

unapproved

REGULAR FEBRUARY 11, 2020 MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:00 P.M. THE SUPERVISOR LED THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.

THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.

JAMES CHAPMAN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
NANCY STEPHAN	TRUSTEE
GARY TODD	TRUSTEE
JAMES T. PEEK	TRUSTEE Telephone communication
KELLY CUSHWAY	TRUSTEE

**MINUTES**

The clerk presented the minutes of the 1-14-2020 budget hearing.

**MOTION** was made by D. MacFarlane and supported by G. Todd to accept the minutes of the 1-14-2020 budget hearing **MOTION CARRIED. 7 yes**

The clerk presented the minutes of the 1-14-2020 regular board meeting.

**MOTION** was made by G. Todd and supported by D. MacFarlane to accept the minutes of the 1-14-2020 regular board meeting. **MOTION CARRIED. 7 yes**

**TREASURERS REPORT**

The treasurer presented the treasurer’s report:

2-6-2020 General fund balance \$468,776.33

2-6-2020 Sewer fund balance \$503,502.44

**MOTION** was made by J. Peek and supported by G. Todd to accept the treasurer’s reports as presented in all funds. **MOTION CARRIED. 7 yes**

**SEWER REPORT**

Troy McDonald presented Green Charter Township sewer report as follows:

1-01-2020 - 1-30-2020 29 days

Reading 226 591 500, Total Flow 1 025 720, Average daily flow 35 369

KW -524, KW Y.T.D. 524

**PUBLIC COMMENTS**

A resident reported she rented the township hall January 18, 2020, there was over three inches of snow and the hall parking was not plowed from morning to night when the event was over about 10:30 pm.

**OLD BUSINESS**

February 11, 2020

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None

**RESOLUTION TO ADOPT POVERTY EXEMPTION INCOME GUIDELINES AND ASSET TEST  
GREEN CHARTER TOWNSHIP**

Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test

**WHEREAS**, the homestead of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

**WHEREAS**, the township board is required by Section 7u of the General Property Tax Act, Public Act 206 of 1993 (MCL 211.7u), to adopt guidelines for poverty exemptions;

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, pursuant to MCL 211.7u, that Green Charter Township, Mecosta County, adopts the following guidelines for the supervisor and board of review to implement.

The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year.

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a homestead the property for which an exemption is requested.
- 2) File a claim with the supervisor or board of review, accompanied by federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) Produce a valid drivers' license or other form of identification if requested.
- 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
- 5) Meet the federal poverty income guidelines as defined and determined annually by the United States Office of Management and Budget

**BE IT ALSO RESOLVED** that the board of review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the board of review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these are communicated in writing to the claimant.

The foregoing resolution offered by Board Member D. MacFarlane and supported by Board Member N. Stephan.

Upon roll call vote, the following voted "Aye:" "Nay:" 7 AYE, N. Stephan, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, K. Cushway. 0 Nay

The Supervisor declared the resolution adopted.

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Clerk

I, Janet Clark, the duly elected and acting Clerk of Green Charter Township, hereby certify that the foregoing resolution was adopted by the township board of said township

February 11, 2020

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at the regular meeting of said board held on February 11, 2020 , at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

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Clerk

**HAZARDOUS WASTE COLLECTION FINANCIAL SUPPORT**  
**HOUSEHOLD HAZARDOUS WASTE COLLECTION**

MECOSTA CONSERVATION DISTRICT -HOUSEHOLD TOXIC AND HAZARDOUS WASTE COLLECTION AGREEMENT FOR SERVICES GREEN CHARTER TOWNSHIP AND MECOSTA AND OSCEOLA-LAKE CONSERVATION DISTRICTS - FOR DISPOSAL OF HOUSEHOLD HAZARDOUS WASTE

**HOUSEHOLD HAZARDOUS WASTE CONTRACT AGREEMENT 2020**

**MOTION** was made by N. Stephan and supported by G. Todd to approve the service agreement with Mecosta and Osceola–Lake Conservation District for \$350.00 for disposal of household hazardous waste. There was a discussion.

**MOTION CARRIED. 4 YES**, Stephan, Clark, Todd, Cushway. 3 **NO** Peek, Chapman, MacFarlane,

Green Charter Township and the Mecosta and Osceola-Lake Conservation Districts desire to act cooperatively to provide the proper disposal of household hazardous waste for residents of Green Charter Township and Mecosta County. Therefore, Green Charter Township contracts with Mecosta and Osceola-Lake Conservation Districts for collection and disposal of household hazardous waste in the amount of **\$350.00**. This service agreement will promote the public health, safety, and welfare of Township and County residents.

**2020 CENSUS PARTNERSHIP PLEDGE**

Green Charter Township approved to partner with the 2020 U.S. Census Bureau.

**MOTION** was made by N. Stephan and supported by D. MacFarlane to submit the 2020 Census Partnership Pledge Form.

**MOTION APPROVED, 7 YES**

**AUTHORIZATION TO ADD DEPUTY CLERK TO BANK ACCOUNTS**

**MOTION** was made by D. MacFarlane and supported by J. Peek to add the deputy clerk to checking accounts in the General and Sewer fund accounts.

**MOTION CARRIED. 7 YES.**

February 11, 2020

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**CHARTER TOWNSHIP OF GREEN  
COUNTY OF MECOSTA, MICHIGAN**

Minutes of a regular meeting of the Township Board of the Charter Township of Green, Mecosta County, Michigan, held at the Township Hall, 21431 Northland Drive, Paris, Michigan, on the 11 day of February 2020, at 7:00 p.m.

**PRESENT:** Members: J. Chapman, J. Clark, D. MacFarlane, J. Peek, G. Todd, N. Stephan, K. Cushway

**ABSENT:** Members: None

The following resolution was offered by Member J. Clerk and supported by Member D. MacFarlane:

**RESOLUTION TO DECLINE CERTAIN CASH PAYMENTS  
AND MATTERS RELATED THERETO**

**WHEREAS**, pursuant to state law, the Charter Township of Green (the "Township") serves as a collection point for monies owed to the Township and other governmental entities for property taxes, special assessments and other governmental fees; and

**WHEREAS**, the Township Treasurer's duties do not allow for unnecessary expenditure of their time counting unusual cash payments, which includes, but is not limited to, excessive coinage and small denomination bills; and

**WHEREAS**, the Township Treasurer should not be expected to handle and/or be responsible for handling the excessive bulk and weight of unusual cash payments.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Township hereby reserves the right to refuse cash payments that are presented in the form of excessive coinage (payments in excess of 0.99 cents) or excessive small denomination bills (payments of more than 49 \$1 bills).
2. The Treasurer, the Deputy Treasurer, if any, and any other official receiving payment authorized by state law or Township ordinance or resolution to be paid to the Township, is authorized to decline to accept cash payments that are presented in the form of excessive coinage or small denomination bills as set forth in this resolution.

**YEAS:** 7 N. Stephan, J. Clark, J. Peek, J. Chapman, D. MacFarlane, G. Todd, K. Cushway **NAYS:** 0 **Members:**

**RESOLUTION DECLARED ADOPTED.**

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Janet Clark, Clerk

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Charter Township of Green

STATE OF MICHIGAN )

) ss.

COUNTY OF MECOSTA )

I, Janet Clark, the duly qualified and acting Clerk of the Charter Township of Green, Mecosta County, Michigan (the "Township"), do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board of the Township at a special meeting thereof held on February 11, 2020, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this 11 day of February 11, 2020.

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Janet Clark, Clerk  
Charter Township of Green

**PUBLIC COMMENTS**

A township resident reported he had attended the Mecosta Co. Road Commission meeting and there was no discussion concerning road work in Green Township area.

There was a discussion on road projects in other townships doing projects in two years.

**UPDATES FROM THE SUPERVISOR**

- 180<sup>TH</sup> Green Township river access sign was hit and smashed. The supervisor has been in contact with Mecosta County Parks about making a new one in their wood shop. No fault insurance should cover the cost of replacement.
- Board of Review training was held here at Green Township, with 56 participants.
- The swing set for Stone Hatchery Park has been ordered and should be delivered February 13<sup>th</sup>. It will be stored until spring.

- **GREEN TOWNSHIP'S INTERNET TOWER**

Information has been received that the company renting space on the township's 22 Mile Rd. tower is in the process of being sold. The use of the tower and customers will be under new ownership.

ISI will be consolidating equipment on the tower, making room for other contractor's equipment.

No dates of when customers will be notified of change.

February 11, 2020

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**BUDGET AMENDMENTS**

**MOTION WAS MADE** by J. Peek and supported by D. MacFarlane to approve the following amendment in the General fund as presented by the Clerk.

**MOTION CARRIED. 7 YES** Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway

<b>2/11/2020 BUDGET YEAR 2019-20 AMENDMENTS</b>							
	<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>AMENDED AMOUNT</b>	<b>NEW BUDGET</b>	<b>AMENDED BALANCE</b>
	<b>GENERAL FUND</b>						
#1	101-101-726	TWP.BD OFFICE SUPPLIES	\$ 1,289.48	\$ 1,200.00	\$ 200.00	\$ 1,400.00	\$ 110.52
	from						
	101-101-703	TWP. BD PER DIEM	\$ 160.00	\$ 1,100.00	\$ (200.00)	\$ 900.00	\$ 740.00
#2	101-101-960	EDUCATION & TRAINING	\$ 3,876.38	\$ 3,700.00	\$ 200.00	\$ 3,900.00	\$ 23.62
	from					\$ -	\$ -
	101-101-972	TWP. BD LG. FIXED ASSETS	\$ -	\$ 750.00	\$ (200.00)	\$ 550.00	\$ 550.00
#3	101-265-727	TWP. HALL SUPPLIES	\$ 1,556.08	\$ 1,550.00	\$ 100.00	\$ 1,650.00	\$ 93.92
	from						
	101-265-930	TWP. HALL REPAIR & MAINT.	\$ 735.75	\$ 2,900.00	\$ (100.00)	\$ 2,800.00	\$ 2,064.25
#4	101-265-922	TRASH REMOVAL	\$ 2,623.55	\$ 2,400.00	\$ 300.00	\$ 2,700.00	\$ 76.45
	from					\$ -	\$ -
	101-265-970	SMALL FIXED ASSETS	\$ 1,315.03	\$ 4,000.00	\$ (300.00)	\$ 3,700.00	\$ 2,384.97
#5	COMP FICA	PAYROLL FICA	\$ 6,177.41	\$ 6,000.00	\$ 700.00	\$ 6,700.00	\$ 522.59
	from					\$ -	\$ -
	101-900-910	WORKERS COMP INS.	\$ 260.00	\$ 1,200.00	\$ (700.00)	\$ 500.00	\$ 240.00
#6	COMP MCARE	PAYROLL MCARE	\$ 1,445.01	\$ 1,500.00	\$ 400.00	\$ 1,900.00	\$ 454.99
	from					\$ -	\$ -
	101-900-911	GENERAL INS.	\$ 8,012.00	\$ 9,000.00	\$ (400.00)	\$ 8,600.00	\$ 588.00

**AUTHORIZE PAYMENT OF BILLS**

**MOTION** was made by G. Todd supported by D. MacFarlane to approve payment of the following bills:

**GENERAL FUND** 1/16/2020- 2/11/2020 CK #14244 - #14271 \$18,944.83

**SEWER FUND** 1/16/2020– 2/11/2020 CK # 3881- #3890 \$2,592.24

**MOTION CARRIED. 7 YES** - Stephan, Peek, Clark, Todd Chapman, MacFarlane, Cushway

February 11, 2020

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Janet Clark, Township Clerk 02/11/2020 – 7:45 P.M. meeting adjourned

February 11, 2020

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