

6-22-2018 unapproved

SPECIAL JUNE 22, 2018 MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 10:00 A.M., THE SUPERVISOR LEAD THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG. THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.

JAMES CHAPMAN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
NANCY STEPHAN	TRUSTEE
GARY TODD	TRUSTEE
JAMES T. PEEK	TRUSTEE
KELLY CUSHWAY	TRUSTEE

PUBLIC COMMENTS

Add fire pits at the Stone Hatchery Park to the agenda.

ROADS

The contract estimate with Mecosta County Road Commission for the Structure Replacement: Spruce Road Culvert East of 205th was presented. "The Township agrees to pay the Mecosta County Road Commission sum of \$62,130, for their cost of this project". Contract Number: 497.009-Spruce-18.000

Morningstar was the contractor that was awarded the contract for the Spruce Road Culvert east of 205th project with the total of the bid for the project \$92,130.

MOTION WAS MADE by J. Peek and supported by N. Stephan to approve the contract for the Spruce Road Culvert east of 205th project with the township share for the project \$62,130.

There was a discussion. It was requested the supervisor ask for copies of all the bids on this project and email them to the board.

Roll Call vote to approve the contract of the Spruce Road Culvert east of 205th project with the township share for the project \$62,130.

MOTION CARRIED. 6 YES Stephan, Peek, Clark, Chapman, MacFarlane, Todd, -1 NO Cushway.

The supervisor reported the condition of the bid was to have this project done by the end of July.

ROUND LAKE ROAD UPDATE

The supervisor reported Round Lake Road has had the top coat of blacktop done. The shoulder and center line painting needs to be completed yet.

There was discussion on the extending of pavement going into Grant Township and was explained that this tonnage would not be billed to Green Township.

PEDESTRIAN BRIDGE OVER PARIS CREEK JOINING THE TWP HALL PARK WITH STONE HATCHERY PARK

The supervisor informed the board the township has an option to obtain the walk bridge that is currently over State Street/business 131 in the City of Big Rapids at the Charter School.

MDOT will remove the walk bridge.

Morningstar Excavating will be transporting and take ownership of the walk bridge.

Morningstar Excavating has agreed to sell the cross section and deliver (if not damaged by removal) to Paris and unload off the trucks.

Agreed to selling it to the township for the lump sum of \$2,800.

Not included: any steps and cost of all permits if necessary.
July 21, 2018 it the scheduled date of take down.

There was a discussion.

- **DEQ** was already contacted and open to the concept, also the application forms have already been sent by DEQ to the township.
- **MDOT** owns the rights to some of the property where proposed location of the bridge, (found on the tax map) this will be researched further.
- Mecosta County Drain Commission Jackie Fitzgerald has been contacted regarding the project.
- A holding location is to be determined.
- Lumber & boards will be donated by a trustee.
- Lead paint issue and cost of cleanup.
- Restoration
- Restoration cost
- There is savings in General fund balance from past years when no projects have been done.
- If project fails there is another potential purchaser of the walk bridge
- Suggested looking for grants.

MOTION WAS MADE by J. Peek and supported by G. Todd to approve the lump sum purchase price for the walk bridge in the amount of \$2,800 from Lawrence Morningstar Enterprises, Inc. for the foot bridge delivered after Morningstar receives ownership from MDOT.

Further discussion:

- Liability and insurance coverage on private property, sandblasting cost, remove cage on top of current bridge.
- Check if soil borings are still good from previous bridge attempt. Nothing has been done to disturb that ground.
- Height and width for hauling, hauling permits, connection between both parks in the Twp. Park Master original plan.

ROLL CALL TO APPROVE the above motion (reinserted)

MOTION WAS MADE by J. Peek and supported by G. Todd to approve the lump sum purchase price for the walk bridge in the amount of \$2,800 from Lawrence Morningstar Enterprises, Inc. for the foot bridge delivered after Morningstar receives ownership from MDOT.

MOTION CARRIED. 5 YES Peek, Clark, Chapman, MacFarlane, Todd – 2 NO Stephan, Cushway

REQUEST FOR CLERK'S ADMINISTRATIVE ASSISTANT

The following proposals were presented to the board.

1. Amend the General Budget to increase the Deputy Clerk Wages, line 706, to the amount of \$13,500.00 to cover increasing the average employment to 27 hours per week for the remainder of this fiscal year.
2. Create a part time employee position of "Clerk's Administrative Assistant."
Funding is to be a new line item in the Clerk's office. Wages are to be at the current authorized part time wage scale. Total funding for the remainder of the year is to be in the amount of \$1,000.00.

There was a discussion concerning additional work hours essential to complete business of the township.

Past yearly hours reported. Three hours per day was suggested.

No question that the office is busy and more demanding.

Citizen suggested increase whatever it takes to get the job done.

The clerk commented this request was for the township's benefit having enough in the position of doing the clerk's duties if she was unable, due to sudden death or disability as what happened last year in losing the supervisor and assessor.

It was suggested up to 27 hours per week.

MOTION WAS MADE by J. Peek and supported by D. MacFarlane to approve to amend the budget in the Deputy Clerk's line item #706 to \$13,500 to cover increasing the average employment up to 27 hours per week.

MOTION CARRIED. 6 YES Stephan, Peek, Clark, Chapman, MacFarlane, Todd, --- 1 NO- Cushway

There was a discussion on the position of a "Clerk's Administrative Assistant.

MOTION WAS MADE by J. Peek and supported by D. MacFarlane to create a part time position of "Clerk's Administrative Assistant." Funding to be a new line item in the Clerk's office. Wages to be at the current authorized part time wage scale. Total Funding for the remainder of the year to be in the amount of \$1,000.

MOTION CARRIED. 5 YES, Peek, Clark, Chapman, MacFarlane, Todd, --- 2 NO – Stephan & Cushway.

FIRE PIT OPTION - STONE HATCHERY PARK & TOWNSHIP HALL

There was a discussion regarding of liability and notice of the ban in the contracts.

MOTION WAS MADE by J. Peek and supported by N. Stephan approve not to allow any open fires, fire pits or portable fire pits at the Stone Hatchery Park or the Township hall grounds. And to put this ruling on both contracts, the Stone Hatchery and Township hall rentals.

MOTION CARRIED. 7 YES, Stephan, Peek, Clark, Chapman, MacFarlane, Todd, Cushway

Continued discussion.

A trustee noticed a renter at the Stone Hatchery had noticed an open fire.

Recommended posting a sign of no open fires at both facilities.

SECURITY CAMERAS AT THE STONE HATCHERY

The security cameras had been breached and tampered with. Four of the six cameras are now working.

They had to be reprogrammed, no material damage. This will be reported to the township insurance company.

STONEHATCHERY PARK PORTA –JONS

No complaints have been received since there are three at the park.

Janet Clark, Township Clerk 6/22/2018 – 11:05 A.M. meeting adjourned