ 54.50	\$ 50.00	\$ 4.50	\$ 54.50	\$ -
	from					\$ -	\$ -
	101-528-728	CLEANUP DAY POSTAGE	\$ -	\$ 650.00	\$ (4.50)	\$ 645.50	\$ 645.50

AUTHORIZE PAYMENT OF BILLS

MOTION was made by G. Todd and supported by J. Peek to approve payment of the following bills:

GENERAL FUND 3/14/2019- 03/28/2019 CK #13834 - #13854 \$3,761.24

SEWER FUND 3/15/2019 – 03/18/2019 CK #3772 - # 3773 \$43.02

MOTION CARRIED. 6 YES Stephan, Peek, Clark, Todd Chapman, MacFarlane K. Cushway - Absent
(approved in March meeting minutes)

MOTION was made by G. Todd and supported by J. Peek to approve payment of the following bills:

GENERAL FUND 4/1/2019- 4/9/2019 CK #13852 - #13879 \$106,656.85

SEWER FUND 4/9/2019 – 4/9/2019 CK #3774 - # 3780 \$2,499.31

MOTION CARRIED. 6 YES Stephan, Peek, Clark, Todd Chapman, MacFarlane K. Cushway - Absent

Janet Clark, Township Clerk 04/9/2019 – 9:23 P.M. meeting adjourned

APRIL 9, 2019