

Unapproved

REGULAR FEBRUARY 14, 2023, MEETING OF THE GREEN CHARTER TOWNSHIP BOARD WAS CALLED TO ORDER AT 7:00 P. M.

THE SUPERVISOR LEAD THE BOARD IN THE PLEDGE OF ALLEGIANCE TO THE FLAG.

THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROLL CALL.

JAMES CHAPMAN	SUPERVISOR
JANET CLARK	CLERK
DENISE MACFARLANE	TREASURER
ROGER CARROLL	TRUSTEE
DALE JERNSTADT	TRUSTEE
JAMES T. PEEK	TRUSTEE
GARY TODD	TRUSTEE

MINUTES

The clerk presented the minutes of the January 10, 2023 regular board meeting.

MOTION was made by J. Peek and supported by D. MacFarlane to accept the minutes of the January 10, 2023 board meeting.

MOTION CARRIED. 7 YES

The clerk presented the minutes of the January 17, 2023 special board meeting.

MOTION was made by J. Peek and supported by G. Todd to accept the minutes of the January 17, 2023 board meeting.

MOTION CARRIED. 7 YES**TREASURERS REPORT**

The treasurer presented the treasurer's report:

2-9-2023 General fund balance \$484,529.81

2-9-2023 Sewer fund balance \$618,837.46

MOTION was made by J. Peek and supported by G. Todd to accept the treasurer's reports as presented in all funds. **MOTION CARRIED 7 YES**

SEWER REPORT

Troy McDonald 1/01/2023 – 2/01/2023 the sewer report- 31days

Reading Total flow 259035750, Total flow 934010 Average daily flow 30170

KW 527, KW Y.T.D.527

PUBLIC COMMENTS

A resident asked the board to consider repairing 205th, because of pot holes. Explaining the safety concern when trying to avoid them on the two hills.

Hoover Bridge will be closed for repair March 6th – April 7th.

An attendee expressed her concern about the proposed battery plant.

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County Commissioner Randy Vetter was present and reported on the projects at the Sheriff's office and Mecosta County's search for a Building & Zoning director.

Randy Thelen from The Right Place was present and commended Supervisor Jim Chapman for leading the cooperation of Green Charter Township with the Gotion project.

Explaining continued future action and timelines for the project:

re-zoning, site plan review, development agreement, infrastructures planning

OLD BUSINESS - None

ROAD IMPROVEMENT DISCUSSION

Suggested road project list for 2023 has been sent to the Mecosta Co. Road Commission for estimates.

1. 205th Ave. north of Hoover Rd. to Indian Dr.
2. 230th Ave. north from 22 Mile to 23 Mile
3. 20 Mile west of Northland Dr. to freeway
4. Road brining costs

NEW BUSINESS

POVERTY EXEMPTIONN RESOLUTION

Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test

(Updated January 2023)

WHEREAS, the homestead of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, the township board is required by Section 7u of the General Property Tax Act, Public Ac 206 of 1893 (MCL 211.7u), to adopt guidelines for poverty exemptions;

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that Green Charter Township, Mecosta County, adopts the following guidelines for the supervisor and board of review to implement.

The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household filed in the current or immediately preceding year. Asset level for 2022 includes the amount of cash, fixed assets or other property that could be used, or converted to cash for use in the payment of property taxes. The asset test should calculate a maximum amount permitted and all other assets above that amount should be considered as available.

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The Asset Level does not include the primary residence for which exemption is being sought. However, it does include, but is not limited to: - A second home, additional land not associated with the primary residence, or other buildings other than the primary residence being sought for exemption. - Vehicles and other recreational vehicles such as motor homes, campers, ATVs, boats, and motorcycles. - Net receipts from farm self-employment. (The same provisions as above for self-employment.) - Regular payments from social security, railroad retirement, unemployment, worker's compensation, veteran's payments and public assistance. - Alimony, child support, and military family allotments. - Private pensions, governmental pensions, and regular insurance or annuity payments. - College or university scholarships, grants, fellowship, and assistantships. - Dividends, interest, net rental income, net royalties, periodic receipts from estates or trusts, and net gambling or lottery winnings. - Jewelry, antiques, artwork, equipment, and other personal property of value. - Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms. - Withdrawals of bank accounts and borrowed money. - Gifts, loans, lump-sum inheritances, and one-time insurance payments. Federal non-cash benefits programs such as Medicare, Medicaid, food stamps, and school lunches.

"...The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the homestead..." THE ASSET LEVELS SHALL INCLUDE THE AMOUNT OF CASH, FIXED ASSETS OR OTHER PROPERTY THAT COULD BE USED, OR CONVERTED TO CASH FOR USE IN THE PAYMENT OF PROPERTY TAXES. THE ASSET TEST SHALL BE THE MAXIMUM AMOUNT PERMITTED AND ALL OTHER ASSETS ABOVE THAT AMOUNT SHOULD BE CONSIDERED AS AVAILABLE. THE ASSET LEVEL FOR 2022 SHALL NOT EXCEED \$ 16,000

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a homestead the property for which an exemption is requested.
- 2) File a claim with the supervisor or board of review, accompanied by federal and state income tax returns for all persons residing in the homestead filed in the immediately preceding year or in the current year.
- 3) Produce a valid drivers' license or other form of identification if requested.
- 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
- 5) Meet the federal poverty income guidelines as defined and determined annually by the United States Office of Management and Budget

BE IT ALSO RESOLVED that the board of review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

The foregoing resolution offered by Board Member D. MacFarlane and supported by Board Member J. Peek.

Upon roll call vote, the following voted "Aye 7 Jernstadt, Peek, Clark, Chapman, MacFarlane, Todd, Carroll 0 "Nay:"

The Supervisor declared the resolution adopted.

Clerk

I, Janet Clark, the duly elected and acting Clerk of Green Charter Township, hereby certify that the foregoing resolution was adopted by the township board of said township at the regular meeting of said board held on February 14, 2023, at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

Clerk

MOTION was made by D. MacFarlane and supported by J. Peek to adopt the Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test (updated January 2023)

MOTION CARRIED 7 YES D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, T. Todd, R. Carroll

MECOSTA AND OSCEOLA-LAKE CONSERVATION DISTRICT AGREEMENT FOR SERVICES WITH GREEN CHARTER TOWNSHIP - HOUSEHOLD HAZARDOUS WASTE DISPOSE CONTRACT

MOTION was made by J. Clark and supported by G. Todd to approve the contract for the Household Hazardous Waste Disposal in the amount of \$700.00.

MOTION CARRIED 7 YES D. Jernstadt, J. Peek, J. Clark, J. Chapman, D. MacFarlane, T. Todd, R. Carroll

Green Charter Township and the Mecosta and Osceola-Lake Conservation Districts desire to act cooperatively to provide the proper disposal of household hazardous waste for residents to Green Charter Township and Mecosta County. Therefore, Green Charter Township contracts with Mecosta and Osceola-Lake Conservation Districts for collection and disposal of household hazardous waste in the amount of \$700.00. This service agreement will promote the public health, safety, and welfare to Township and Count residents.

Date: February 14, 2023 by: James Chapman
Green Charter Township Supervisor

Date: February 04, 2023 by: Brook Baumann
Mecosta Conservation District Representative

Date: February 01, 2023 by: Mel Griffith
Osceola-Lake Conservation District

PUBLIC COMMENTS

The supervisor updated on the following:

Hoover Rd closed for repairs 3-6-2023 – 4-7-2023

MDOT will in mid-August be working on Northland Dr. at Paris Creek.

There will be temporary traffic lights and all lanes will be open on weekends, with no interruptions for the events at the Stone Hatchery Park.

Derby tower now has electric and ISI is working on software issues.

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The supervisor will meet the Big Rapids Library representative in March.
 March Board of Review – March 7th organizational meeting 9 am
 March 15th 9 am–3 pm, March 16th 3pm-9 pm
 Resolution naming the newly purchased cemetery property will be on the March agenda.
 7:25 break ---7:38 continue board meeting

BUDGET AMENDMENTS

MOTION was made by J. Peek and supported by R. Carroll to approve the following budget amendments in the General Fund.

MOTION CARRIED 7 YES Jernstadt, Peek, Clark, Chapman, MacFarlane, Todd, Carroll

2/14/2023		BUDGET AMENDMENTS						
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED	NEW	AMENDED BUDGET	BALANCE	
GENERAL FUND								
#1	101-101-726	TWP BD OFFICE SUPPLIES	\$ 2,050.28	\$ 1,785.13	\$ 300.00	\$ 2,085.13	\$ 34.85	
	FROM							
	101-101-970	TWP BD SMALL FIXES ASSETS	\$ 878.97	\$ 1,700.00	\$ (300.00)	\$ 1,400.00	\$ 521.03	
#2	101-101-870	MILEAGE	\$ 2,863.15	\$ 2,500.00	\$ 1,000.00	\$ 3,500.00	\$ 636.85	
	FROM				\$ -	\$ -	\$ -	
	101-265-800	TOWNSHIP HALL CONTRACTUAL SERVICES	\$ 12,227.19	\$ 15,000.00	\$ (1,000.00)	\$ 14,000.00	\$ 1,772.81	
#3	101-265-953	TELEPHONE	\$ 1,606.77	\$ 1,600.00	\$ 146.77	\$ 1,746.77	\$ 140.00	
#4	101-101-960	EDUCATIONS & TRAINING	\$ 2,683.74	\$ 1,100.00	\$ 1,590.00	\$ 2,690.00	\$ 6.26	
	FROM							
	101-265-972	TWP HALL LARGE FIXED ASSETS	\$ 5,218.00	\$ 9,355.83	\$ (1,736.77)	\$ 7,619.06	\$ 2,401.06	
#5	101-215-706	DEPUTY CLERK WAGES	\$ 15,227.00	\$ 14,646.00	\$ 2,100.00	\$ 16,746.00	\$ 1,519.00	
	FROM				\$ -	\$ -	\$ -	
	101-215-707	CLERK ADMIN ASST.	\$ 2,296.31	\$ 12,644.38	\$ (2,100.00)	\$ 10,544.38	\$ 8,248.07	
#6	101-276-818	CEMETERY CONTRACT SERVICES	\$ 18,306.51	\$ 17,000.00	\$ 1,307.00	\$ 18,307.00	\$ 0.49	
	FROM							
	101-446-818	HIGHWAYS CONTRACT SERVICES	\$ 56,476.77	\$ 58,594.87	\$ (1,307.00)	\$ 57,287.87	\$ 811.10	
			\$ -	\$ -	\$ -	\$ -	\$ -	
#7	101-101-956	MISC EXP. TWP BD (CLOVER	\$ 756.00	\$ 650.00	\$ 250.00	\$ 900.00	\$ 144.00	
#8	101-253-726	TREAS OFFICE SUPPLIES	\$ 678.91	\$ 668.12	\$ 150.00	\$ 818.12	\$ 139.21	
	FROM				\$ -	\$ -	\$ -	
	101-253-706	TREAS DEPUTY TREASURER	\$ 882.00	\$ 3,000.00	\$ (400.00)	\$ 2,600.00	\$ 1,718.00	

BUDGET AMENDMENTS

MOTION was made by J. Peek and supported by G. Todd to approve the following budget amendments in the Sewer Fund.

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MOTION CARRIED 7 YES Jernstadt, Peek, Clark, Chapman, MacFarlane, Todd, Carroll

2/14/2023		BUDGET AMENDMENTS					AMENDED BUDGET BALANCE
ACCOUNT	DESCRIPTION	ACTUAL	BUDGET	AMENDED	NEW		
SEWER FUND							
#1	590-800-820	SEWER COMPUTER SOFTWARE SUPPORT	\$ 559.00	\$ 520.00	\$ 40.00	\$ 560.00	\$ 1.00
	FROM						
	590-000-740	SEWER OPERATING SUPPLIES	\$ 17.35	\$ 259.86	\$ (40.00)	\$ 219.86	\$ 202.51
#2	590-000-921	DTE GAS	\$ 524.20	\$ 500.00	\$ 100.00	\$ 600.00	\$ 75.80
	FROM				\$ -	\$ -	\$ -
	590-000-910	INSURANCE & BONDS	\$ 2,217.00	\$ 2,368.09	\$ (100.00)	\$ 2,268.09	\$ 51.09
#3	590-000-930	SEWER REPAIRS	\$ 12,862.97	\$ 11,241.81	\$ 1,622.00	\$ 12,863.81	\$ 0.84
	FROM						
	590-000-820	ATTORNEY	\$ -	\$ 1,000.00	\$ (1,000.00)	\$ -	\$ -
	590-000-818	CONTRACTED SERVICES	\$ -	\$ 950.00	\$ (622.00)	\$ 328.00	\$ 328.00
#4	590-969-817	WWTP CITY O&M GN TWP	\$ 29,581.63	\$ 29,361.87	\$ 220.00	\$ 29,581.87	\$ 0.24
	FROM				\$ -	\$ -	\$ -
	590-000-972	LARGE FIXED ASSETS	\$ -	\$ 580.00	\$ (220.00)	\$ 360.00	\$ 360.00
#5	590-000-COMP FICA	PAYROLL COM FICA	\$ 1,647.95	\$ 1,519.38	\$ 150.00	\$ 1,669.38	\$ 21.43
#6	590-000- MCARE	PAYROLL COMP MEDICARE	\$ 385.48	\$ 380.62	\$ 50.00	\$ 430.62	\$ 45.14
	FROM				\$ -	\$ -	\$ -
	590-000-900	PRINTING & PUBLISHING	\$ 207.05	\$ 425.00	\$ (200.00)	\$ 225.00	\$ 17.95

AUTHORIZE PAYMENT OF BILLS

MOTION was made by G. Todd and supported by J. Peek to approve payment of the bills:

GENERAL FUND

01/19/2023 – 2/14/2023 CK# 15734- #15771 - \$25,655.97

SEWER FUND

1/19/2023 – 2/14/2023 CK #4310- #4324 - \$23,782.93

MOTION CARRIED 7 YES Jernstadt, Peek, Clark, Chapman, MacFarlane, Todd, Carroll

Janet Clark, Township Clerk

2/14/2023 7:47 P.M. meeting adjourned

February 14, 2023