

GREEN CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, MAY 14, 2024
GREEN TOWNSHIP HALL, 21431 NORTHLAND DR.
PARIS, MI 49338
6:00 PM
UNAPPROVED

PLEDGE OF ALLEGIANCE

CALL TO ORDER: 6:00 p.m. ROLL CALL: Cushway, Henderson, Hoeh, Riebow, Thorne, Kruse present. Rassmussen absent.

PUBLIC COMMENT: Jessica S.-Could the board apply for \$1000 to go towards a community garden? Thinks that for the Farmer's Market, vendors would like Friday afternoons better and it would be better for tourism. Wants to address social media comments. When I stand up and speak about something I am against in our community, people are misinterpreting me. It's not hate, but concern for our community and environment. Rhonda L.- Wants to thank the new board for they have done and all they will continue to do. My community has become more actively involved and engaged with elected officials. Dorothy J.-Asked several months ago about microphones and speakers. Very disappointed that the board still does not have that. Why no treasurer's report or completed report for the last 3 months? (Supervisor gave explanation on budget concerns and meeting with the auditor and accountant.)

ADDITIONS TO AGENDA:

1. Appoint Brent Mason as Zoning Administrator upon his resignation as Chair of Planning and Zoning. There will then be 2 openings on the Planning Commission. A motion was made by Thorne to appoint Brent Mason as the Zoning Administrator upon his resignation as the Chair of Planning and Zoning. Supported by Henderson. Motion was passed unanimously on a roll call vote.
2. Adopt Fee Schedule for Zoning. A motion was made by Cushway to adopt the Zoning Fee Schedule with the exception of Line 7, camping permit, effective May 2024. Supported by Hoeh. Motion was passed unanimously on a roll call vote.
3. Zoning Application Forms. A motion was made by Thorne to approve Zoning Application Forms for Application for Commercial Site Plan Review, Zoning Clearance Form and Address Request Application. Supported by Cushway. Motion was passed unanimously on a roll call vote.
4. Adopt Resolution 2024-04, Resolution Recognizing Interim Zoning Ordinance. A motion was made by Cushway to adopt Resolution 2024-04. Supported by Henderson. Motion passed with a 5-1 vote. Yes: Cushway, Henderson, Riebow, Thorne and Kruse. No: Hoeh
5. Lending Library Update: The house for the lending library is almost ready and just needs to be painted.
6. BS&A Update: The preliminary extraction will occur May 15, 2024 at 9:00AM with Enterprise Administrative User. Final extraction will occur June 17, 2024 at 11:00AM with Enterprise Administrative User. Users will be given lookup and reporting access only, this will remain until we go live to the cloud. Go-Live June 24, 2024 at 9am.

CORRESPONDENCE: A letter from 2 young residents wishing to raise money for flowers to plant in the park at Green Haven Subdivision. Passed along to Parks and Rec Committee.

CONSENT AGENDA

1. Approve Meeting Minutes. A motion was made by Cushway to approve the April meeting minutes. Supported by Thorne. Motion passed unanimously on a roll call vote.
2. March Treasurer Report given by Henderson
3. Sewer Department Report: Not available at this time.
4. Legislative Report: Randy Vetter-Not much to report. County is finalizing the application for the marijuana funds. Non-profits and government agencies can request funds by mid-June. Money will be awarded in July. The new hovercraft is operational.

OLD BUSINESS:

1. Assessor: Update from Supervisor. Still gathering quotes
2. Lift Station Administrator: A quote was provided by Operations Services to provide monthly checks and maintenance on the lift station. GCT was quoted \$1500 for the initial assessment and PM work. \$19,200 for a year of service which would include bi-monthly inspections and reading collections. Discussion was had as to whether we need only a monthly inspection as we had previously. A motion was made by Hoeh to permit the supervisor to request a second quote with only one inspection monthly and to move forward with a second quote if it is below \$13,500. Supported by Thorne. Motion was passed unanimously on a roll call vote.

NEW BUSINESS:

1. Budget Update and Adjustments: A motion was made by Cushway to transfer \$50,000 from Township Hall to 101 Township Board. Supported by Thorne. Motion passed unanimously on a roll call vote.
2. Accountant: A motion was made by Thorne to retain Maner Costerisan as our accounting consultant, not to exceed \$3000. Supported by Henderson. Motion was passed unanimously on a roll call vote.
3. Administration Fees: A motion was made by Henderson to increase Administration Fees for tax collection from .5% to 1%. Supported by Hoeh. Motion was denied with a 3-3 vote. Yes: Henderson, Hoeh, Riebow. No: Cushway, Thorne, Kruse.
4. Parks and Recreation Committee Update from Nancy Stephan. Changing the name of the Farmer's Market to Farm and Yard Market. Will be open at the Stone Hatchery Park starting June 13th from 12:00PM-6:00PM, every other Thursday with the exception of July 4th. Ending October 17th. Stone Hatchery Park: Restrooms, MSF Grant is in progress. Working with MCHP for septic permit. Had an appointment today for measurements and initial findings. Will have another meeting after Memorial Day. Have looked at drawings of buildings and will look at others. Will continue to keep the board updated. Thank you to Tina Randall for

previously taking care of the flowers at SHP. Looking for some new people to help with flowers and weeding. Need volunteers to clean parks and plant flowers.

5. Payroll: A motion was made by Thorne to hire ADP for our monthly payroll. Supported by Henderson. Motion was passed unanimously on a roll call vote.
6. Election Workers: Election Inspectors are needed for the August and November elections and beyond. Contact the Clerk by phone or email if you would like to take the training for certification in July to become an inspector.

FINANCIAL:

1. Approve monthly checks: A motion was made by Thorne to approve the monthly checks GF-16381-16424 and SF-4454-4458. Supported by Henerson. Motion passed unanimously on a roll call vote.

PUBLIC COMMENT: John H.-Before Gotion and the Ren Zone, spoke with previous supervisor with concerns about the Northgate Drain. Has looked at the drain plan and has lots of concerns. Materials? The drain has not been improved and I have been told it will just be brush hogged. Preventative measures need to be taken to protect Green Haven Subdivision to make sure it won't be flooded. I don't want to see people get hurt. Kimberly H- A software transition is never seamless, and it often takes several fiscal quarters to work through. The board is doing a good job with the conversion. County data access at the township level, that is a can of worms you don't want to open. Do not allow another entity to have access to your data. There will be mis-representation and misuse. 3. On the accounting company. My understanding is that the company will advise on the budget but will not be creating the budget. They will just be watching for issues and making sure things are not missed. Steve L.-Wants clarification, previously volunteered for zoning. Where are the applications? Are there selective people that can apply (GCT residents). Is there documentation or a diagram of the lift station? Can these diagrams be at a meeting? (Supervisor answered that Wade Trim has an electronic file on the whole plan. Will be posted on the website.) What if Gotion wants to use our sewer? (Supervisor stated that Gotion needs to go through EGLE as well as the GCT Planning Commission for the permitting process. No permits have been filed by Gotion with the township yet.)

ADJOURNMENT: Meeting adjourned at 9:03PM.

Green Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities upon five business days' notice to the Township. Individuals requiring such aids services shall contact Green Charter Township Clerk, Corri Riebow, at 21431 Northland Drive, or by phone at 231-796-6201.