

Unapproved

REGULAR MARCH 08, 2022, MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:00 P. M.

THE MEETING WAS ALSO CONDUCTED ELECTRONICALLY FOR THE PUBLIC TO VIEW.

THE SUPERVISOR LEAD THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.

THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.

JAMES CHAPMAN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
ROGER CARROLL	TRUSTEE
DALE JERNSTADT	TRUSTEE
JAMES T. PEEK	TRUSTEE
GARY TODD	TRUSTEE

MINUTES

The clerk presented the minutes of the Feb. 8, 2022 regular board meeting.

MOTION was made by J. Peek and supported by G. Todd to accept the minutes of the Feb. 8, 2022 board meeting.

MOTION CARRIED. 7 yes

TREASURERS REPORT

The treasurer presented the treasurer's report:

3-3-2022 General fund balance \$657,875.66

3-3-2022 Sewer fund balance \$462,693.87

MOTION was made by J. Peek and supported by G. Todd to accept the treasurer's reports as presented in all funds. **MOTION CARRIED. 7 YES**

SEWER REPORT

Troy McDonald presented the sewer report

2-3-2022 – 2-25-2022 22 days

Reading Total flow 249101220, Total flow 770,100 Average daily flow 35005

KW 418, KW Y.T.D. 1066

All normal.

There was a discussion.

Trustee Peek suggested the township create a map of all the current connections to the sewer and the REU assessed. The supervisor indicated it may be done with Google Earth.

ASSESSOR REPORT

The Board of Review met on Tuesday March 8th for the organizational meeting to appoint duties positions and review rules and regulations.

PUBLIC COMMENTS

County Commissioner M. Bradstrom was present and reported on the scheduled meeting on Gypsy Moth meeting March 30, 2022 at the Eagles Lodge 2535

18361 16 Mile Rd. Big Rapids, MI

Reported no decision has been made on Mecosta County's (ARPA) American Rescue Plan Act funds.

MARCH 8, 2022

OLD BUSINESS**Sewer Lift Station Replacement (SLR)**

March 29, 2022 9:30 a.m. a special meeting with Fleis&Vandenbrink Engineer Design team and township board.

There was a discussion:

Sewer committee met, discussing funding, clean water act revolving fund, financial advisor, scheduling public meetings and township board will make the final decisions.

TOWER BUILDING PERMITS

The supervisor presented to the board an estimate from Mecosta County Building & Zoning an estimate of \$810.00 per tower.

There was a discussion.

No decision at this time, it will be on the agenda for the special March 29, 2022 board meeting.

ROADS

Mecosta Co. Rd. Commission has not opened the asphalt bids at this time.

NEW BUSINESS**NEW BANK ACCOUNT FOR SEWER LIFT STATION REPLACEMENT PROJECT FUNDS**

The treasurer asked the board's approval opening a new checking account for the Sewer Lift Station Replacement project funds from CD accounts coming due and the American Rescue Plan Funds.

MOTION was made by G. Todd and supported by R. Carrol to authorize the Treasurer open a new checking account with Horizon Bank for the sewer Sewer Lift Station Replacement project

MOTION CARRIED. 7 YES D. Jernstadt J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

YEAR END AMENDMENT 2021-2022 FISCAL YEAR END BILLS

MOTION was made by J. Peek and supported by R. Carroll authorizing payment of all fiscal year end 2021-2022 bills and budget amendments that may be needed.

MOTION CARRIED 7 YES Jernstadt, Peek, Clark, Chapman, MacFarlane, Todd, Carroll

ADDITIONAL ELECTION TABULATORS

The clerk expressed to the board the need for an additional tabulator for the August and November 2022 elections in the absent voter counting board precinct at the leasing cost of \$1,500 per election.

MOTION was made by D. MacFarlane and supported by J. Peek to approve the leasing of additional tabulators for the August and November 2022 elections for use in the absent voter counting board precinct. There was a discussion.

MOTION CARRIED 7 YES Jernstadt, Peek, Clark, Chapman, MacFarlane, Todd, Carroll

CLERK'S OFFICE ASSISTANT

The clerk expressed to the board the need for additional hours in the clerk's office, suggesting up to forty hours total for the deputy clerk and the clerk assistant. Explaining being three elections and American Rescue Plan workloads.

There was a discussion.

MARCH 8, 2022

MOTION was made by J. Peek and supported by D. MacFarlane to approve up to forty hours to be split between the two part time employees, deputy clerk and clerk's assistant.

MOTION CARRIED 7 YES Jernstadt, Peek, Clark, Chapman, MacFarlane, Todd, Carroll

FYI

The supervisor submitted a report of the traffic overview on the township's website.

2022 HOUSEHOLD HAZARDOUS WASTE CONTRACT AGREEMENT

MOTION was made by J. Peek and supported by D. MacFarlane to approve the 2022 Agreement for Services - Green Charter Township and Mecosta and Osceola -Lake Conservation Districts October 8, 2022, \$350.

MOTION CARRIED 7 yes Jernstadt, Peek, Clark, Chapman, MacFarlane, Todd, Carroll

CLEAN WATER STATE REVOLVING FUND PROJECT PLAN

There was a lengthy discussion on the Proposal for Professional Engineering Services from Fleis&Vandenbrink regarding the Wastewater System Improvements.

Noting there may be reimbursement from the loan.

MOTION was made by J. Clark and supported by D. MacFarlane to approve the proposed \$17,800. cost of the Proposal for Professional Engineering Services Clean Water State Revolving Fund Project Plan - Wastewater System Improvements.

MOTION CARRIED 7 yes Jernstadt, Peek, Clark, Chapman, MacFarlane, Todd, Carroll

ANNUAL CLEANUP DAY

MOTION was made by G. Todd and supported by R. Carroll to hold the annual Green Charter Township cleanup day May 14, 2022 – with Sams Disposal using roll off bins at the corner of 22 Mile and Northland.

MOTION CARRIED 7 yes

PUBLIC COMMENTS

- Snow plowing issues with parked cars in the hall parking lot.
Suggested saying to the renters no overnight parking.
- Discuss posting notice at a later date.
- Thank you from election inspectors for approving AVCB tabulators.
- 19 Mile Dalziel Creek culvert replacement is delay until possibly in September.
- MDOT - Northland Dr. at Paris Creek scour work will be done on bridge this summer, with a one lane closure with traffic light for two weeks.
- Property under Paris Creek - affidavit has been sent to attorney for presentation to the Judge.
- Revenue sharing funding from Michigan Dept. of Treasury has been received and because of the decrease in the census numbers 73 loss, Green Township will have a \$20,607 revenue sharing deduction.

MARCH 8, 2022

BUDGET AMENDMENTS

MOTION was made by J. Peek and supported by Todd to approve the following budget amendments in the General Fund.

MOTION CARRIED. 7 YES D. Jernstadt J. Peek, J. Clark, J. Chapman,
D. MacFarlane, G. Todd, R. Carroll

3/8/2022		BUDGET AMENDMENTS					AMENDED
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED	NEW	BUDGET	
GENERAL FUND						BALANCE	
#1	101-101-702	TWP. BD. WAGES	\$ 9,983.04	\$ 9,983.00	\$ 0.04	\$ 9,983.04	\$ -
#2	101-101-874	PENSION	\$ 17,902.80	\$ 17,250.00	\$ 652.80	\$ 17,902.80	\$ -
	FROM						
	101-101-703	TWP. BD. PER DIEM	\$ 315.44	\$ 1,100.00	\$ (652.84)	\$ 447.16	\$ 131.72
#3	101-171-702	SUPERVISOR WAGES	\$ 19,549.44	\$ 19,549.42	\$ 0.02	\$ 19,549.44	\$ -
	FROM						
	101-171-706	DEPUTY SUPERVISOR WAGES	\$ 227.60	\$ 1,000.00	\$ (0.02)	\$ 999.98	\$ 772.38
#4	101-215-702	CLERK WAGES	\$ 32,223.36	\$ 32,223.30	\$ 0.06	\$ 32,223.36	\$ -
#5	101-215-706	DEPUTY CLERK WAGES	\$ 19,203.56	\$ 18,870.00	\$ 333.56	\$ 19,203.56	\$ -
	FROM						
	101-215-726	CLERK OFFICE SUPPLIES	\$ 478.91	\$ 1,000.00	\$ (333.62)	\$ 666.38	\$ 187.47
#6	101-253-702	TREASURER WAGES	\$ 18,981.12	\$ 18,981.06	\$ 0.06	\$ 18,981.12	\$ 0.00
#7	101-253-705	TREASURER WAGES SUMMER TAX	\$ 8,654.28	\$ 8,654.24	\$ 0.04	\$ 8,654.28	\$ -
	FROM						
	101-253-706	DEPUTY TREASURER WAGES	\$ 2,433.30	\$ 2,500.00	\$ (0.10)	\$ 2,499.90	\$ 66.60
#8	101-265-724	TWP HALL INTERNET SERVICES	\$ 14,697.91	\$ 14,643.81	\$ 54.10	\$ 14,697.91	\$ -
#9	101-265-727	TWP HALL SUPPLIES	\$ 2,122.67	\$ 2,000.00	\$ 122.67	\$ 2,122.67	\$ -
#10	101-265-921	TWP HALL ELECTRIC	\$ 5,330.34	\$ 5,250.00	\$ 80.34	\$ 5,330.34	\$ -
	FROM						
	101-265-922	TWP HALL TRASH REMOVAL	\$ 873.00	\$ 2,000.00	\$ (257.11)	\$ 1,742.89	\$ 869.89
#11	PAYROLL	COMP PAYROLL FICA	\$ 7,144.36	\$ 7,098.00	\$ 46.36	\$ 7,144.36	\$ -
	FROM						
	PAYROLL	COMP MCARE	\$ 1,671.26	\$ 2,028.00	\$ (46.36)	\$ 1,981.64	\$ 310.38

MARCH 8, 2022

MOTION was made by J. Peek and supported by G. Todd to approve the following budget amendments in the Sewer Fund.

MOTION CARRIED. 7 YES D. Jernstadt J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll

3/8/2022		BUDGET AMENDMENTS					AMENDED BUDGET BALANCE
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED	NEW		
SEWER FUND							
#1	590-702-171 SEWER SUPERVISOR SALARY	\$ 5,922.84	\$ 5,922.82	\$ 0.02	\$ 5,922.84	\$ -	
#2	590-702-215 SEWER CLERK SALARY	\$ 4,747.68	\$ 4,747.58	\$ 0.10	\$ 4,747.68	\$ -	
#3	590-702-265 SEWER TREAS. SALARY	\$ 8,771.88	\$ 8,771.87	\$ 0.01	\$ 8,771.88	\$ 0.00	
#4	590-000-703 NON ADMIN SALARY	\$ 4,597.24	\$ 4,557.23	\$ 40.01	\$ 4,597.24	\$ -	
	FROM						
	590-000-740 OPERATING SUPPLIES	\$ 172.52	\$ 300.00	\$ (40.14)	\$ 259.86	\$ 87.34	
#5	590-800-820 COMPUTER SOFTWARE SUPPORT	\$ 518.00	\$ 300.00	\$ 218.00	\$ 518.00	\$ -	
	FROM						
	590-000-826 ATTORNEY	\$ -	\$ 3,000.00	\$ (218.00)	\$ 2,782.00	\$ 2,782.00	
#6	590-000-874 PENSION SEWER	\$ 3,920.36	\$ 3,888.45	\$ 31.91	\$ 3,920.36	\$ (0.00)	
	FROM						
	590-000-910 INS & BONDS	\$ 2,001.00	\$ 2,400.00	\$ (31.91)	\$ 2,368.09	\$ 367.09	
#7	590-000-920 ELECTRIC LIFT STATION	\$ 1,060.48	\$ 1,000.00	\$ 60.48	\$ 1,060.48	\$ -	
	FROM						
	590-00-956 MISC EXPENSE	\$ -	\$ 100.00	\$ (60.48)	\$ 39.52	\$ 39.52	
#8	PAYROLL COMP FICA	\$ 1,519.38	\$ 1,500.00	\$ 19.38	\$ 1,519.38	\$ -	
	FROM COMP MEDICARE	\$ 355.38	\$ 400.00	\$ (19.38)	\$ 380.62	\$ 25.24	

AUTHORIZE PAYMENT OF BILLS

MOTION was made by J. Peek supported by G. Todd to approve payment of the following bills:

GENERAL FUND

2/10/2022 - 3/8/2022 CK# 15236- #15264 - \$20,684.95

SEWER FUND

2/10/2022– 3/8/2021 CK #4159- #4171 - \$13,389.78

MOTION CARRIED. 7 YES D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, G. Todd, R. Carroll,

Janet Clark, Township Clerk 3/8/2022 -8:15 P.M. meeting adjourned

MARCH 8, 2022