

Unapproved

REGULAR AUG. 10, 2021, MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:00 P. M.

THE MEETING WAS ALSO CONDUCTED ELECTRONICALLY FOR THE PUBLIC TO VIEW.

THE SUPERVISOR LEAD THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.

THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.

JAMES CHAPMAN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
ROGER CARROLL	TRUSTEE
DALE JERNSTADT	TRUSTEE
JAMES T. PEEK	TRUSTEE
GARY TODD	TRUSTEE

MINUTES

The clerk presented the minutes of the July 13, 2021 regular board meeting.

MOTION was made by D. MacFarlane and supported by J. Peek to accept the minutes of the July 13, 2021 regular board meeting.

MOTION CARRIED. 7 yes

TREASURERS REPORT

The treasurer presented the treasurer's report:

8-5-2021 General fund balance \$462,254.68

8-5-2021 Sewer fund balance \$499,712.92

MOTION was made by J. Peek and supported by G. Todd to accept the treasurer's reports as presented in all funds. **MOTION CARRIED. 7 YES**

SEWER REPORT

Troy McDonald presented the sewer report

7/1/2021 – 7/30/2021 29 days

Reading 24,3020610 Total flow 810360, Average daily flow 27943

KW 279, kW Y.T.D. 2948

Currently no concerns.

PUBLIC COMMENTS

County Commissioner M. Bradstrom was present and reported:

The County purchased twenty new vests for the Mecosta Co. Sheriff Department, to be paid back from the Sheriff Dept. budget.

A complete list of all commissions and board appointments is now listed on the County Clerk's page in the Mecosta County's website.

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Commission passed resolution request for Release of Reveter Clause State of Michigan – for a parcel of land located in Green Charter Township.

OLD BUSINESS

AMERICAN RESCUE PLAN SUBSIDY FUNDS 2nd REVIEW

The Green Charter Township application for the American Rescue Plan Funds has been submitted and approved. The estimated Federal funds to be received is \$348,651, based upon population.

The treasurer has been checking daily the status of the funds being deposited. Explaining no townships have yet been paid. Application – Received pending audit review.

There was a lengthy discussion. First payment is anticipated to be issued in September. Discussed ARPA Premium Pay to essential workers. Election inspectors were mentioned. No action taken.

ARPA – INTERNET TOWER POSSIBLE LOCTION

There was a lengthy discussion on the tower locations.

Scheduled a special meeting with Mecosta County Planning Commission September 2, 2021, for a special use request for an internet tower.

Estimate of tower delivery 8 weeks from time of order.

Estimate of tower costs submitted.

Discussed placing order now anticipating ARPA funds would be received before time of delivery.

There was a discussion on the proposed towers for the broadband internet, funded from the ARPA program.

Michigan Township Association indicated at the Mecosta Co. Twp. Assoc. meeting that July 26th that the State of Michigan has received the ARPA funding, and it will be sent to the other governments. As of yet no townships in the state have received it.

The estimated quote for two towers was presented to the board.

TOWERS FOR INTERNET BROADBAND

Estimated delivery for two towers is eight weeks from date of order.

There was a lengthy discussion concerning demand and availability for towers.

MOTION was made by R. Carroll and supported by J. Clark to authorize the purchase of the two internet broadband towers, up \$75,000, advanced from the township General Fund, to be paid back from the American Rescue Plan Act (ARPA).

MOTION CARRIED. 7 YES R. Carroll, G. Todd, D. MacFarlane, J. Chapman, J. Clark, J. Peek, D. Jernstadt.

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There was continued discussion on the following related to the ARPA funding projects. Acquire bid specification for the sewer project and the broadband internet towers. Bidding out the infrastructure ARPA projects as two separate jobs, the towers in the fall of 2021 and the sewer in spring of 2022.

NEW BUSINESS

FEDERAL PROCUREMENT CONFLICT OF INTEREST POLICY

Green Charter Township Federal Procurement

Conflict of Interest Policy

The following resolution was offered by Member J. Clark and supported by Member D. MacFarlane:

I. Purpose

The purpose of this policy is to establish conflicts of interest guidelines that meet or exceed the requirements under state law and local policy when procuring goods (apparatus, supplies, materials, and equipment), services, and construction or repair projects paid for in part or whole by federal funds and required under [2 C.F.R. § 200.318\(c\)\(1\)](#).

II. Policy

This policy applies when procuring goods (apparatus, supplies, materials, and equipment), services, and construction or repair projects funded in part or whole with federal financial assistance (direct or reimbursed). This policy also applies to any subrecipient of the funds.

The employee responsible for managing the federal financial assistance award shall review the notice of award to identify any additional conflicts of interest prohibitions or requirements associated with the award, and shall notify all employees, officers, and agents, including subrecipients, of the requirements of this policy and any additional prohibitions or requirements.

A. Conflicts of Interest. In addition to the prohibition against self-benefiting from a public contract under Public Act 317 of 1968 and other applicable state law, no officer, employee, or agent of Green Charter Township may participate directly or indirectly in the selection, award, or administration of a contract supported by a federal award if he or she has a real or apparent conflict of interest. A real or apparent conflict exists when any of the following parties has a financial or other interest in or receives a tangible personal benefit from a firm considered for award of a contract:

1. the employee, officer, or agent involved in the selection, award, or administration of a contract;
2. any member of his or her immediate family;
3. his or her partner; or
4. an organization which employs or is about to employ any of these parties.

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Any officer, employee, or agent with an actual, apparent, or potential conflict of interest as defined in this policy shall report the conflict to his or her immediate supervisor. Any such conflict shall be disclosed in writing to the federal award agency or pass-through entity in accordance with applicable Federal awarding agency policy.

B. Gifts. In addition to the prohibition against accepting gifts and favors from vendors and contractors under state law, officers, employees, and agents of Green Charter Township are prohibited from accepting or soliciting gifts, gratuities, favors, or anything of monetary value from contractors, suppliers, or parties to subcontracts. Items of nominal value valued at less than **\$100.00**, which fall into one of the following categories may be accepted:

1. promotional items;
2. honorariums for participation in meetings; or
3. meals furnished at banquets

Any officer, employee or agent who knowingly accepts an item of nominal value allowed under this policy shall report the item to his or her immediate supervisor.

III. Violation

Employees violating this policy will be subject to discipline up to and including termination. Contractors violating this policy will result in termination of the contract and may not be eligible for future contract awards.

Federal Procurement Conflict of Interest Policy

Effective Date. This resolution shall be effective immediately. All resolutions or portions of resolutions in conflict are hereby repealed.

AYES: (7) D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd,
R. Carroll

NAYS: (0) ABSENT (0)

RESOLUTION DECLARED ADOPTED.

Janet Clark, Township Clerk

Date August 10, 2021

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board of the Charter Township of Green at a special meeting thereof held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

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Janet Clark, Township Clerk

Date August 10, 2021

**CHARTER TOWNSHIP OF GREEN
COUNTY OF MECOSTA, MICHIGAN**

At a regular meeting of the Township Board of the Charter Township of Green, held at the Township Hall, Paris, Michigan, August 10, 2021, 7 p.m.

PRESENT: Members:

The following resolution was offered by Member Denise MacFarlane and supported by Member Dale Jernstadt:

RESOLUTION NO. 01-8102021

**RESOLUTION TO APPROVE ACCESS AND GRANT PERMIT
FOR USE OF TOWNSHIP RIGHT-OF-WAY**

[Home Works Tri-County Electric Cooperative]

WHEREAS, by application dated 1/1/2021, filed with the Township on July 6, 2021, **Home Works Tri-County Electric Cooperative** has applied for a permit to:

Use the Township right-of-way, as shown on the maps included with the application; and

WHEREAS, the Township has reviewed the application, and in compliance with the terms of the Metro Act, being Act 48 of the Public Acts of 2002 (the "Metro Act"), desires to consider and act upon this application on a timely basis.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. **Application for Access.** The application of **Home Works Tri-County Electric Cooperative** for access to use the Township right-of-way, as shown on the maps included with the **Home Works Tri-County Electric Cooperative** application is hereby Granted.
2. **Permit.** **Home Works Tri-County Electric Cooperative** shall be given a bilateral permit, based on the Michigan Public Service Commission ("MPSC") approved form, as attached, for a term of fifteen (15) years. The Township Supervisor is hereby authorized to sign the permit on behalf of the Township Board.
3. **Notifications and Mailings.** The Township Clerk is authorized to send a copy of the permit to the applicant, who shall be requested to acknowledge receipt of the permit in the space provided for acknowledgment. The Township Clerk is also

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authorized and directed to mail a copy of this resolution to the MPSC, in accordance with the terms of the Metro Act.

- 4. Effective Date. This resolution shall be effective immediately. All resolutions or portions of resolutions in conflict herewith or in conflict with the terms of the Metro Act are hereby repealed.

YES: (7) D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

NAYS: (0) ABSENT (0)

RESOLUTION DECLARED ADOPTED.

Janet Clark, Township Clerk

Date: August 10, 2021

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board of the Charter Township of Green at a special meeting thereof held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

Janet Clark, Township Clerk

Date: August 10, 2021

PUBLIC COMMENTS

LIGHTED SIGN

Trustee G. Todd brought to the board the information of a lighted sign on wheels for the township to post information at the hall and the Stone Hatchery used, in good condition.

MOTION was made by G. Todd and supported by J. Peek to authorize purchase of lighted sign on wheels for \$200.00.

MOTION CARRIED. D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

ITEMS OF DISCUSSION ONLY:

- 1. Intersection of Northland Dr. and 19 Mile Road.
- 2. Stone Hatchery additional security lights, permits & electrician.

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3. Parkhill Cemetery - M&M cleaned up the fallen trees and repaired fence.
4. Parkhill Cemetery drive did not wash out during this recent storm. Due to the excellent rebuilding up of the drive by Switzer Gravel. Crapo Cemetery drive is expected be done yet this year.
5. The supervisor reported the attorney has prepared the motion for the court filing regarding the Paris Creek easement.
6. Ash Drive is now paved.
7. 190th road work north of Hoover Rd. is nearly completed and no washout during the last heavy rain.
8. Mecosta Co. Drain Commissioner inspected the township's river access at 180th and is currently satisfied with the condition at that river access.

LABOR DAY COMMUNITY BREAKFAST

Is scheduled for Labor Day Sept. 6, 2021 9 am to noon.

At the Stone Hatchey Park building.

No charge, donation welcome for the park.

Provided by the township officials.

Music may be provided by Jim & Linda Peek.

CHARLIE BROWN PARK

Resident L. Peek thanked the board for their support of Charlie Brown Park.

Informing the board there are more young children moving into the subdivision.

Asking that the post get repainted and the pot holes in the blacktop be patched.

FYI

- **Mecosta Co. Sheriff report**
- **Mecosta Co. Bldg. & Zoning Notices**

BUDGET AMENDMENTS

MOTION was made by J. Peek and supported by G. Todd to approve the following budget amendments.

MOTION CARRIED. 7 D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

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8/10/2021 BUDGET AMENDMENTS						
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED AMT.	NEW	AMENDED BUDGET BALANCE
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED	NEW	AMENDED
GENERAL FUND						
101-101-971	CAPITOL OUTLAY SOFTWARE TWP. BD	\$ 939.98	\$ 850.00	\$ 89.98	\$ 939.98	\$ -
FROM						
101-101-970	SMALL FIXED ASSETS TWP. BD	\$ -	\$ 2,500.00	\$ (89.98)	\$ 2,410.02	\$ 2,410.02
101-253-727						
	TREAS.SUMMER TAX OFFICE SUPPLIES	\$ 61.20	\$ 1.00	\$ 60.20	\$ 61.20	\$ -
FROM						
101-253-726	TREAS OFFICE SUPPLIES	\$ 290.55	\$ 1,000.00	\$ (60.20)	\$ 939.80	\$ 649.25
101-265-724						
	INTERNET SERVICES	\$ 7,143.81	\$ 5,500.00	\$ 1,643.81	\$ 7,143.81	\$ (0.00)
FROM						
101-265-972	LARGE FIXED ASSETS	\$ 9,747.70	\$ 20,000.00	\$ (1,643.81)	\$ 18,356.19	\$ 8,608.49
101-276-727						
	CEMETERY OPERATING SUPPLIES	\$ 1,065.47	\$ 1,000.00	\$ 65.47	\$ 1,065.47	\$ -
FROM						
101-276-809	CEMETEY CONTRACT SUPPORT	\$ -	\$ 1,500.00	\$ (65.47)	\$ 1,434.53	\$ 1,434.53
101-900-911						
	GENERAL INSURANCE	\$ 9,122.00	\$ 9,000.00	\$ 122.00	\$ 9,122.00	\$ -
FROM						
101-900-910	WORKERS COMP INS	\$ 297.00	\$ 1,200.00	\$ (122.00)	\$ 1,078.00	\$ 781.00
SEWER FUND						
		ACTUAL	BUDGET	AMENDED AMT.	NEW BUDGET	AMENDED BUDGET BALANCE
590-800-819	ENGINEER	\$ 7,800.00	\$ 500.00	\$ 7,300.00	\$ 7,800.00	\$ -
FROM						
590-000-818	CONTRACTED SERVICES	\$ -	\$ 5,950.00	\$ (5,000.00)	\$ 950.00	
590-000-930	REPAIRS	\$ -	\$ 4,000.00	\$ (2,300.00)	\$ 1,700.00	
APPROVED 8/10/2021						

AUTHORIZE PAYMENT OF BILLS

MOTION was made by G. Todd supported by J. Peek to approve payment of the following bills:

GENERAL FUND

7/16/2021- 8/10/2021 ck # 14981- #15018 - \$39,094.69

SEWER FUND

7/15/2021– 8/10/2021 CK #4075- #4087 - \$24,495.63

MOTION CARRIED. 7 YES D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

Janet Clark, Township Clerk 8/10/2021 – 8:20 P.M. meeting adjourned

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