

UNAPPROVED

REGULAR MARCH 17, 2020 MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:00 P.M. THE SUPERVISOR LED THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.

THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.

JAMES CHAPMAN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
NANCY STEPHAN	TRUSTEE
GARY TODD	TRUSTEE
JAMES T. PEEK	TRUSTEE
KELLY CUSHWAY	TRUSTEE

MINUTES

The clerk presented the minutes of the 2-14-2020 regular board meeting.

MOTION was made by J. Peek and supported by G. Todd to accept the minutes of the 2-14-2020 regular board meeting. **MOTION CARRIED. 7 yes**

TREASURERS REPORT

The treasurer presented the treasurer's report:

3-12-2020 General fund balance \$537,320.63

3-12-2020 Sewer fund balance \$485,582.41

MOTION was made by J. Peek and supported by G. Todd to accept the treasurer's reports as presented in all funds. **MOTION CARRIED. 7 yes**

SEWER REPORT

Troy McDonald presented Green Charter Township sewer report as follows:

1-31-2020 - 2-27-2020 28 days

Reading 227,564,460, Total Flow 972,960, Average daily flow 34748

KW -556, KW Y.T.D. 1080

BOARD OF REVIEW

The supervisor presented minutes of Board of Review Organizational meeting, and Board of Review minutes.

PUBLIC COMMENTS

Undersheriff Jim Taylor candidate for Mecosta County Sheriff was present to introduce himself to the township board.

Township resident was present and explained that he attended the Mecosta Co. Road Commission meeting. The Road Comm. expressed that in 2020/21 all road brining would be 50/50 cost sharing with the townships.

OLD BUSINESS

Hazardous Cleanup costs breakdown has been received for the board to review and is on file.

March 17, 2020

NEW BUSINESS

PARKS & RECREATION

The township Park & Recreation Committee will meet March 23, 2020 at 1:30 p.m. at the township hall, to evaluate the needs of the parks and may also travel to the township parks. Community Service will be contacted for brush clearing.

ELECTION REPORT

The supervisor received a report from the township IT person. There were two hundred ninety-four attacks of attempts to break into the township's system. On election day there were ninety-eight attack attempts.

The clerk reports there were 759 voters for the March 10, 2020 election. Everything went well with only a couple of glitches.

HALL RENTALS

Additional Sanitizing Requirements for Green Township Hall Rentals, because of the public health issue with the Corona Virus and limit of 50 people.

A document will be prepared and added to the contract concerning additional cleaning.

ANNUAL CLEANUP DAY

MOTION was made by J. Peek and supported by J. Clark to approve the annual cleanup day for May 9, 2020 7:30 a.m. – 11 a.m.

MOTION CARRIED. 7 yes Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway

2020 SPRING WORK PROJECTS

The supervisor submitted for review three spring township improvement projects to be let out for bids.

1. Installation of swing set including safety mulching.
2. Townhall parking lot curb & gutter to elevate washout from water rain runoff.
3. Replacement windows in the front township hall offices.

The resurfacing (redo) was also discussed.

ROADS

MOTION was made by G. Todd and supported by J. Peek to approve the 2020 gravel road brining, 1 application \$3,200.

MOTION CARRIED. 7 YES Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway

YEAR END AMENDMENT

2019-2020 FISCAL YEAR END BILLS

MOTION was made by N. Stephan and supported by J. Peek authorizing payment of all fiscal year end 2019-2020 bills and budget amendments that may be needed.

MOTION CARRIED. 7 YES Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway

March 17, 2020

ANNUAL LAWCARE BIDDING

MOTION was made by K. Cushway and supported by N. Stephan to put up for bids the lawn care of the township cemeteries, parks and township hall. Discussion was to ask for experience in cemeteries.

MOTION CARRIED. 7 YES

PUBLIC COMMENTS

- It was asked if the service provider on the township tower has changed, or number of customers using their service.
- No information has been received of a change yet.
- A resident commented that his family is buried in West Cemetery. When M&M has taken care of the cemeteries, it has always been a great job, mowing, trimming and trash removal. Suggesting lowest price is not always the best value.
- A trustee thanked the undersheriff for the service out on 230th Ave.

ROADS

The following items were discussed.

- Crumbling roads increasing
- Road restrictions weight limits
- Line painting on Northland Drive through Paris
- Road millage - county is not going to ask for

BUDGET AMENDMENTS

MOTION WAS MADE by J. Peek and supported by D. MacFarlane to approve the following amendment in the General fund as presented by the Clerk.

MOTION CARRIED. 7 YES Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway

3/17/2020 BUDGET YEAR 2019-2020 AMENDMENTS							
	ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED AMOUNT	NEW BUDGET	AMENDED BALANCE
	GENERAL FUND						
#1	101-101-874 from 101-101-703	TWP. BD PENSION TRUSTEE PER DIEM	\$ 17,318.00 \$ 160.00	\$ 17,250.00 \$ 900.00	\$ 68.00 \$ (68.00)	\$ 17,318.00 \$ - \$ 832.00	\$ - \$ 672.00
#2	101-265-727 from 101-265-930	TWP. HALL SUPPLIES TWP. HALL REPAIRS & MAINT.	\$ 1,683.04 \$ 1,029.75	\$ 1,650.00 \$ 2,800.00	\$ 35.00 \$ (35.00)	\$ 1,685.00 \$ - \$ 2,765.00	\$ 1.96 \$ - \$ 1,735.25
#3	101-265-922 from 101-265-970	TWP. HALL TRASH REMOVAL TWP. HALL SMALL FIXED ASSETS	2871.31 \$ 1,315.03	\$ 2,700.00 \$ 3,700.00	171.31 \$ (171.31)	\$ 2,871.31 \$ 3,528.69	\$ - \$ 2,213.66
						\$ - \$ -	\$ - \$ -
#4	101-751-972 from 101-751-818 101-751-970	PARKS & REC. LARGE ASSETS PARKS & REC. CONTRACT SERVICES PARKS & REC. SMALL ASSETS	\$ 14,399.36 \$ 5,965.50 \$ 1,954.30	\$ 10,475.00 \$ 8,025.00 \$ 3,990.00	\$ 3,925.00 \$ (2,000.00) \$ (1,925.00)	\$ 14,400.00 \$ - \$ 6,025.00 \$ 2,065.00 \$ -	\$ 0.64 \$ 59.50 \$ 110.70 \$ -
#5	FICA PAYROLL from MCARE PAYROLL	COMP FICA COMP MCARE	\$ 6,783.40 \$ 1,586.76	\$ 6,700.00 \$ 1,900.00	\$ 84.00 \$ (84.00)	\$ 6,784.00 \$ - \$ 1,816.00	\$ 0.60 \$ - \$ 229.24

March 17, 2020

MOTION WAS MADE by J. Peek and supported by D. MacFarlane to approve the following amendment in the Sewer Fund as presented by the Clerk.

MOTION CARRIED. 7 YES Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway

3/17/2020 BUDGET YEAR 2019-2020 AMENDMENTS						
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED AMOUNT	NEW BUDGET	AMENDED BALANCE
SEWER FUND						
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED	NEW	AMENDED
1 590-000-874	PENSION	\$ 3,759.84	\$ 3,759.58	\$ 0.26	\$ 3,759.84	\$ -
from						
590-000-870	MILEAGE	\$ -	\$ 100.00	\$ (0.26)	\$ 99.74	\$ 99.74
2 590-000-920	ELECTRIC	\$ 1,058.10	\$ 1,000.00	\$ 58.10	\$ 1,058.10	\$ -
from						
590-000-956	MISC	\$ -	\$ 100.00	\$ (58.10)	\$ 41.90	\$ 41.90
3 590-000-814	WWTP REPLACEMENT COST	\$ 10,031.97	\$ 9,150.00	\$ 881.97	\$ 10,031.97	\$ -
4 590-000-815	COLLECTION SYST. O&m CITY	\$ 8,319.20	\$ 7,630.00	\$ 689.20	\$ 8,319.20	\$ -
from					\$ -	
590-000-930	REPAIRS	\$ 1,567.00	\$ 16,000.00	\$ (1,571.17)	\$ 14,428.83	\$ 12,861.83
5 590-000-816	CITY ADMIN COST UNIT GN. TWP	\$ 1,345.75	\$ 1,200.00	\$ 145.75	\$ 1,345.75	\$ -
from						
590-800-819	PROF FEE -ENGINEER	\$ -	\$ 500.00	\$ (145.75)	\$ 354.25	\$ 354.25
6 590-000-817	WWRP CITY O&M GN. TWP	\$ 29,361.87	\$ 27,000.00	\$ 2,361.87	\$ 29,361.87	\$ -
from						
590-000-818	CONTRACTED SERVICES	\$ 5,980.00	\$ 13,000.00	\$ (2,361.87)	\$ 10,638.13	\$ 4,658.13
7 590-000-820	WWTP BOND DEBT CITY WWTP	\$ 15,782.01	\$ 14,450.00	\$ 1,332.01	\$ 15,782.01	\$ -
from					\$ -	\$ -
590-000-826	ATTORNEY	\$ 408.00	\$ 3,000.00	\$ (1,332.01)	\$ 1,667.99	\$ 1,259.99

AUTHORIZE PAYMENT OF BILLS

MOTION was made by J. Peek supported by D. MacFarlane to approve payment of the following bills:

GENERAL FUND 2/13/2020- 3/17/2020 CK #14272 - #14326 \$27,625.79

MOTION was made by G. Todd supported by J. Peek to approve payment of the following bills:

SEWER FUND 2/14/2020– 3/17/2020 CK # 3891- #3901 \$20,365.22

MOTION CARRIED. 7 YES - Stephan, Peek, Clark, Todd Chapman, MacFarlane, Cushway

Janet Clark, Township Clerk 03/17/2020 – 8:10 P.M. meeting adjourned