

Unapproved

REGULAR JANUARY 11, 2022 MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:00 P. M.

THE MEETING WAS ALSO CONDUCTED ELECTRONICALLY FOR THE PUBLIC TO VIEW.

THE SUPERVISOR LEAD THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.

THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.

JAMES CHAPMAN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
ROGER CARROLL	TRUSTEE
DALE JERNSTADT	TRUSTEE - ABSENT
JAMES T. PEEK	TRUSTEE
GARY TODD	TRUSTEE

MINUTES

The clerk presented the minutes of the 12-14-2021 regular board meeting and the budget work session meeting of 1-4-2022

MOTION was made by D. MacFarlane and supported by J. Peek to accept the minutes of the 12-14-2021 regular board meeting,

6 yes, Peek, Clark, Chapman, MacFarlane, Todd, Carroll, 1 absent - Jernstadt,

MOTION CARRIED. 6 yes, 1 absent

MOTION was made by D. MacFarlane and supported by G. Todd to accept the minutes of the 1-4-2022 budget work session.

MOTION CARRIED. 6 yes, 1 absent

6 yes, Peek, Clark, Chapman, MacFarlane, Todd, Carroll, 1 absent - Jernstadt

TREASURERS REPORT

The treasurer presented the treasurer’s report:

1-6-2022 General fund balance \$591,570.92

1-6-2022 Sewer fund balance \$474,303.19

MOTION was made by J. Peek and supported by G. Todd to accept the treasurer’s reports as presented in all funds.

MOTION CARRIED. 6 yes, 1 absent

SEWER REPORT

Troy McDonald submitted his sewer report to the supervisor earlier

12-2-2021 - 12-31-2021 29 days

Reading 247 226 140 Total Flow 850,080 Average daily flow 29,313

KW -483, KW Y.T.D. 4881

PUBLIC COMMENTS

A new resident to the township was present questioning the availability of internet in Green Township. The supervisor recommended he come into the township office and he would give him information.

County Commissioner Marilyn Bradstrom reported the new officers for the Mecosta County Commission are Wm Routley – chair, Jerrilyn Strong – vicechair, Dan Farrow appointed to Mecosta Co. Park Board
Interviews are now being held for a new Mecosta Co. EMS Director.

OLD BUSINESS**2022 ROAD PROJECTS****Proposal #1**

18 Mile Road	Northland to 205 th 1/2 covered by Big Rapids Twp	Pulverize and Repave	\$63,000.00
			(\$31,500.00)
205 th Ave	18 Mile to Spruce	Pulverize and Repave	<u>\$41,780.00</u>
			\$73,280.00
Plus 10% for inflation			\$80,608.00
Road Commission Share			(\$62,500.00)
			\$18,108.00

Proposal #2

Gravel 190 th Ave. Hoover to Indian Village Rd.	Gravel	\$8,000.00
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Proposal #3

205 th Ave	Hoover Rd to Indian Drive	Pulverize and Repave	<u>\$216,000.00</u>
Plus 10% for inflation			\$237,600.00
Road Commission Share			(62,500.00)
			\$175,100.00

Proposal #4

23 Mile Road	180th Ave to 200th Ave	Pulverize and Repave	\$360,000.00
Plus 10%			\$396,000.00
Road Commission Share			(62,500.00)
			\$333,500.00

There was a lengthy discussion on the listed above propose road projects for 2022. The supervisor indicated that 18 Mile Rd from Northland to 205th would be covered half by Big Rapids Charter Township, because it's on the boarder of the two townships. It was suggested to get current estimates
project #1 - 18 Mile Rd. and 205th. And

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project #2 - gravel 190th Ave. Hoover to Indian Village Rd. (which was already committed as completion of last year's work on 190th Ave.
Suggested checking with the Sewer lift station project Engineers on timing.

NEW BUSINESS

BUDGET ADOPTION & SUPPORTING RESOLUTIONS **2022-2023**

General Fund 3.5%

GREEN CHARTER TWP. PROPOSED PAYROLL ATTACHMENT 2022-2023

1. **MOTION** was made by G. Todd and supported by J. Peek to approve the proposed line item #101-101-702 salary for **the 4 trustees \$ 10,332.41 each \$2,583.11**
MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

2. **MOTION** was made by J. Peek and supported by R. Carroll to approve the proposed line item # 101-171-702 salary for the **supervisor \$ 20,233.65**
MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

3. **MOTION** was made by G. Todd and supported by J. Peek to approve the proposed line item # 101-215-702 salary for the **clerk \$ 33,351.12**
MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

4. **MOTION** was made by D. MacFarlane and supported by J. Peek to approve the proposed line item # 101-191-704 **Election wages clerk salary \$1,000.00 per year (\$500.00 per election, if there are elections).**
MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

5. **MOTION** was made by G. Todd and supported by J. Peek to approve the proposed line item # 101-215-706 **deputy clerk salary up to \$19,500.00 for up to 27 hrs. per week @ \$14.00 per hour**
MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

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6. **MOTION** was made by G. Todd and supported by J. Clark to approve the proposed line item # 101-253-702 salary for the **treasurer \$ 19,645.40**
And salary for item # 101-253-705 treasurer **summer tax collection \$ 8,957.14**

MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

7. **MOTION** was made by J. Peek and supported by D. MacFarlane to approve the proposed line-item salary for the **deputy treasurer up to \$ 3,000.00** item # 101-253-706
@ \$14.00 per hour

MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

8. **MOTION** was made by R. Carroll and supported by D. MacFarlane to approve the proposed line-item salary for **per diem** rate of **\$40.00**,

MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

9. **MOTION** was made by J. Peek and supported by D. MacFarlane to approve the **standard mileage rate** of **.585%**

MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

10. **MOTION** was made by D. MacFarlane and supported by J. Clark to approve the proposed line item salary for the item # 101-171-706 **deputy supervisor** up to

\$ 1,000.00 @ \$ 14.00 per hour

MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

11. **MOTION** was made by G. Todd and supported by D. MacFarlane to approve the proposed line item #101-247-702 salary for **board of review per diem rate of \$40.00, and/or @ \$14.00 per hour**

MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

12. **MOTION** was made by G. Todd supported by D. MacFarlane to approve the proposed line-item **salary for cemetery** item # 101-276-818 charges

<u>Vault grave opening</u>	<u>\$435.00*****</u>
<u>Vault grave opening weekend & holidays</u>	<u>\$550.00</u>
<u>Cremation burial</u>	<u>\$110.00</u>
<u>Cremation burial weekend & holidays</u>	<u>\$160.00</u>
<u>Infant burial</u>	<u>\$100.00</u>
<u>Infant weekend,</u>	<u>\$150.00</u>
<u>Winter additional charge</u>	<u>\$200.00</u>

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Snow plowing **\$125.00**

Additional repairs in winter **\$125.00**

Additional hourly **\$ 14.00 per hr.**

Foundation installation item # 101-276-704 .35 per sq. inch. Discussion: Township sets the rates.

MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

13. **MOTION** was made by D. MacFarlane and supported by G. Todd to approve the proposed line-item salary for the **twp. grounds labor \$ 14.00 per hour, \$ 20.00 per hour heavy maintenance.**

MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

14. **MOTION** was made by J. Peek and supported by D. MacFarlane to approve the proposed line-item salary for item # 101-265-702 the **grounds supervisor \$ 373.72 annual** (3.5% increase)

MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

15. **MOTION** was made by G. Todd and supported by D. MacFarlane to approve the proposed line item # 101-191-702 **election salary \$ 14.00 per hour, \$15.00 per hour chair**

MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

16. **MOTION** was made by D. MacFarlane and supported by J. Peek to approve the proposed line-item salary for the **assessor contract \$14.00 per parcel (current # of parcels 2208) \$ 35,310.00**

Final count based on parcel count on March 31st, 2021

MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

April 1, 2022-March 31, 2023 General Fund budget.

17. **MOTION** was made by R. Carroll and supported by D. MacFarlane to approve the **\$626,123.15 Green Charter Township General Fund Budget 4/1/2022 - 3/31/2023 Budget**

MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

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Sewer Fund

GREEN CHARTER TWP. PROPOSED PAYROLL ATTACHMENT 2022-2023

1. **MOTION** was made by J. Peek and supported by G. Todd to approve the proposed line-item salary for the **supervisor** item # 590-171-702 in the sewer fund **\$6,130.12**
MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

2. **MOTION** was made by D. MacFarlane and supported by J. Peek approve the proposed line item salary for the **clerk** item #590-215-702 in the sewer fund **\$ 4,913.75**
MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

3. **MOTION** was made by J. Peek and supported by R. Carroll to approve the proposed line item #590-265-702 salary for the **treasurer** in the sewer fund **\$ 9,078.89**
MOTION CARRIED 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

4. **MOTION** was made by G. Todd and supported by J. Peek to approve the proposed line-item salary in the item # 590-000-705 administration **sewer fund per diem rate of \$ 40.00, and/or @ \$14.00 per hour**
MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

5. **MOTION** was made by J. Peek and supported by R. Carroll to approve the proposed line item salary Item # 590-000-703 **sewer operation & maintenance non administration in the sewer fund \$7,000.00 annual per diem 590-000-704 rate of \$40.00, and/or @ \$16.00 per hour and \$22.00 PER HOUR HEAVY LABOR**
MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

April 1, 2022 - March 31, 2023 Sewer Fund budget

6. **MOTION** was made by R. Carroll and supported by J. Peek to approve the **\$774,881.98 Green Charter Township Sewer Fund 4/1/2022 - 3/31/2023 Budget**
MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

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NEW BUSINESS

ASSESSING CONTRACT

There was a discussion on the renewal of the assessing contract for Green Charter Township.

MOTION was made by G. Todd and supported by D. MacFarlane to renew the contract for Precise Tax Assessing, three-year contract 4-1-2022 through 3-31-2025 @ \$15.00 per parcel. And also include the payroll amount of \$100.00 annually to Seth Lattimore, level three assessor.

MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

BOARD OF REVIEW TRAINING & APPOINTMENTS

MOTION was made by J. Peek and supported by D. MacFarlane to approve the required training of all Board of Review members at the cost of \$50.00 per township.

MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

APPOINTMENT TO BOARD OF REVIEW

MOTION was made by D. MacFarlane and supported by J. Peek to appoint Vicki Dadles and William Sell to the Green Charter Township Board of Review for balance of the two-year term, until 12-31-2022.

MOTION CARRIED. 6 yes 0 no 1 absent

BLINDS - TOWNSHIP HALL MEETING/BANQUET ROOM

There was a discussion concerning the need for new blinds for the township hall meeting/banquet room. Estimates were presented for review.

MOTION was made by G. Todd and supported by J. Chapman to approve the purchase and install of blinds for the township hall meeting/banquet room up-to the amount of \$450.00.

MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
Peek, Clark, Chapman, MacFarlane, Todd, Carroll

MECOSTA COUNTY SHERIFF'S OFFICE

Correspondence has been received from the Mecosta Co. Sheriff for donation or assistance in the purchase of new to us Marine Division boat.

There was a lengthy discussion that there is no marine patrol in Green Township. The supervisor read the letter sent by Morton Township Supervisor addressed to Sheriff Miller. (Letter placed on file in the township office). No action was taken.

PUBLIC COMMENTS

Residents asked questions about a map in the hall for public viewing, ground supervisor duties, 190th graveling and internet tower installations.

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FYI

Internet towers will be picked up this week by Voelker Brothers.
 MTA county chapter meeting is January 24, 2022 6 pm at Wheatland Township.
 Boy Scouts will be going to Mackinaw Island this year and they are investigating places to hold their “shake down”. The Stone Hatchery Park may be one of the options in exchange for community service.

BUDGET AMENDMENTS

MOTION was made by J. Peek and supported by D. MacFarlane to approve the following budget amendments.

MOTION CARRIED. 6 yes 0 no 1 absent – D. Jernstadt
 Peek, Clark, Chapman, MacFarlane, Todd, Carroll

1/11/2022		BUDGET AMENDMENTS					AMENDED BUDGET
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED	NEW	BALANCE	
GENERAL FUND						AMENDED	
#1	101-171-726	ELECTION OFFICE SUPPLIES	\$ 358.64	\$ 342.69	\$ 300.00	\$ 642.69	\$ 284.05
#2	101-171-818	CONTRACT SERVICES ELECTIONS	\$ 1,080.27	\$ 500.00	\$ 700.00	\$ 1,200.00	\$ 119.73
	FROM						
	101-171-702	ELECTION WAGES	\$ 3,185.56	\$ 4,500.00	\$ (1,000.00)	\$ 3,500.00	\$ 314.44
						\$ -	\$ -
#3	101-265-921	ELECTRIC TWP HALL	\$ 4,389.73	\$ 4,000.00	\$ 1,250.00	\$ 5,250.00	\$ 860.27
	from					\$ -	\$ -
	101-265-972	LARGE FIXED ASSETS TWP HALL	\$ 9,747.70	\$ 11,856.19	\$ (1,250.00)	\$ 10,606.19	\$ 858.49
#4	101-289-826	ATTORNEY PROFESSIONAL SERVICES	\$ 6,492.01	\$ 6,000.00	\$ 3,000.00	\$ 9,000.00	\$ 2,507.99
	FROM						
	101-276-818	CEMETERY CONTRACTUAL SERVICES	\$ 13,945.00	\$ 30,000.00	\$ (3,000.00)	\$ 27,000.00	\$ 13,055.00
						\$ -	\$ -
#5	101-350-971	ARPA LARGE FIXED ASSETS	\$ 73,921.00	\$ 40,000.00	\$ 44,400.00	\$ 84,400.00	\$ 10,479.00
		<i>Revenue funds are already recorded no need to borrow from another expense account.</i>				\$ -	\$ -
#6	101-446-818	HIGHWAYS CONTRACT SERVICES	\$ 97,154.39	\$ 97,000.00	\$ 200.00	\$ 97,200.00	\$ 45.61
	FROM					\$ -	\$ -
	101-446-817	TIRF TWP IMPROV REVOL. F	\$ -	\$ 1,000.00	\$ (200.00)	\$ 800.00	\$ 800.00

AUTHORIZE PAYMENT OF BILLS

MOTION was made by G. Todd supported by J. Peek to approve payment of the following bills:

GENERAL FUND

12/16/2021- 1/11/2022 ck # 15159- #15200 - \$68,036.11

SEWER FUND

12/16/2021– 1/11/2022 CK # 4137- #4146 - \$10,642.14

MOTION CARRIED. 7 yes Jernstadt, Peek, Clark, Chapman, MacFarlane, Todd, Carroll

Janet Clark, Township Clerk 1/11/2021 – 8:18 P.M. meeting adjourned

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